

**REGULAR MEETING, BOARD OF COUNTY COMMISSIONERS
ROLETTE COUNTY**

The board convened at 9:00 A.M., January 4, 2022 with members LaRocque, Poitra, Schlenvogt and Lunday present. Member Moors presiding. Also present were Lyman Bercier, Ryan Hiatt, Doug Lemieux, Dan Selvig, Chris Honsey, Randy Selvig, Larry Haas, Curt Richard, Kelly Johnson, and Danny Foss.

Motion by Lunday, seconded by Poitra to adopt the agenda with the removal of Diane Arstein, VSO from the agenda. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board then discussed the Road Department Supervisor position with public in attendance. Alice Lunday stated that a Job Description for a full-time Road Supervisor was approved in June, 2020 and has been in limbo, and the board should move forward with advertising the position, as it seems like it has not been working with 2 commissioners as sharing the road supervisor duties. The majority of those present spoke in favor of hiring a road supervisor. Commissioner Moors and Larry Haas stated that the position was not necessary, and part of the Commissioners job to supervise roads. After further discussion on the road department and road supervisor position, motion by Lunday, seconded by Poitra to advertise the Road Supervisor position for two weeks, with salary to be determined later, utilizing American Rescue Funds to fund the position for this year, along with Commissioner Mileage and Auditor's Office Road Administrative salary. On roll call vote, Commissioners LaRocque, Schlenvogt, Lunday and Poitra voted "AYE". Commissioner Moors voted "NAY". Motion carried.

Wendy Belgarde, Tax Director appeared before the board with an application for abatement of taxes received from Gerald Gunville for parcel # 29666-050 and Gladys Henry for parcel #21064 for approval of Homestead Credit. Motion by Lunday, seconded by LaRocque to approve both applications as presented. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Ryan Hiatt met with board at this time regarding the 911 Coordinator position, which had been advertised in December and he was the only applicant, and Ryan asked for explanation why he was not considered for the position. Also present were Sheriff Gustafson and Deputy Slater. The board discussed the change in the wording of required, vs preferred for the 2-year degree, and since the board had not made the change in the Job Description the Job Description was re-advertised in January, with 2 year degree preferred, which Ryan's application will be considered.

Bill Tuttle appeared before the board with a complaint about the roads not being bladed on 34th Ave approximately 2 miles north of Highway 5. Eldon explained that since a cattle crossing was placed on the road, and left the road too narrow and rough and which he considered a private driveway since it is not on the section line, the county was not responsible to blade or do snow removal. Discussion on the request and how to proceed. Motion by Lunday, seconded by Poitra that effective immediately the county should add this approximately ½ mile of road to the schedule for regular road maintenance. On roll call vote, Commissioners LaRocque, Schlenvogt, Lunday and Poitra voted "AYE". Commissioner Moors voted "NAY". Motion carried.

The board then reviewed the minutes from December meetings and Commissioner Lunday requested to amend several items in the minutes to reflect 911 Coordinator base pay and GIS Mapping experience, preferred and clarification of use of ARPA funds from Revenue Loss calculation for Hazard pay payments on Dec 7th, and Job description change from required to preferred 2 year degree and re-advertising, of the position on Dec 29th, motion by Lunday, seconded by Poitra to approve the amended minutes from December. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

At this time Auditor McCloud then called for nominations for Chairman for the ensuing year. LaRocque nominated Moors. Lunday nominated Poitra. Motion by Schlenvogt, seconded by LaRocque that nominations cease. On roll call vote, all commissioners voted "AYE". Motion carried unanimously. On roll call vote, member LaRocque and Moors cast a vote for Moors, members Schlenvogt, Lunday, and Poitra cast a vote for Poitra. Motion carried.

Chairman Poitra then called for nominations for Vice-Chairman. Moors nominated LaRocque. Chairman Poitra then turned the chair over to Vice-Chairman LaRocque to make a nomination. Member Poitra then nominated Schlenvogt. Member Poitra then took back the chair. Motion by Lunday, seconded by Schlenvogt that nominations cease for Vice-Chairman. On roll call vote, all commissioners voted "AYE". Motion carried unanimously. Members Lunday and Poitra then cast a vote for Schlenvogt. Members Moors, Schlenvogt and LaRocque cast a vote for LaRocque for Vice Chairman. Motion carried.

Motion by LaRocque, seconded by Lunday to appoint Members Schlenvogt and Moors to the Jail Committee. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Schlenvogt, seconded by LaRocque to appoint Moors and LaRocque as Road Committee. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Lunday, to appointment, Lyman Bercier to the North Central Planning Board as a county representative. Discussion on the appointment since the term does not expire for Merle Boucher until 12/31/2022. After further discussion, motion by Lunday, seconded by LaRocque to table action until the State's Attorney can research this term and appointment and report back to the board. On roll call vote, Members Lunday, LaRocque, Schlenvogt and Poitra voted "AYE". Member Moors voted "NAY". Motion carried.

Motion by Schlenvogt, seconded by Lunday to reappoint Melissa Elick and Richard Arstein to the School Reorganization Board. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Lunday to reappoint Poitra to a 2-year term on the Mountain Lake Human Service Zone. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Lunday, seconded by Schlenvogt to table appointment on the Board of Health as Don Davis is not interested in serving another term. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Schlenvogt, to appoint Alice Lunday to serve on the Planning Commission, seconded by LaRocque. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Schlenvogt, seconded by Lunday to reappoint Poitra to a 5-year term on the Housing Authority. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by LaRocque, seconded by Moors, to appoint Bob Leonard and Jacalyn Hansen to the Park Board for 1-year terms. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board then reviewed board policies at this time.

Motion by Moors, seconded by LaRocque that payment of any county obligation will not be made unless the bill or voucher has been signed by the person who ordered it. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Schlenvogt, seconded by Lunday that a county official or supervisor must present a written request quarterly, to the board, prior to overspending a line item within their budget. The request must further state, if the request is approved by the board, which line item in their budget they would request it be transferred from to cover the overspent line item. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by LaRocque, seconded by Schlenvogt, that a purchase order and approval must be received from the county board by every department official or employee prior to purchasing or repairing equipment and furniture which exceeds a total cost of \$1000.00. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by LaRocque, seconded by Schlenvogt, that any overtime hours submitted to the auditor for payment must be documented and presented to the board of county commissioners for their review. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Lunday, seconded by LaRocque that all employees must file with the county auditor on a monthly basis, a time record and the days and hours taken for vacation and sick leave prior to the middle of each month on forms prescribed by the county auditor. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Lunday, seconded by Moors to approve Holidays for 2022 as on file in the Auditor's Office. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Lunday, seconded by Schlenvogt that the following banks be designated as official depositories of county funds and the Pledge of Securities presented from the area banks be approved as follows: Dacotah Bank, \$2,000,000; Rolette State Bank, \$1,200,000, Starion Bank, \$750,000 and Turtle Mountain State Bank, \$400,000 and have Treasurer Desjarlais research other options for investments. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Lunday to table action on the Road Department Policies and Water Saturated road conditions policy until the next meeting. Seconded by LaRocque. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by LaRocque, seconded by Schlenvogt, to approve payment to Zion's Bank in the amount of \$164,750 for jail lease. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board then discussed Committee Reports.

Lyman Bercier, Executive Director Rolette County Housing Authority then appeared before the board to discuss agreement for use of the Old Public Health Building. Mr. Bercier stated that their attorney had reviewed, they were requesting a lease, with 3 year rent free, and a 60 days termination clause instead of 30 days. After review of the agreement and proposal with State's Attorney Grosinger, motion by Schlenvogt to approve the original MOU with Rolette County Housing Authority, for use of the Public Health building for a 2-year period, ending 12/31/2023 and a 30-day termination clause. Seconded by LaRocque. Motion carried unanimously.

Sheriff Gustafson appeared before the board with updates for his department. Motion by LaRocque, seconded by Moors to approve repair of transmission for the 2016 Tahoe, in the amount of \$3500. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Commissioner Poitra gave a report of the Mountain Lake Human Service Zone, there has been no meeting lately and are still waiting to install doors at the county building. Also discussed staffing.

Commissioner LaRocque and Moors gave a Road Committee report of activities in the department. Motion by Lunday, seconded by LaRocque to approve both spare and tandem tires for 93E truck at the Rolla Shop. On roll call vote, all commissioners voted "AYE". Motion carried unanimously. Discussion on sanding of roads and running low on salt. Motion by LaRocque, seconded by Schlenvogt to approve purchase of another load of salt when needed. On roll call vote, all commissioners voted "AYE". Motion carried unanimously. Discussion on problems with individuals cleaning driveways and pushing snow onto the road shoulder causing problems when blading. Commissioner LaRocque will prepare a notice to put in the paper to inform county residents.

The board reviewed delinquent road bills at this time. Motion by Lunday, seconded by LaRocque to move bill in the amount of \$64 for Craig and Nicole Arnold be moved to Uncollectible. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Schlenvogt, seconded by LaRocque to place a lien in the amount of \$100, against taxable property in the name of Maryn Young for unpaid road bill. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

At this time the board discussed Courthouse Janitor Contract with Tom McCloud. Discussion on the contract which has been in place since, 2016 and supervision conflict with Auditor McCloud being assigned the Supervision of the contract. Duties of the contract were discussed along with other janitor/maintenance contracts with the Social Services and Jail/LEC. Motion by LaRocque, seconded by Moors, to enter into a 1-year contract and to revise the contract to have Henry LaRocque assume day to day supervision, and in his absence Allen Schlenvogt and sub-contracting shall need board approval, in the amount of \$1,850/month. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board then discussed payroll frequency, from monthly to every 2 weeks with Auditor McCloud. Auditor McCloud discussed the time needed to complete payroll currently and that an additional person would be needed in the office to increase the frequency of payroll.

Discussion on the request and duties of the Auditor’s Office, and whether employees are interested in change to payroll. After further discussing, motion by Lunday, seconded by LaRocque to table discussion until a later date. On roll call vote, all commissioners voted “AYE”. Motion carried unanimously.

Motion by LaRocque, seconded by Lunday to approve 2022 Liquor License for Keplin Art & Entertainment. On roll call vote, all commissioners voted “AYE”. Motion carried unanimously.

Commissioner Lunday then presented a proposed Hiring Policy for the board to consider adopting. After discussion on the proposed policy, motion by LaRocque, seconded by Lunday to table action for further review. On roll call vote, all commissioners voted “AYE”. Motion carried unanimously.

Motion by Larocque, seconded by Lunday to approval raffle permit for North American Game Warden Museum. On roll call vote, all commissioners voted “AYE”. Motion carried unanimously.

On motion, and unanimously approved, the following reports and statement of fees were received and filed: Sheriff, \$25,466.42, Recorder \$2,877, Recorder Preservation Fees, \$237, Recorder State Fees; \$70 and Treasurer’s Total Collections, \$1,407,151 and Auditor’s Total Payments, \$583,137.09 and the following county bills be allowed and ordered paid:

check	name	amount
700924	QUADIENT LEASING USA INC	660.00
700925	QUADIENT FINANCE	2,500.00
700927	JOB SERVICE NORTH DAKOTA	4,193.35
700928	NDPHIT	22,763.49
700929	MARCO TECHNOLOGIES LLC	8,332.31
700930	COMMERCIAL CARD SOLUTIONS	14,290.80
700931	OFFICE OF STATE TREASURER	6,185.10
53918	ROLETTE COUNTY TREASURER	821,864.43
53919	DARREL ABRAHAMSON	100.00
53920	AFLAC	1,035.05
53921	BUTLER MACHINERY COMPANY	5,322.02
53922	CENEX FLEETCARD	391.05
53923	CITY OF ROLLA	268.26
53924	COLE PAPERS INC	491.01
53925	COMMUNITY AMBULANCE OF ROLLA	100.00
53926	DHS MMIS	17.42
53927	DOUG AND MARYS JACK AND JILL	23.13
53928	DSM INC	

		310.50
53929	DUNSEITH HARDWARE	105.44
53930	GALLS LLC	150.89
53931	GILJE WELDING AND GUN SALES	80.00
53932	GOOSENECK IMPLEMENT	356.57
53933	GOVERNSOFT	13,583.00
53934	GREATWEST LIFE AND ANNUITY	100.00
53935	HAAS TIRE	506.00
53936	HARLOWS BUS SALES INC	1,821.83
53937	MARK HEINZ	42.00
53938	H AND H TRUCKING	2,973.99
53939	INFORMATION TECHNOLOGY DEPT	1,550.00
53940	KITTLESONS TRUCK REPAIR	2,000.00
53941	LEEVEERS SUPER VALU	27.80
53942	TOM MCCLOUD	2,096.40
53943	MEARS IMPLEMENT	337.55
53944	MEDICO LIFE HEALTH INSURANCE	150.00
53945	ELDON MOORS	11,110.99
53946	MUNRO ACE HARDWARE	210.35
53947	MUNRO MOTOR CO	412.82
53948	NORTH CENTRAL PLANNING COUNCIL	11,228.00
53949	ND ASSOCIATION OF COUNTIES	154.20
53950	ND ASSOCIATION OF COUNTIES	34,184.41
53951	NDACO RESOURCES GROUP	21,092.64
53952	ND COUNTY	1,650.00
53953	NEWMAN TRAFFIC SIGNS	364.85
53954	NORTH CENTRAL ELECTRIC COOP	146.00
53955	OFFICE DEPOT	210.35
53956	OTTERTAIL POWER COMPANY	65.00
53957	OTTMAR AND OTTMAR	18.00
53958	PHARMCHEM INC	157.25
53959	POMPS TIRE SERVICE INC	584.28
53960	PRESENTATION MEDICAL CENTER	367.00

53961	ROLETTE COUNTY TREASURER	1,053.89
53962	ROLLA DRUG INC	21.09
53963	ROLLA WELDING	16.00
53964	SYSCO NORTH DAKOTA	4,617.53
53965	TURTLE MTN PUBLIC	77,987.95
53966	TURTLE MTN PUBLIC	20.50
53967	TURTLE MOUNTAIN RIFLE AND PIST	20.00
53968	TRI CARE HOME HEALTH	1,125.00
53969	TM STAR	669.29
53970	TM COMMUNICATIONS	2,248.07
53971	UNIFORM CENTER	395.96
53972	VERIZON WIRELESS	288.77
53973	VERIZON	74.51
53974	WARD COUNTY	43.19
53975	WARREN IMPLEMENT	722.42
53976	WESTSIDE SERVICE CSTORE	161.11
53977	MIDSTATES WIRELESS	759.00
53978	ND COMMUNITY CORRECTIONS	200.00
53979	ZIONS BANK	164,750.00
53980	BURLEIGH MORTON	450.00
53981	BUTLER MACHINERY COMPANY	6,979.81
53982	CITY OF ROLLA	1,350.13
53983	CITY OF ST JOHN	97.00
53984	DALES CASH SUPPLY	3,799.00
53985	DALES CASH SUPPLY	82.13
53986	DARWINS TOWING	800.00
53987	DELL MARKETING LP	6,802.02
53988	DUNSEITH HARDWARE	230.80
53989	HAAS TIRE	799.50
53990	HARLOWS BUS SALES INC	541.20
53991	INFORMATION TECHNOLOGY DEPT	3,494.69
53992	INFORMATION TECHNOLOGY DEPT	1,645.55
53993	JOC INC	5,187.76

53994	JOHNSON CONTROLS	9,360.00
53995	LEEVERS SUPER VALU	30.94
53996	LEGACY COOPERATIVE	719.86
53997	LEGACY COOPERATIVE	276.55
53998	LANGUAGE LINE SERVICES	30.00
53999	MAIN STREET MARKET	48.91
54000	TOM MCCLOUD	268.40
54001	MCKENZIE CO AUDITOR TREAS	125.00
54002	MEARS IMPLEMENT	172.80
54003	MUNRO ACE HARDWARE	101.98
54005	ND COUNTY RECORDERS	200.00
54006	ND ASSOCIATION OF COUNTIES	22.00
54007	ND STATE RADIO COMMUNICATIONS	360.00
54008	NDSU EXTENSION	11,527.07
54009	NORTH DAKOTA TELEPHONE CO	258.74
54010	NORTHERN PLAINS ELECTRIC COOP	789.00
54011	OFFICE DEPOT	78.85
54012	OFFICE OF ATTORNEY GENERAL	310.00
54013	OTTERTAIL POWER COMPANY	4,389.55
54014	OTTERTAIL POWER COMPANY	709.34
54015	PRIDE DAIRY	342.48
54016	ROLETTE INSURANCE AGENCY	79,189.00
54017	ROLLA DRUG INC	92.86
54018	SYSCO NORTH DAKOTA	3,467.93
54019	THOMSON REUTER WEST	194.08
54020	TOWN AND COUNTRY TESORO	57.01
54021	TUOMALA PLUMBING AND HEATING	1,070.50
54022	TM STAR	38.00
54023	TM COMMUNICATIONS	401.28
54024	TWEED COUNTRY AG	194.99
54025	VERIZON	148.58
54026	ND ASSOCIATION OF COUNTIES	1,244.42

	Road Dept Salaries	29,676.84
	Gen, L-Enf, Etc Salaries	264,735.70
	TOTAL	\$ 1,694,752.06

On motion by LaRocque, seconded by Lunday and unanimously approved, the board then adjourned to January 18, 2022.

January 18, 2022

The board convened at 9:00 A.M., January 18, 2022 with members LaRocque, Moors, Schlenvogt and Lunday present. Member Poitra presiding. Also present were Brian Grosinger, States Attorney and John Rosinski, Turtle Mountain Star.

Bret McCloud and Janelle Carnahan, Mt. Pleasant School Board appeared before the board in regards to change in apportionment of Wind Generation Tax in 2021, which resulted in about \$325,000 less in the tax, than had been projected for 2021. Discussion on the change that occurred in 2021, which corrected the apportionment calculation from adding 125 Mill Levy Reduction Grant mills to the school General Fund percentage, to calculating the apportionment on the current year mill levies. The 2021 payment was adjusted from the prior estimate, along with 2020 and 2019 payments, which had been apportioned incorrectly also. Bret and Janelle asked if the Commission had any authority to reverse the calculation, but the board relayed that that would not be able to make any adjustments. No further action was taken.

Commissioner Moors left the meeting at this time.

Motion by Lunday, seconded by Schlenvogt to table road policies until after the board has a road Supervisor hired. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board discussed appointment to fill the vacancy on the Board of Health. Motion by Lunday, seconded by Schlenvogt to appoint Bernard Belgarde to the Rolette County Board of Health for a term ending June 30, 2026. Discussion on the appointment. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board discussed payroll for employees, which are paid monthly currently. Discussion on possibly moving to payroll every 2 weeks or twice a monthly. Amount of time for the Auditor's Office to change the frequency of payroll to every two weeks. Motion by LaRocque, seconded by Schlenvogt to continue with monthly payroll at this time, with pay-dates the 3rd working day before the end of the month. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by LaRocque, seconded by Lunday to approve the request for sale of Lot 10, Block 1, Woodland Meadows to the City of St. John for \$1. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Lunday, seconded by Schlenvogt to table action on hiring process and Scoring/Ranking matrix for the 911 Coordinator position until the next meeting. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Diane Arstein, VSO appeared before the board at this time. Chairman Poitra requested a report of activities during the past year for the office, along with office hours. Diane informed the board that she has been working 15 hours per week, and with COVID has changed to seeing veterans by appointment only, and works 1-2 days in the office and the remainder of the time works remotely, on the computer. The board requested that Diane provide quarterly reports on activities and number of contacts she has, and do more outreach activities. No action was taken.

Alex Albert appeared before the board to discuss vacant lot, adjacent to his property, which he has a pickup parked on and the Chairman had requested it to be moved. Alex let the board know that he will get the pickup moved as soon as weather allows. No action was taken.

Nathan Gustafson, Sheriff gave a report on activities within his department. Many staff and inmates have contracted COVID-19 in the past several weeks, so they are working through issues with that and have started testing on site with the assistance of Public Health. Discussion on COVID Leave for staff, instead of using Sick or Vacation Leave, and whether the county should adopt a policy. No action was taken.

Barb Fyrdenlund, Public Health Administrator then met with the board to update on Public Health activities. Discussion on COVID cases, and activities in this regard. Bard also informed the board that hopefully they will be able to get the vaccinations moved to the new building soon, as they are waiting on Generator to be operating before the move. Also discussed CDBG Grant for windows. No action was taken.

A building committee report was given with cost estimates for the project. Final work will need to be completed on the east end of the Courthouse and then parking lot area in the spring. Final costs will be reviewed at that time.

Henry LaRocque gave a Road Committee report. Discussion on temporary section line closure granted last summer for Section 36 Ingebretson/Section 1 Shell Valley on 96th Street. Motion by LaRocque, seconded by Schlenvogt to have the landowner, Mark Davis remove the barriers and lift the temporary closure on this section line. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board reviewed funding for Bridges authorized by the Legislature. Motion by Lunday, seconded by LaRocque to approve submission of County Bridge Replacement/Rehab Project Application for Bridge # 40-102.22.1, 8 miles south and 3 miles west of Dunseith, with a cost estimate of \$671,889.07. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Justin Decoteau and Linda Gunville, then met with the board to request snow removal by the county on Augusta Drive Loop, near San Haven. Also present was Donald Gunville, who lives on the road also, and has requested the county not to do maintenance. Justin and Linda, also stated that Donald was obstructing access to a tribal parcel, near the Augusta Drive loop. Discussion on maintenance of the road which is not a section line road, and the county currently does snow removal on Augusta Drive, but does not maintain the Loop area. After much discussion, motion by Schlenvogt, seconded by Lunday to continue to do snow removal on Augusta Drive, only up to the point where the Loop starts, as is currently being done. On roll call vote, Lunday, Schlenvogt, and Moors voted "AYE". Poitra and LaRocque voted "NAY". Motion carried.

Motion by LaRocque, seconded by Lunday and unanimously approved, the board adjourned until January 21, 2022.

January 21, 2022

The board convened at 9:00 A.M., January 21, 2022 with members LaRocque, Schlenvogt and Lunday present. Member Moors absent. Member Poitra presiding. Also present were Curt Bonn, 911 Coordinator, Mike Stewart, Emergency Manager, Nathan Gustafson, Sheriff, Mark Miller, Extension Agent, Sarah Bruce, Recorder and Robin Longie, Deputy Recorder.

The board reviewed a proposed Hiring Policy at this time, which had been revised from the previous meeting. Sheriff Gustafson stated that he didn't think the policy would affect his department, because as an elected official he has the authority to hire and fire within his department. Discussion on the authority for discipline, vs. hiring and firing with an elected official. Mark Miller expressed concern over the policy which would complicate the hiring of part-time positions, which they have already have a hard time filling. Curt Bonn expressed concern over scoring and ranking which gives preference to someone with a degree, when experience in a position of more important, and the process the board has taken to fill his position, which he gave notice back in November of his resignation. Brian Grosinger, State's Attorney informed the board that the policy would need to reflect the authority Elected Officials have within their departments for hiring and firing, while encouraging the departments to follow a protocol when hiring. Commissioner Lunday will revise the policy to reflect changes and send to the State's Attorney for review for the next meeting.

The board then reviewed applications for 911 Coordinator, and discussed hiring process, Interview Committee and Ranking Matrix. After much discussion on the makeup of the Interview Committee and scoring matrix, motion by Schlenvogt, seconded by LaRocque to appointment the following to an interview committee for the 911 Coordinator position, Auditor McCloud, Curt Bonn, Mike Stewart, Allen Schlenvogt and Sheriff Gustafson and approve the Scoring Matrix with points, for Education, Experience, Management, Veteran's Preference and Interview. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by LaRocque, seconded by Schlenvogt and unanimously approved, the board adjourned until January 25, 2022.

January 25, 2022

The board convened at 9:00 A.M., January 25, 2022 with members LaRocque, Schlenvogt, Moors, and Lunday present. Member Poitra presiding. Also present were Sarah Bruce, Recorder and Kandace Desjarlais, Treasurer.

The board reviewed the revised Hiring Policy. After discussion, motion by Schlenvogt, seconded by LaRocque to table action until the next meeting and provide to the county departments for comment and review. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Commissioner Schlenvogt then reviewed the Scoring and Ranking for the 911 Coordinator with the board and informed the board that the Interview Committee gave a recommendation of hiring Ryan Hiatt for the 911 Coordinator position. Motion by LaRocque, seconded by Moors to approve hiring Ryan Hiatt for the 911 Coordinator position. Discussion on the recommendation. Commissioner Schlenvogt stated the Interview Committee followed the guidelines of the Commissioner on the scoring and ranking and based on this the best candidate

for the position was recommended. On roll call vote, members Schlenvogt, LaRocque, Moors and Poitra voted “AYE”. Member Lunday voted “NAY”. Motion carried.

The board then discussed Road Supervisor applications and the hiring process and Scoring Matrix. Much discussion on the members on the Interview Committee. Motion by Lunday, to appoint Auditor McCloud, Treasurer Desjarlais, Sheriff Gustafson, Mike Stewart and Commissioner LaRocque to the Interview Committee and approve Scoring Matrix with points for Vet Preference, CDL, Experience for Blade Operator, Construction, Supervision and Management and Interview. No second for the motion. After further discussion, motion by Schlenvogt, seconded by LaRocque to appoint Auditor McCloud, Commissioners LaRocque and Moors, Mike Stewart, Emergency Manager and Treasurer Desjarlais to the Interview Committee for the Road Supervisor position and approve a Scoring Matrix with points for Vet Preference, CDL, Experience for Blade Operator, Construction, Supervision and Management and 40 points for Interview.

Motion by LaRocque, seconded by Schlenvogt and unanimously approved, the board adjourned until February 1, 2022.

Craig Poitra
Chairman, Board of County Commissioners
Rolette County, North Dakota

ATTEST

Valerie McCloud
Rolette County Auditor

REGULAR MEETING, BOARD OF COUNTY COMMISSIONERS ROLETTE COUNTY

The board convened at 9:08 A.M., February 1, 2022 with members LaRocque, Moors and Lunday present. Member Schlenvogt absent. Member Poitra presiding remotely.

Motion by LaRocque, seconded by Lunday to approve the agenda. On roll call vote, all commissioners voted “AYE”. Motion carried unanimously.

Motion by Moors, seconded by LaRocque to approve the minutes from the previous month. Discussion regarding roll call vote from January 18th in regards to road maintenance on Augusta Drive. Auditor McCloud will verify how each Commissioner voted and correct if necessary. On roll call vote, all commissioners voted “AYE”. Motion carried unanimously.

The board reviewed and discussed Hiring Policy at this time. The board amended the policy and motion by Lunday, seconded Moors to approve the Hiring Policy with amendments. On roll call vote, all commissioners voted “AYE”. Motion carried unanimously.

Motion by Lunday, seconded by LaRocque to table application for Gaming Site Authorization for Rolette Wildlife Club until the next meeting. On roll call vote, all commissioners voted “AYE”. Motion carried unanimously.

Motion by Moors, seconded by Lunday to approve County Deed to the City of St. John for Lot 10, Block 1, Woodland's Meadows, City of St. John. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by LaRocque, seconded by Lunday to accept resignation of Lana Decoteau from Rolette County Housing Authority Board. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by LaRocque, seconded by Moors to approve Joint Election Agreements with the Cities of Mylo, St. John, Dunseith, Rolette, Dunseith and Rolla for elections in 2022. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board discussed county website maintenance, which Curt Bonn has done to this point. Motion by Lunday, seconded by LaRocque to table until the next meeting. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Commissioner Schlenvogt and State's Attorney Grosinger joined the meeting at this time.

The board then discussed committee reports. Auditor McCloud reported on Building Committee, which there has been no activity but a \$600 bill for basement demolition had been paid to Mikkelson of Rolla.

Craig Poitra reported on Housing Authority, which has now moved into the old Public Health building in Rolla, as Public Health has vacated the building.

Craig Poitra reported on Mountain Lake Human Service Zone meeting. There has been a high turnover, but eligibility is currently fully staffed. With increase in COVID cases, they have been having less face-to-face contact. The zone will be replacing the tahoes and get other vehicles. Hazard pay has been granted to Zone staff who worked thru pandemic.

Henry LaRocque and Eldon Moors, reported on Road Department activities. Henry that the staff have been working long hours and staff sick, along with mechanical equipment breakdowns, but things are improving. Eldon stated things are going pretty well, but it takes time to get roads opened with all the snowfall and blizzard conditions. Also discussed road maintenance of 34th Ave to Gladueville, which Commissioner Moors stated the county should not be doing because it is not on a section line and is tribal land. This will be discussed at the next meeting. Discussion on Road Supervisor, Chain of Command and who should be contacted for road issues. Also discussed history of how the county ended up with two road supervisors, which split the county with Commissioner Moors responsible for the north part of the county and Commissioner LaRocque responsible for the south part of the county. Chairman Poitra then questioned mileage Commissioner Moors had submitted in January for mileage from 2020 and 2021. The board then discussed the status of the road supervisor position interviews. Auditor McCloud and Henry LaRocque informed the board that the committee is proceeding with interviews of two applicants, which was questioned why all applicants were not interviewed. No further action was taken.

On motion and unanimously approved, the following reports and statement of fees were received and filed: Sheriff, \$75,908.11, Recorder \$2,253, Recorder Preservation Fees, \$222, and Treasurer's Total Collections, \$2,696,500.55 and Auditor's Total Payments, \$2,206,319.72 and the following county bills be allowed and ordered paid:

check	v	name	amount
700935		NDPHIT	22,763.49
700936		MARCO TECHNOLOGIES LLC	147.70
700937		ND PUBLIC EMPLOYEES RETIREMENT	26,540.71
700938		COMMERCIAL CARD SOLUTIONS	15,156.16
700939		QUADIENT FINANCE	600.00
700940		MARCO TECHNOLOGIES LLC	302.30
700944		ND PUBLIC EMPLOYEES RETIREMENT	25,291.07
53895	V	VOID CK 53895	(19.50)
54028		AFLAC	1,035.05
54029		BOTTINEAU CO ROAD DEPT	500.00
54030		CAPFIRST EQUIPMENT FINANCE INC	13,070.32
54031		CAUSEY DEMGEN AND MOORE PC	2,500.00
54032		CENEX FLEETCARD	289.67
54033		COLE PAPERS INC	1,937.52
54034		COMPUTER PROJECTS OF IL INC	400.00
54035		DAKOTA FIRE EXTINGUISHERS	137.93
54036		DELL MARKETING LP	703.60
54037		DEPARTMENT OF TRANSPORTATION	6.50
54038		DEPARTMENT OF TRANSPORTATION	6.50
54039		DEPARTMENT OF TRANSPORTATION	6.50
54040		DEPARTMENT OF TRANSPORTATION	6,323.16
54041		DOUG AND MARYS JACK AND JILL	122.27
54042		JOEL FULSEBAKKE	8,925.48
54043		GRAND FORKS COUNTY	225.00
54044		GREATWEST LIFE AND ANNUITY	100.00
54045		GREEN CAT SERVICES LLC	1,850.00
54046		HAAS TIRE	193.00
54047		JOHNSON CONTROLS	1,852.08
54048		WESLEY KOM	21.00
54049		TOM MCCLOUD	1,850.00
54050		MEDICO LIFE HEALTH INSURANCE	150.00
54051		MIDCONTINENT COMMUNICATIONS	69.78

54052		MIDSTATES WIRELESS	4,000.00
54053		MIKKELSEN AGGREGATES OF ROLLA	600.00
54054		MUNRO MOTOR CO	126.69
54055		NARDINI FIRE EQUIPMENT	401.50
54056		ND ASSOCIATION OF COUNTIES	850.50
54057		NDACO RESOURCES GROUP	455.00
54058		ND ONE CALL	6.25
54059		ND STOCKMANS ASSOCIATION	91.50
54060		OFFICE DEPOT	169.36
54061		OTTERTAIL POWER COMPANY	1,207.66
54062		PHARMCHEM INC	188.70
54063		POMPS TIRE SERVICE INC	3,408.00
54064		PRESENTATION MEDICAL CENTER	367.00
54065		QUILL CORPORATION	639.90
54066		ROLETTE COUNTY TREASURER	1,189.91
54067		ROLLA IMPLEMENT	78.00
54068		SOLTIS SPORTSWEAR	237.55
54069		VERIZON WIRELESS	288.53
54070		WARD COUNTY	1,809.50
54071		ND ASSOCIATION OF COUNTIES	943.59
54072		BOB BARKER COMPANY INC	214.74
54073		BUTLER MACHINERY COMPANY	5,040.37
54074		CITY OF ROLLA	253.50
54075		CITY OF ROLLA	797.51
54076		CITY OF ST JOHN	97.00
54077		DALES CASH SUPPLY	7,622.74
54078		DALES CASH SUPPLY	367.42
54079		DOUG AND MARYS JACK AND JILL	11.34
54080		DUNSEITH HARDWARE	15.47
54081		FISCAL ADMIN CO JAIL CLAIMS	49.75
54082		HAAS TIRE	203.50
54083		HARLOWS BUS SALES INC	6,224.45
54084		HWY 281 GAS AND THINGS	5,901.98

54085		INFORMATION TECHNOLOGY DEPT	3,490.39
54086		INFORMATION TECHNOLOGY DEPT	2,363.30
54087		JOC INC	5,605.71
54088		KEIL ENTERPRISES	249.00
54089		LEEVERS SUPER VALU	14.40
54090		LEGACY COOPERATIVE	791.57
54091		LEGACY COOPERATIVE	274.84
54092		LANGUAGE LINE SERVICES	30.00
54093		MEARS IMPLEMENT	59.06
54094		MUNRO ACE HARDWARE	253.55
54095		ND ASSOCIATION OF COUNTIES	63.00
54096		NORTH DAKOTA TELEPHONE CO	260.80
54097		ND ASSOCIATION OF COUNTY AND	50.00
54098		NORTH CENTRAL ELECTRIC COOP	240.00
54099		NORTHERN PLAINS ELECTRIC COOP	1,029.00
54100		OFFICE DEPOT	91.97
54101		OFFICE OF ATTORNEY GENERAL	250.00
54102		OTTERTAIL POWER COMPANY	4,792.93
54103		OTTMAR AND OTTMAR	110.00
54104		PHARMCHEM INC	157.25
54105		POWERPLAN	2,358.42
54106		PRESENTATION MEDICAL CENTER	1,256.00
54107		PRIDE DAIRY	461.20
54108		ROLLA IMPLEMENT	39.98
54109		ARNIE ROSECRANS	853.15
54110		THE SIDWELL COMPANY	5,556.60
54111		SYSCO NORTH DAKOTA	6,984.28
54112		TECTA AMERICA DAKOTAS LLC	710.71
54113		THE COMPUTER STORE	281.13
54114		TURTLE MTN PUBLIC	20.50
54115		TURTLE MOUNTAIN TIMES	275.50
54116		TRI CARE HOME HEALTH	750.00
54117		TRITECH SOFTWARE SYSTEMS	7,119.39

54118		TUOMALA PLUMBING AND HEATING	280.56
54119		TM STAR	906.99
54120		TM COMMUNICATIONS	3,488.31
54121		TURNKEY CORRECTIONS	142.91
54122		UNIFORM CENTER	334.94
54123		US POSTAL SERVICE	84.00
54124		WESTSIDE SERVICE CSTORE	339.77
		Road Dept January Payroll	38,590.25
		Gen, L-Enf, Etc January Payroll	183,680.32
		TOTAL	451,607.88

On motion by Schlenvogt, seconded by Lunday and unanimously approved, the board then adjourned to February 15, 2022.

February 15, 2022

The board convened at 9:00 A.M., February 15, 2022 with members LaRocque, Moors, Lunday, and Schlenvogt present. Member Poitra presiding remotely. Brian Grosinger, State's Attorney also present.

Motion by LaRocque, seconded by Moors to approve the Agenda with the addition of Sick Leave donation. Discussion Commissioner Schlenvogt requested that the agenda item for Bureau of Indian Affairs letters in regards to decision to transfer property into trust status be moved to the top of the agenda. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board then addressed the Notices received from the Bureau of Indian Affairs that a final decision had been made to transfer land owned by the Turtle Mountain Band of Chippewa located in Holmes, Hillside and Baxter township from taxable into trust status, thus removing the property from the tax rolls in Rolette County. About 17 local county residents were present for the discussion. Auditor McCloud explained the County Commission position, in the past was to oppose the transfer to land into trust status off of the Reservation because of the affect on taxation for the county, and impact on county finances to provide services. The 3 notices were for 484.25 acres in Baxter township, 327.04 acres in Hillside and Holmes townships, and 470 acres in Hillside township. The county has the option to formally appeal the decision. The board discussed the history of the homesteading in the state and county, and how the reservations were established, and land acquisition of tribal and trust land off of the reservation, and its affect on county government. Ben Walters, Dick Johnson, Douglas Lemieux spoke up in opposition to the transfer to trust status, which creates a burden on the remaining property taxpayers and the county should be getting In Lieu payment for the Trust land, so the county can continue to provide services. After much discussion, motion by Schlenvogt, seconded by LaRocque to submit appeals for Habberstad Property, described as Lots 5 & 6, Section 4, Township 162-72 and Lots 6, 7, 8, & 10, E1/2SE1/4, NW1/4SE1/4, Section 33, Township 163-72; Pederson Property, described NE1/4, SE1/4 Section 20, Lots 8, 9, & 10, Section 21, NW1/4NW14 and Lot

7, Section 28, Township 163-70; San Haven Property, described as SW1/4 & W1/2SE1/4, Section 29, S1/2N1/2NE1/4, S1/2NE1/4, SE1/4NE1/4NW1/4, E1/2SE1/4NW1/4 and the N1/2SE1/4, Section 30, Township 162-72, which notice was served on, on the basis that the county should be getting taxes on the property if there is no in lieu taxes in place for the replacement of the tax revenue. On roll call vote, members Schlenvogt, Moors, LaRocque and Poitra voted "AYE". Member Lunday voted "NAY". Motion carried.

State's Attorney Grosinger suggested that the board appoint a committee to assist in the appeal process for the transfer to trust status. Motion by LaRocque, seconded by Schlenvogt to appoint State's Attorney Grosinger, Auditor McCloud, Commissioners Schlenvogt and LaRocque, Dick Johnson and Doug Lemieux to this committee. On roll call vote, members Schlenvogt, Moors, LaRocque and Poitra voted "AYE". Member Lunday voted "NAY". Motion carried.

Wendy Belgarde, Tax Director met with the board with applications for abatement of taxes for Bill Allard, Gary Ravnaas, and Alyce Lunde for approval of Homestead Credit. Motion by LaRocque, seconded by Lunday to approve abatements for Bill Allard on parcel #29622, Gary Ravnaas for parcel #27577, and Alyce Lunde for parcel #27415, for approval of Homestead Credit application. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Sheriff Gustafson and Dan Kraft, Jail Administrator then appeared before the board to discuss quotes for improvements at the jail, for Padded Cell; camera replacement, Water softener, and replacement of Washing machine and Dryer. Quotes were reviewed, but Dan and Nate still needed quote for cement work in the padded cell, and added door for the room. After discussion, Dan and Nate will come to the next meeting with the remaining information for the board.

Kent Indvik and Seth Demontigny, Wold Engineering; met with the board to review results of Bid Opening, held on February 11th, on project SC-4006(068), St. John to ND 30, HMA Overlay 4.13 miles. Mayo Construction was the low bid at \$1,011,316.40, which was 11% over the Engineer's Estimate. After further discussion, motion by LaRocque, to award contract to Mayo Construction in the amount of \$1,011,316.40, seconded by Schlenvogt utilizing Federal Aid fund, with local match from the Consolidated Road Fund. . On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Schlenvogt, seconded by Lunday to approve Wold Engineering contract for project SC-4006(068) preliminary and construction engineering. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Schlenvogt, seconded by Moors to approve raffle permit for the Rolette Wildlife Club. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board then discussed recommendation and Interview Committee results for Road Supervisor position. Chairman Poitra and Commissioner Lunday questioned applications and interviews. The board discussed going to Executive Session to further discuss. State's Attorney Grosinger stated that notice needs to be given to go into Executive Session on this matter. Motion by Schlenvogt, seconded by Lunday to table until Executive Session can be noticed on this matter, according to NDCC 44-04. Discussion on the motion. On roll call vote, Commissioners Lunday, Schlenvogt, LaRocque voted "AYE". Commissioner Moors voted "NAY". Motion carried.

The board discussed complaint from Mark Martinson for crop damages, from ATV's, for this past year from temporary section line closure on the South Reservation line. The board tabled action and will have Mr. Martinson attend the next meeting to discuss further.

Motion by Moors, to grant an extension of 45 days to Derric Gladue to get his CDL, as he has not been able to take time off of work to complete the test. Seconded by LaRocque. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board then discussed Road maintenance of 34th Ave in Hillside township. Bill Tuttle was also present. State's Attorney Grosinger relayed that he had looked at the property with Commissioner Moors, and was made aware that the road had tribal land on both side of the section line road, and was not sure that the county had jurisdiction for road maintenance. Discussion on the previous motion to do the maintenance of this road up to the cattleguard. State's Attorney Grosinger questioned the board if they were aware that the county has no jurisdiction when the tribe owns the property on both side of a section line, and if that would make a difference in the approval to maintain this road. After further discussion, motion by Moors to rescind the motion from January 4, 2022 to do road maintenance on 34th Ave up to the 2nd cattleguard. The motion died for lack of a seconded.

At this time Chairman Poitra left the meeting at 11:34 AM. Vice-Chairman LaRocque presiding.

Barb Frydenlund, Public Health Administrator then met with the board to give Board of Health updates. Barb relayed that at home test kits are now available for COVID, and Belcourt still have static testing 2 days per week. Public Health is totally moved to the new location, but are still having generator problems. Other issues discussed were loss of funding for Health Tracks, transportation issues for clients, and status of garage construction.

Sheriff Gustafson appeared before the board at this time to relay that his office was working on an investigation, from an incident at the St. John Shop on Thursday, January 10th, which is now being turned over to the ND BCI. Commissioner Moors complained about Sheriff Gustafson's actions on this case.

Motion by Schlenvogt, seconded by Lunday to go into executive session at 12:09 PM to discuss an employee issue, according to NDCC 44-04-19.1(5). On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Executive Session

At 12:37 PM, the board went back into regular session with members Schlenvogt, Lunday, Moors present. Member Poitra absent. Vice-Chairman LaRocque presiding.

Road Committee report from Moors and LaRocque on activities. LaRocque reported on meeting last Friday with road department staff and the need to find a pickup for the Rolette Shop.

Motion by Schlenvogt, seconded by Lunday to suspend Eldon Haas, Road Department operator, for two weeks without pay, due to an incident on Thursday, February 10th, involving Commissioner Moors, at the St. John Shop, and Friday, February 11th Mr. Haas had been placed on paid Administrative Leave, pending investigation into the incident. On roll call vote, commissioner Schlenvogt, Lunday, and LaRocque voted "AYE". Commissioner Moors voted

“NAY”. Motion carried.

The board then discussed Road Supervisors and supervision of the St. John Shop. Motion by Schlenvogt, seconded by Lunday to have Commissioner LaRocque be Supervisor of the Rolla, Rolette and St. John Shops until something is resolved with this matter or a Road Supervisor is hired, with Commissioner Moors supervising Dunseith Shop. Discussion on this change of supervision. On roll call vote, commissioners Schlenvogt, Lunday, LaRocque voted “AYE”. Commissioner Moors voted “NAY”. Motion carried.

Motion by Schlenvogt, seconded by Lunday to approve sick leave donation of 40 hours from Mark Allery to Gary Davis. On roll call vote, all commissioners voted “AYE”. Motion carried unanimously.

Motion by Schlenvogt, seconded by Lunday and unanimously approved, the board then adjourned to February 25, 2022.

February 25, 2022

The board convened at 1:00 P.M., February 25, 2022 with members LaRocque, Moors, Lunday, and Schlenvogt present. Member Poitra presiding. Brian Grosinger, State’s Attorney and John Rosinski also present.

The board met in special session to review recommendation from the Interview Committee for Road Supervisor hiring. Auditor McCloud reported that the Interview Committee recommended hiring the applicant which scored highest on the ranking after the interviews. The board discussed the process and applicants, which 2 were interviewed and 2 were not due to incomplete applications. After much discussion, motion by Lunday to re-advertise the position due to inconsistencies in the applications, with the two finalists to be included final review and hiring decision. Motion seconded by Schlenvogt. Discussion on the CDL Requirement and whether applicant needs to turn in a copy with the application. On roll call vote, member Schlenvogt, Lunday and Poitra voted “AYE”. Member Moors and LaRocque voted “NAY”. Motion carried,

On motion and unanimously approved, the board then adjourned until March 1, 2022.

Craig Poitra
Chairman, Board of County Commissioners
Rolette County, North Dakota

ATTEST

Valerie McCloud
Rolette County Auditor

**REGULAR MEETING, BOARD OF COUNTY COMMISSIONERS
ROLETTE COUNTY**

The board convened at 9:08 A.M., March 1, 2022 with members LaRocque, Poitra, Schlenvogt

and Lunday present. Member Poitra presiding remotely. Also present Brian Grosinger, State's Attorney and Kim Moors.

Motion by LaRocque, seconded by Schlenvogt to approve the Agenda. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Jamie Orrack, Senior Operations Manager with Border Winds met with the board in regards to road maintenance and snow removal on low maintenance section line roads which provide access to wind turbines. Border Winds has a contractor that does maintenance and snow removal on access roads, but they need the county to do snow removal on section line roads. Discussion on additional snow removal this winter, because of snow accumulations and county cost for dozing, which would be billed to Border Winds. No action was taken.

Wendy Belgarde, Tax Director met with the board with applications for Abatements to taxes received from Ray Vallie, Gary Ravnass, Rita Counts, and Jeff Boucher. Motion by Moors, seconded by Schlenvogt, to approve applications for approval of Homestead Credit for Ray Vallie on parcel #11102-055, for 2021; Gary Ravnass on parcel # 29577 for 2020 and 2021; Rita Counts on parcel # 26419, 26420, and 26421 for 2021 and for Jeff Boucher for 2020 and 2021 taxes on parcel #20238 for approval of Veteran's Credit. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by LaRocque, seconded by Schlenvogt, to approve the minutes from February. motion carried; On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by LaRocque, seconded Lunday to approve donation of 40 hours of sick leave from Eldon Haas to Gary Davis. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

At this the board reviewed resignation from Eldon Haas for his position with the road department as Road Operator. Motion by Moors to accept the resignation. Motion seconded by LaRocque. Discussion on the resignation and whether he would reconsider, due to the circumstances. On roll call vote, members Moors and Lunday voted "AYE", Members LaRocque, Schlenvogt and Poitra voted "NAY". Motion failed.

Motion by Schlenvogt, seconded by LaRocque to recognize Eldon Haas for his 39 years of service to Rolette County. Discussion on the motion. On roll call vote, members Schlenvogt, LaRocque, Lunday and Poitra voted "AYE", members Moors voted "NAY". Motion carried.

Nathan Gustafson, Sheriff, Dan Kraft, Jail Administrator and Mitch Slater, Chief Deputy Sheriff met with the board at this time. Discussion on staffing, jail improvements, Inmate Boarding agreement. Motion by Schlenvogt, seconded by Lunday to approve purchase of 2 sets of Commercial Washer/Dryer sets for the Jail, with an estimated cost of \$3600/set, plus installation and shipping, utilizing ARPA Funds. On roll call vote, all commissioners voted "AYE". Motion carried unanimously. Motion by Lunday, seconded by Schlenvogt to table further action on the Padded cell and water softener until they have more information. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Schlenvogt, seconded by LaRocque to enter into the agreement with Cavalier County for boarding inmates at \$75/day. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Mike Stewart, Emergency Manager then appeared before the board. Mike requested the board consider a Burn Ban declaration for 2022, as has been in place for previous years. Motion by Moors, seconded by LaRocque to approve Fire Emergency Burn Ban, from April 1 to November 1, 2022, which will be in effect when ND Rangeland Fire Danger Rating is High, Very High, Extreme and/or Red Flag Warning. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Mike also discussed Multi-Hazard Mitigation Plan for the county which he has been working on with Anita Blue, Turtle Mountain Tribal Emergency Manager for the Tribal MHMP. The current MHMP expires in 2024, but he recommended working jointly with the Turtle Mountain Tribe for a combined MHMP as they do not have a current plan. Motion by Schlenvogt, seconded by Lunday to collaborate with TMBCI for a combined MHMP and MOU for the same. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by LaRocque, seconded by Schlenvogt, to call for bids for Annual Rental of road equipment, graveling and culverts, and cutting edges for the upcoming year. On roll call vote, all members voted "AYE". Motion carried unanimously.

At this time, Commissioner Moors stated that he was resigning from the County Commission effective today, as he could no longer work with the remainder of the board, who don't want to work together, and vote to maintain roads on tribal land. Discussion on the resignation and how to proceed. Chairman Poitra requested input from State's Attorney Grosinger, who recommended that since it was not on the approved agenda, what action should be added to the next meeting agenda. Commissioner Moors then stated that he was removing his written resignation and was not going to resign.

Eldon Moors and Henry LaRocque then provided a Road Committee report. Discussion on Tribal road agreement, which will be reviewed tomorrow with the Tribal road department and also gravel needs for this year. The board discussed the vacant Road Operator position with the county and filling this position. After much discussion, and revision of the Job Description, motion by Schlenvogt, seconded by Lunday to advertise for the vacant Road Operator position, requiring a High School Diploma or GED for the position and Class A CDL upon application, with 6 months to obtain Non-Air brake restricted and Cargo Tanker endorsements, which documentation must be turned in with the application. On roll call vote, all members voted "AYE". Motion carried unanimously.

On motion and unanimously approved, the following reports and statement of fees were received and filed: Sheriff, \$18,414.36, Recorder \$2,580, Recorder Preservation Fees, \$216, Recorder State Fees; \$35 and Treasurer's Total Collections, \$2,974,024.41 and Auditor's Total Payments, \$1,595,200.80 and the following county bills be allowed and ordered paid:

check	name	amount
700946	NDPHIT	21464.30
700947	COMMERCIAL CARD SOLUTIONS	9369.23
700948	QUADIENT FINANCE	699.38
700949	MARCO TECHNOLOGIES LLC	708.20
700950	MARCO TECHNOLOGIES LLC	1212.45
700954	ND PUBLIC EMPLOYEES RETIREMENT	24220.84
54126	AFLAC	1035.05

54127	JOE BOEHM	50.00
54128	CENEX FLEETCARD	326.82
54129	CITY OF ROLLA	759.04
54130	CARDMEMBER SERVICE	58.00
54131	DF LIGHTING COMPANY	449.40
54132	GALLS LLC	345.19
54133	GRAND FORKS COUNTY	6975.00
54134	GREATWEST LIFE AND ANNUITY	100.00
54135	HAAS TIRE	196.00
54136	TOM MCCLLOUD	1850.00
54137	MEDICO LIFE HEALTH INSURANCE	150.00
54138	MIDCONTINENT COMMUNICATIONS	83.78
54139	ND COUNTY RECORDERS	200.00
54140	ND COUNTY TREASURERS	175.00
54141	ND ASSOCIATION OF COUNTIES	148.00
54142	NDACO RESOURCES GROUP	225.00
54143	NORTH DAKOTA TELEPHONE CO	788.22
54144	NORTH DAKOTA TELEPHONE CO	2.06
54145	ND ASSOCIATION OF COUNTY AND	75.00
54146	NORTH DAKOTA ENVELOPE COMPANY	376.60
54147	OFFICE DEPOT	142.84
54148	OFFICE DEPOT	40.16
54149	OTIS ELEVATOR COMPANY	2413.08
54150	OTTERTAIL POWER COMPANY	1157.93
54151	PAULS REPAIR	3921.00
54152	PRESENTATION MEDICAL CENTER	948.00
54153	PRIDE DAIRY	402.28
54154	PS GARAGE DOORS	310.00
54155	RADISSON HOTEL BISMARCK	691.20
54156	ROLETTE COUNTY TREASURER	6050.81
54157	TINT BY LEON	2999.22
54158	TURTLE MTN PUBLIC	447759.57
54159	TM COMMUNICATIONS	2390.73
54160	VERIZON WIRELESS	288.49
54161	WOLD ENGINEERING PC	31339.49
54162	CHRISTOPHER BAILEY	192.50
54163	BOB BARKER COMPANY INC	558.00
54164	BUTLER MACHINERY COMPANY	22713.80
54165	CITY OF ROLLA	257.75
54166	CITY OF ST JOHN	97.39
54167	COLE PAPERS INC	1486.85
54168	DALES CASH SUPPLY	422.90
54169	DALES CASH SUPPLY	5970.30
54170	DUNSEITH HARDWARE	136.82
54171	GRAND FORKS COUNTY	8325.00
54172	GUSTAFSON OIL COMPANY	5242.55
54173	HAAS TIRE	420.00

54174	RYAN HIATT	280.67
54175	INFORMATION TECHNOLOGY DEPT	3490.78
54176	INFORMATION TECHNOLOGY DEPT	1673.30
54177	J AND F TOWING	250.00
54178	J AND M SERVICE STATION	124.40
54179	JOC INC	5194.01
54180	LAKE REGION LAW ENFORCEMENT	340.00
54181	LEEVERS SUPER VALU	79.12
54182	LEGACY COOPERATIVE	774.93
54183	LEGACY COOPERATIVE	428.07
54184	LANGUAGE LINE SERVICES	30.00
54185	VALERIE MCCLOUD	305.24
54186	TARA MCDOUGALL	45.50
54187	MEARS IMPLEMENT	49.95
54188	MEARS AUTO	11.99
54189	MIDCONTINENT COMMUNICATIONS	83.78
54190	MUNRO ACE HARDWARE	45.55
54191	ND STATE RADIO COMMUNICATIONS	2418.32
54192	NORTH CENTRAL ELECTRIC COOP	310.00
54193	NORTHERN PLAINS ELECTRIC COOP	1015.00
54194	OFFICE OF ATTORNEY GENERAL	140.00
54195	OTTERTAIL POWER COMPANY	4480.64
54196	PRESENTATION MEDICAL CENTER	978.00
54197	SYSCO NORTH DAKOTA	7691.44
54198	THOMSON REUTER WEST	194.08
54199	TURTLE MTN PUBLIC	20.50
54200	TRI CARE HOME HEALTH	875.00
54201	TUOMALA PLUMBING AND HEATING	361.60
54202	VERIZON WIRELESS	288.47
54203	THE VILLAGE	1500.00
54204	FEDERAL SIGNAL CORP SSG	13895.00
54205	ND ASSOCIATION OF COUNTIES	965.88
54206	MAUDE ABRAHAMSON	296.50
54207	GARY RAVNAAS	68.10
54208	MINNESOTA CHILD SUPPORT	508.00
54209	ROLETTE COUNTY TREASURER	3890.86
54210	TURTLE MOUNTAIN PUBLIC	287923.96
	ROAD DEPT FEBRUARY PAYROLL	41203.99
	GEN, L-ENF FEBRUARY PAYROLL	168280.10
	TOTAL	1169233.95

On motion by Schlenvogt and unanimously approved, the board then adjourned to March 15, 2022.

March 15, 2022

The board convened at 9:00 A.M., March 15, 2022 with members LaRocque, Moors, Lunday, and Schlenvogt present. Member Poitra presiding. Brian Grosinger, State's Attorney also present.

Cam Mickelson, Revitalize Rolla appeared before the board at this time with renewal applications for gaming in the form of Electronic Pull-tabs, for Kelvin Clinic and Rolla Country Club sites. Cam explained the gaming and benefits to the county and sites that handle the gaming. Verlin Allery, VP of the Rolla Country Club spoke in favor of the gaming, which has been a benefit to the club, which plans on offering a Junior Golf program this year from, the proceeds of the rent from the establishment. Christine Chase, Kelvin Clinic also spoke in favor of the gaming, which has been a benefit in keeping the doors open thru COVID at the Kelvin Clinic. Motion by Moors, seconded by LaRocque, to approve renewal of Gaming license for Revitalize Rolla at the Rolla Country Club and Kelvin Clinic. On roll call vote, members Schlenvogt, LaRocque and Moors voted "AYE". Members Lunday and Poitra voted "NAY". Motion carried.

Wendy Belgarde, Tax Director met with the board with an application of abatement for Farm Residence Exemption. Motion by LaRocque, seconded by Moors to approve abatement for Maude Abrahamson for Farm Residence Exemption on parcel #9001. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Schlenvogt, seconded by Moors to approve the Polling Locations of Rolla City Hall, Rolette Memorial Building, St. John Senior Center, Dunseith City Hall and Turtle Mountain Schools Event Center, for the June 14, 2022 Primary Election for voting on federal, state, county, and city offices, with polling hours to be from 8 AM to 7 PM, and all locations operate as Vote Centers. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by LaRocque, seconded by Lunday to approve raffle/bingo permit for Dale & Martha Hawk Museum. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Schlenvogt, seconded by Lunday to approve Agreement for Cost share Reimbursement with ND Water Commission for Turtle Mountain Public Utilities Thorne Reservoir and Pump Station, with cote-share not to exceed \$1,135,000, with Rolette County acting as pass-through sponsor. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by LaRocque, seconded by Schlenvogt to approve County Deed to the City of Rolette for purchase of Lots 5, 6, 7, 8, Block 2, and Lots, 1, 2, 3, 4, Block 3 Dionne's Addition, City of Rolette for \$1. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by LaRocque, seconded by Lunday to approve payment of \$4,845.79 to Arntson, Stewart and Wegner, PC for Professional Services for IRS Audit of 2016A COPS, for the Rolette County Jail Financing. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by LaRocque, seconded by Moors to appoint Steve McAtee to Rolette County Park Board for a term ending December 31, 2022. On roll call vote, all members voted "AYE". Motion carried unanimously.

Mike Stewart, Emergency Manager met with the board at this time to discuss Siren projects for Peace Garden and City of St. John. Mike requested on behalf of St. John City to have the

county pay for the tower and associated cots and then request reimbursement from the State. Motion by LaRocque, seconded by Schlenvogt, to approve payment of invoices and reimbursements for cost share on the St. John City siren project. On roll call vote, all members voted "AYE". Motion carried unanimously.

Barb Frydenlund, Public Health Administrator then met with the board with updates on the Board the Health activities, including COVID activities, Mobile Unit Garage, and discussion on loss of Health Tracks funding which will be eliminated this year. No action was taken.

Craig Poitra then reported on Housing Authority, with office moved the Rolla, issues with squatters in the Rolla units, and maintenance currently being done in Dunseith and Rolla. No action was taken. Discussion on the vacant Housing Authority position. Motion by LaRocque, seconded by Moors to appoint Nathan Casavant to the vacant position. On roll call vote, members Schlenvogt, LaRocque, Moors and Poitra voted "AYE". Member Lunday voted "NAY". Motion carried.

Craig Poitra then gave a Mountain Lake Human Service Zone report, they are in the process of filling open positions. No action was taken.

Eldon Moors and Henry LaRocque then gave a road committee report. Henry reported that the tribal road agreement will continue for 1 month and then they will meet to reassess. Motion by Moors, seconded by LaRocque to publish load restrictions for this spring. On roll call vote, all members voted "AYE". Motion carried unanimously. The board discussed gravel and possible purchase of crushed gravel from Evans. Motion by Moors, seconded by Lunday to table action on gravel purchase until the next meeting. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by LaRocque, seconded by Moors and unanimously approved, the board adjourned until April 5, 2022.

Craig Poitra
Chairman, Board of County Commissioners
Rolette County, North Dakota

ATTEST

Valerie McCloud
Rolette County Auditor

REGULAR MEETING, BOARD OF COUNTY COMMISSIONERS ROLETTE COUNTY

The board convened at 9:08 A.M., April 5, 2022 with members LaRocque, Poitra, and Lunday present. Member Schlenvogt Absent. Member Poitra presiding. Also present Jason Nordmark, Turtle Mountain Star and Cam Mickelson.

Motion by LaRocque, seconded by Moors to approve the Agenda. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board then organized as the Park Board, with members Bob Leonard and Steve McAtee, newly appointed member also present. Chairman Bob Leonard presiding.

The board discussed the formation of the park at Lake Upsilon back in 2001 and needed renovations to the park at this time. Suggestions on the beach area were to remove the rock and continuing retaining wall towards the water and then add more sand to the beach. The board agreed to proceed with estimates on the cost of the retaining wall extension. The board then discussed the contract for Park maintenance with Pete Morin. Pete requested in an increase of \$25/week for increase in gas. Motion by LaRocque, seconded by Lunday to approve contract with Pete Morin for park maintenance in the amount of \$300/week for this summer. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board then discussed the Carpenter Lake addition, which was turned over to the county from the Turtle Mountain Wildlife Club. McAtee will contact Game and Fish regarding boat landing and dock at the Carpenter Lake site, and have then attend a future meeting. No further action was taken.

The board then reorganized as County Commissioner. The meeting was called to order at 9:35 AM. Nathan Gustafson, Sheriff also present.

Jeff Bauske, ND Highway Patrol Sergeant for the Devils Lake Region and Reece Burkhard, Highway Patrol Officer stationed in Rolla attended the meeting. Jeff stated that Reece had recently started serving the Rolette County area. Jeff inquired about office space at the old Sheriff's office which had previously been utilized by NDHP, to see if the space would be available for use by Highway Patrol again. Discussion on the request for office space, the board requested possible rent that would be paid. Sheriff Gustafson stated that there is limited office space available at the new LEC and would better be utilized by BCI for an agent that might be assigned here. Jeff stated that the space will primarily be utilized for storage, rather than working in the office, and there is not a timeline for needing the office, but will check the budget for rent. No action was taken.

Barb Frydenlund, Public Health Administrator, and Bernie Belgarde and Karen Armstrong, Board of Health members met with the board to discuss County Lot 5, Block 6, OTS Rolla, which the Commission authorized Public Health use of the construct Garage for Mobile Unit. The board requested to have ownership transferred to Public Health for USDA loan, so there aren't any problems down the road with ownership when putting a large investment in the building on a lot they don't own. The board questioned State's Attorney Grosinger on if it was legal to transfer the property to Public Health, who will research and get back to the board in the near future. No action taken.

Rachel Nadeau, ND Billiards Association then met with the board with a request for Gaming Permit for electronic pull-tabs at the Garden Gate Golf Course at Dunseith. Rachael explained they had machines currently at the Garden Tap in Dunseith, and were looking to expand. Discussion on the ND Billiards Association and use of charitable funds, which Rachel explained were being used for community and youth sports in the Dunseith area. Commissioner Moors questioned if the City of Dunseith supported the request as they owned the land that the Golf Course. Motion by Moors, seconded by LaRocque to table action until the next meeting to get more information. On roll call vote, commissioners Moors, LaRocque, and Lunday voted "AYE". Commissioner Poitra voted "NAY". Motion carried.

Mitch Slater, Chief Deputy Sheriff met with the board along with Nathan Gustafson, Sheriff to discuss 2021 Stonegarden grant award for the Sheriff's Department. The grant provides for

vehicle replacement of \$42,034 for a 4 wheel drive vehicle. Several quotes were reviewed for possible pickups. After discussing, motion by LaRocque, to authorize purchase of 2022 Chevrolet pickup in the amount of \$45,885 from Munro Motors and Sheriff's equipment from Guardian Fleet in the amount of \$19,770. Seconded by Lunday. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Nathan Gustafson, Sheriff requested an additional \$1/hour for Amber Davis for 24/7 program duties. Motion by Lunday, seconded by Moors to approve the \$1/hour from 24/7 program revenue. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Nathan then discussed office space request for BCI agent and Highway Patrol. Discussion on space available and use of the space. Motion by Lunday, seconded by LaRocque to offer office space at the new LEC to BCI for agent to be stationed in Rolette County in the amount of \$100/month, with State's Attorney to draft an MOU for the agreement. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board then opened bids for Graveling for the upcoming year. Motion by Lunday, seconded by Moors to reject all bids for graveling. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Lunday, seconded by Moors, to set the rate for hauling at \$1.90 for the first 3 miles plus .35 for each additional mile and loading using private loader at \$1.00/yard, and stockpile crushed gravel at \$3.50/yard. Discussion regarding the motion. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board opened bids received from True North Steel for furnishing Rolette County with metal culverts for the ensuing year and from RDO Equipment for cutting edges. Motion by LaRocque, seconded by Lunday to accept all bids. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

The board then opened bid for Annual Lease Rental at this time, received from RDO Equipment for furnishing Rolette County with proposals for Annual Lease Rental of earth moving equipment. Kevin Walford, Butler Machinery was present and stated Butler Machinery is unable to provide bid for a year out, due to price fluctuations. Motion by LaRocque, seconded by Moors to reject bid received and return bid bond. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

Motion by LaRocque, seconded by Lunday to approve seasonal liquor license for Dunseith Garden Gate Golf Club and Rolla Country Club. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

Motion by Lunday, seconded by LaRocque to table further action on NDACO GIS agreement until the next meeting. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

Motion by LaRocque, seconded by Lunday to approve payment of the bills as presented. On roll call vote, members LaRocque, Lunday, and Poitra voted "AYE". Member Moors voted "NAY".

CHECK	NAME	AMOUNT
700957	ND POST BOARD	\$45.00

700958	QUADIENT LEASING USA INC	\$660.00
700959	NDPHIT	\$19,483.88
700960	MARCO TECHNOLOGIES LLC	\$722.84
54211	AFLAC	\$924.11
54212	ARNTSON STEWART WEGNER PC	\$4,845.79
54213	AXON ENTERPRISE INC	\$89.34
54214	WENDY BELGARDE	\$32.76
54215	BOB BARKER COMPANY INC	\$667.24
54216	SARAH BRUCE	\$112.85
54217	CENEX FLEETCARD	\$386.59
54218	CITY OF ROLLA	\$256.29
54219	COLE PAPERS INC	\$996.58
54220	COMMUNITY AMBULANCE OF ROLLA	\$100.00
54221	MARK DAVIS	\$92.58
54222	DOUG AND MARYS JACK AND JILL	\$42.72
54223	DSM INC	\$310.50
54224	DUNSEITH HARDWARE	\$39.95
54225	FISCAL ADMIN CO JAIL CLAIMS	\$232.28
54226	GREATWEST LIFE AND ANNUITY	\$100.00
54227	GUARDIAN FLEET SAFETY	\$1,947.60
54228	HARLOWS BUS SALES INC	\$20.04
54229	HWY 281 GAS AND THINGS	\$1,135.11
54230	JOC INC	\$5,689.04
54231	COREY LAVALLIE	\$893.70
54232	TOM MCCLLOUD	\$1,850.00
54233	MEDICO LIFE HEALTH INSURANCE	\$150.00
54234	MUNRO ACE HARDWARE	\$124.26
54235	NORTH DAKOTA 911 ASSO	\$50.00
54236	ND POST BOARD	\$135.00
54237	NDSU	\$240.00
54238	NORTH DAKOTA TELEPHONE CO	\$2.06
54239	NEAMEYER BODY SHOP	\$1,354.20
54240	NORTH CENTRAL ELECTRIC COOP	\$260.00
54241	OFFICE DEPOT	\$332.12
54242	OTTERTAIL POWER COMPANY	\$1,131.16
54243	PEACE GARDEN OFFICER ASSO	\$20.00
54244	POMPS TIRE SERVICE	\$229.24
54245	POWERPLAN	\$4,506.01
54246	PRIDE DAIRY	\$481.78
54247	ROLETTE COUNTY TREASURER	\$836.76
54248	EBBONNIE SCHROEDER	\$893.70
54249	JOHN SLATER JR	\$893.70
54250	SYSCO NORTH DAKOTA	\$4,616.17
54251	TURTLE MTN PUBLIC	\$61,920.48
54252	TURTLE MTN PUBLIC	\$20.50
54253	TM STAR	\$1,937.76
54254	TM COMMUNICATIONS	\$2,636.92

54255	TURTLE MOUNTAIN TIMES	\$76.00
54256	UNITED LEASE AND FINANCE INC	\$27,930.54
54257	VERIZON	\$73.79
54258	LEEANN D WILKIE	\$893.70
54259	WOLD ENGINEERING PC	\$922.50

\$154,345.14

The Building Committee reported on office space and cleanup of offices in the old Sheriff's Office. Discussion on renovations needed, along with cleaning, and repairs in progress for the drywall. Motion by Lunday, seconded by Moors to call for bids for texturing and painting in 4 offices, hallways, and bathrooms, installation of flooring in bathrooms, and 4 offices, and exterior wall finish work for several weeks. On roll call vote, all commissioners voted "AYE". Motion unanimously carried. Also discussed was work needed to the parking lot to make it usable, including moving propane tank, removing concrete floor of the old jail and removing underground fuel oil tank. Will also get a quote to resurface the parking lot from Mayo Construction.

The board then discussed vacant position on the Housing Authority Board, which Nathan Casavant declined the appointment. Discussion on the appointment. Motion by Lunday to appoint Emil LaRocque. The motion died for lack of a second. No further action taken.

Road Committee reported on activities. Discussion on Road Supervisor position and committee report. Motion by Moors, seconded by Lunday to offer the Road Supervisor position to Kelly Parisien. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

Motion by Moors, to set an offer of \$60,000/year salary for Road Supervisor position, with benefits. Seconded by LaRocque. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

The board then discussed quotes for pickup for the Rolette Shop. Motion by Moors, seconded by LaRocque to table action until the next meeting.

Motion by Lunday, seconded Moors to table further action on the vacant Road operator position until a Road Supervisor is hired. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

The board reviewed quote from Davis Evans for sale of crush gravel and processed clay in the Evans Pit, in the amount of \$7.50/yard for the crushed gravel and \$5.50/yard for the clay. Motion by Moors, seconded by LaRocque to approve purchase of 23,237 yards of crushed gravel and 1,667 yards of processed clay from Evans Trucking and Aggregate in the amount of \$174,277.50. On roll call vote, all commissioners voted "AYE". Motion unanimously carried. Also discussed was offer to crush gravel at Garrison's near Dunseith. Will provide testing before discussing further.

On motion by Lunday and unanimously approved, the board then adjourned to April 12, 2022.

April 12, 2022

The board convened at 2:10 P.M., April 12, 2022 with members LaRocque, Moors, Lunday, and

Schlenvogt present. Member Poitra presiding. Brian Grosinger, State's Attorney also present.

The board met in special session to discuss hiring of Road Supervisor. Kelly Parisien accepted the offer by the board for the position. Commissioner LaRocque recommended that the board wait on hiring, pending the results of the pre-employment Drug Test. Motion by Moors to hire Kelly Parisien effectively immediately, due to the impending storm. Seconded by Lunday. Discussion State's Attorney Grosinger suggested that Kelly be added to the payroll today, but Road Supervisor duties won't start until next week after the Commission meeting. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

On motion by LaRocque and unanimously approved, the board then adjourned to April 19, 2022.

April 19, 2022

The board convened at 9:00 A.M., April 19, 2022 with members LaRocque, Moors, Lunday, and Schlenvogt present. Member Poitra presiding. Brian Grosinger, State's Attorney, Sarah Bruce, Recorder, Robin Longie, Deputy Recorder, Mark Miller, Extension Agent, Karen Armstrong, Extension Agent, Kelly Parisien and Cam Mickelson.

Motion by Schlenvogt, seconded by LaRocque to approve the agenda. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

Guy Garrison met with the board to discuss reclamation of his gravel pit in Baxter Township. Guy explained that he is requesting cost for reclamation on his land, for the portion of gravel crushed before 2015, when the county increased royalty to \$2/yard which then included reclamation. Guy has discussed reclamation previously with County Commissioners, and since the county had not started reclamation, he has started to do it himself, but requested payment of \$21,659 for the reclamation, which was \$1/yard for some gravel and .50/yard for gravel crushed and paid \$1.50/yard. Motion by Schlenvogt, seconded by LaRocque to approve payment of \$21,659 for gravel pit reclamation to Guy Garrison. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

Mike Stewart, Emergency Manager met with the board via Zoom at this time to request the board approve Emergency Winter Storm Declaration of April 13 and 14, 2022, which was severely impacted by extreme snow falls in excess of fifteen to twenty inches, causing a burden of snow removal and financial hardship to residents, city and county governments. Motion by LaRocque, seconded by Moors, to declare a Winter Storm Emergency. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

Leanna Emmer, NDLTAP appeared before the board to present and overview of programs, provided by ND Local Transportation Assistance Program. Leanna stated she will work the new Road Supervisor on training and services they could provide to assist the Road Department and its employees. No action was taken.

Diane Arstein, VSO met with the board at this time to provide a Quarterly Report for her office and activities for veterans. Discussion on future activities, no action taken.

Craig Strong appeared before the board to request closure of road, which is not on a Section Line grandfather built approximately 70 years ago. The road goes through his yard and eventually it is a dead end, and he has been experiencing much theft. Discussion on whether it is a private road or section line road and the process to close. Motion by Schlenvogt, seconded by Lunday

to table action on any closure until landowner can reach an agreement with adjacent landowner affected by such closure. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

Dan Kraft, Jail Administrator and Ryan Hiatt, 911 Coordinator appeared before the board at this time. Discussion on staffing and request to have a shift supervisor on each shift, which would require 3 additional staff. Ryan and Dan also requested the approval to switch the Dispatch area and Jail Administrator office, to be more efficient, which would require moving wiring, electrical and also separating the dispatch staffing from the corrections. Motion by LaRocque, seconded by Schlenvogt to approve moving offices for Dispatch and Jail Administrator. On roll call vote, all commissioners voted "AYE". Motion unanimously carried. No further action was taken.

Elizabeth Nadeau, met with the board in regards to Gaming Permit for ND Billiards Association to place Electronic Pulltabs at the Dunseith Garden Gate Golf Course, which had been tabled for more information. Discussion on the request. Motion by LaRocque, seconded by Moors to approve gaming Site Authorization for ND Billiards Association for the Garden Gate Golf Course location. On roll call vote, commissioners Schlenvogt, Lunday, Moors, and LaRocque voted "AYE". Commissioner Poitra voted "NAY". Motion unanimously carried.

Mark Martinson met with the board in regards to request for payment of \$2500 for crop damage which resulted from people trespassing in his field causing damage, due to board action to temporarily close section line last year. After much discussion, motion by Schlenvogt, seconded by LaRocque to reimburse \$2500 to Mark Martinson for crop damages. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

The board then discussed purchase of a county vehicle for employee travel, review of quotes. Motion by Schlenvogt, seconded by Lunday to approve purchase of 2022 Encore from Munro Motors, at approximately \$28,125 utilizing ARPA funding. On roll call vote, commissioners Schlenvogt, Lunday, Moors, and LaRocque voted "AYE". Commissioner Poitra voted "NAY". Motion carried.

The Board discussed decision received from Bureau of Indian Affairs to transfer into Trust Status:
Township 162-72, Section 3 – SE1/4, Section 11 Lots 5 & 6, containing 235.30 acres more or less
Township 162-72, Section 10 – NE1/4 and SE1/4; Section 12 – S1/2NE1/4 and S1/2SE1/4, containing 560 Acres more or less

Discussion on the appeal process and whether to appeal the decision. Motion by LaRocque, seconded by Moors to appeal the decision the transfer the parcels into trust status due to the impact on county government finances. On roll call vote, members Moors and LaRocque voted "AYE". Members Schlenvogt, Lunday and Poitra voted "NAY". Motion failed.

Motion by LaRocque, seconded by Lunday to approve donation of \$1500 to the NCPD Small Business Development Center. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

Board of Health report was provided by Commissioner Poitra, also present Karan Armstrong, Board of Health member. Discussion on the request to transfer county lot into Public Health for garage structure. State's Attorney Grosinger stated that he had researched the issue, and there is authority for a political subdivision to transfer to another or medical organization. After further discussion, motion by Schlenvogt, seconded by Lunday to transfer Lot 5, Block 6, OTS, City of Rolla to Rolette County Public Health District. On roll call vote, commissioners

Schlenvogt, Lunday, Moors, and Poitra voted “AYE”. Commissioner LaRocque voted “NAY”. Motion carried.

Commissioner Poitra gave a report on Mountain Lake Human Service Zone activities, which they are working on hiring for several vacancies currently. No action taken.

The board then discussed Job Description for Road Supervisor and Road Policies, and revisions needed for the hired Road Supervisor. Motion by Schlenvogt, seconded by Lunday to approve the Road Policies, Flow Chart and Job Description to reflect the single Road Supervisor and remove the Road Committee authority to over see the Road Supervisor position, with the Road Supervisor reporting directly to the County Commission. On roll call vote, all commissioners voted “AYE”. Motion unanimously carried.

Motion by Schlenvogt, seconded by Lunday to approve the Water Saturated Road Policy for the upcoming year. On roll call vote, all commissioners voted “AYE”. Motion unanimously carried.

The board discussed the administrative duties for the road department, and will continue to have the Auditor’s Office doing those duties at the current time.

Henry LaRocque reported that the underground fuel tank that was leaking had been removed along with the contaminated soil and fill had been hauled into the area and we are waiting on a quote to jackhammer the cement from the old jail.

Motion by LaRocque, seconded by Schlenvogt to approve purchase of 2014 Diesel Chevy Silverado in the amount of \$39,550 from Munro Motors, for the Rolette Shop, utilizing ARPA Funds. On roll call vote, all commissioners voted “AYE”. Motion unanimously carried.

Motion by Lunday, seconded by LaRocque to approve laptop for the Road Supervisor position. On roll call vote, all commissioners voted “AYE”. Motion unanimously carried.

On motion by LaRocque, seconded by Schlenvogt, and unanimously approved, the following reports and statement of fees were received and filed: Sheriff, \$24,184.40, Recorder \$2,712.50, Recorder Preservation Fees, \$246, and Treasurer’s Total Collections, \$1,546,842.78 and Auditor’s Total Payments, \$2,439,833.42 and the following county bills be allowed and ordered paid:

check	name	amount
700961	QUADIENT FINANCE	575.49
700962	MARCO TECHNOLOGIES LLC	147.7
700967	COMMERCIAL CARD SOLUTIONS	13684.62
54262	ACCURATE CONTROLS INC	381
54263	MARK ALLERY	448.11
54264	WENDY BELGARDE	15.21
54265	JAN BIRKLAND	2380
54266	BUTLER MACHINERY COMPANY	10923.89
54267	CITY OF ROLLA	807.7
54268	CITY OF ST JOHN	97
54269	CNA SURETY	50
54270	DALES CASH SUPPLY	4250.24

54271	DOUG AND MARYS JACK AND JILL	265.91
54272	EVANS TRUCKING AND AGGREGATE	174277.5
54273	GALLS LLC	347.27
54274	GUY GARRISON	21659
54275	GUSTAFSON OIL COMPANY	2446.61
54276	GUSTAFSON OIL COMPANY	62.01
54277	DOROTHY HENRY	1455
54278	HWY 281 GAS AND THINGS	8951.13
54279	INFORMATION TECHNOLOGY DEPT	3494.65
54280	INFORMATION TECHNOLOGY DEPT	1912.55
54281	J AND F TOWING	200
54282	LEGACY COOPERATIVE	2194.11
54283	LEGACY COOPERATIVE	721.33
54284	LANGUAGE LINE SERVICES	30
54285	MARK MARTINSON	2500
54286	MEARS IMPLEMENT	362.71
54287	MEARS AUTO	6.95
54288	MIDCONTINENT COMMUNICATIONS	73.78
54289	ND ASSOCIATION OF COUNTIES	905.7
54290	ND STATE RADIO COMMUNICATIONS	503
54291	NDSU EXTENSION	11527.08
54292	NORTHLAND HEALTH CENTERS	174
54293	NORTHERN PLAINS ELECTRIC COOP	823
54294	OFFICE OF ATTORNEY GENERAL	155
54295	OTTERTAIL POWER COMPANY	4009.06
54296	KELLY PARISEIN	133.97
54297	ROLLA IMPLEMENT	716.7
54298	ROLLA DRUG INC	19.47
54299	ROLLA WELDING	6.11
54300	SANOFI PASTEUR INC	518.32
54301	SEACHANGE PRINT INNOVATIONS	792.4
54302	SECRETARY OF STATE	36
54303	SWANSTON EQUIPMENT CORPORATION	748.26
54304	THOMSON REUTER WEST	194.08
54305	TRI CARE HOME HEALTH	1350
54306	TM STAR	38
54307	TWEED COUNTRY AG	314.02
54308	UNIFORM CENTER	211.93
54309	VERIZON WIRELESS	54.48
54310	WALLWORK TRUCK CENTER	338.03
54311	MUNRO MOTOR CO	39000
	Road Dept Payroll	39050.05
	Gen, L-Enf, Etc Payroll	162355.69
	TOTAL	\$518,695.82

Motion by Schlenvogt, seconded by Lunday and unanimously approved, the board adjourned

until May 3, 2022.

Craig Poitra
Chairman, Board of County Commissioners
Rolette County, North Dakota

ATTEST

Valerie McCloud
Rolette County Auditor

**REGULAR MEETING, BOARD OF COUNTY COMMISSIONERS
ROLETTE COUNTY**

The board convened at 9:00 A.M., May 3, 2022 members LaRocque, Moors, Schlenvogt and Lunday present. Member Poitra presiding. Also, present State's Attorney Grosinger, Doug Lemieux, Martin Peterson, Dick Johnson, Cam Mickelson, Deane Striker, Tom Davis, Ben Walter, Edmund Walter and Jeff Demers.

Motion by Lunday, seconded by Schlenvogt to approve the agenda. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board then organized as a Park Board, with member Steve McAtee present. Chairman Leonard presiding. Also, present Oscar Haas and Ryan Myers. The board discussed improvements for County Park at Lake Upsilon. Bob reported that estimates for replacing the rip rap and extending the retaining wall with blocks, and adding sand to the beach, along with labor and equipment for this project will be approximately 10,000-12,000 range. Road crew may not be available to assist with removing the rip rap, but Mikkelson Aggregates stated that they could assist with the project as they would have equipment in the area, and could possibly store the retaining wall blocks until they are installed. Also, discussed planting trees along the road on the camping area. Motion by Schlenvogt, seconded by Lunday to approve project getting two local quotes for the retaining wall materials. On roll call vote, all commissioners voted "AYE". Motion carried unanimously. The board then discussed Carpenter Lake boating access site. ND Game and Fish is not interested in lease for the property for the Dock and boat landing, but would take the dock out in the fall and put back in, in the spring. Will add the area to the county liability insurance. No further action was taken. Motion by Schlenvogt, seconded by LaRocque and unanimously approved, the park board adjourned at this time.

The board then reconvened as County Commission. Chairman Poitra presiding.

Wendy Belgarde appeared before the board with application for abatement from Greg and Sandra Mitchell for 2020 taxes and Tessie LaFromboise for 2019 taxes. Motion by Schlenvogt, seconded by Lunday to approve application for abatement for Greg Mitchell on parcel # 16056-200 to remove commercial structure due to assessment error, and for Tessie LaFromboise for parcel # 30267 for Homestead Credit of 100%. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Lunday, seconded by LaRocque to table NDACO GIS Agreement to have a presentation on available services with the agreement. On roll call vote, all commissioners

voted "AYE". Motion carried unanimously.

The board reviewed the Minutes from April. Chairman Poitra requested several amendments to the minutes. Motion by LaRocque, seconded by Moors to approve the minutes as amended, with Commission Schlenvogt abstaining from the April 5th minutes approval as he was absent. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Doug Lemieux appeared before the board, along with Dick Johnson as they were appointed to Trust Appeal Committee regarding actions by BIA to transfer parcels, owned by Turtle Mountain Band of Chippewa Indians to trust status back in February. Other county residents present also. The Appeal Committee met and appealed three of the BIA trust actions at that time, which the appeal process is not completed at this time on those parcels. Doug requested that the board reconsider action from April 17th to not appeal two more notices received in April, from BIA to transfer into Trust Status another 795.30 acres located in Hillside Township, described as Township 162-72, Section 3 – SE1/4, Section 11 Lots 5 & 6, containing 235.30 acres more or less, also known as Kramlich property, and Township 162-72, Section 10 – NE1/4 and SE1/4; Section 12 – S1/2NE1/4 and S1/2SE1/4, containing 560 Acres, also known as LaRocque property. Doug and Dick requested continuity by the county to appeal all actions to remove property from the tax base, as the county has less revenue to provide services. Discussion on the request, with others present supporting the appeal of the notices. Tom Davis spoke in opposition of the appeal process, as the tribe has a right to self-governance, and instead the county should work together with the tribe on an agreement. Henry LaRocque, as part of the Appeal Committee, stated he has tried to set up a meeting with the Tribal Chairman in regards to the issue, but has not been able arrange a meeting at this time. After much discussion, motion by Schlenvogt, seconded by Moors, to have the State's Attorney submit Appeal to the US Department of the Interior on both Notices of transfer, being Township 162-72, Section 3 – SE1/4, Section 11 Lots 5 & 6, containing 235.30 acres more or less, also known as Kramlich property, and Township 162-72, Section 10 – NE1/4 and SE1/4; Section 12 – S1/2NE1/4 and S1/2SE1/4, containing 560 Acres, also known as LaRocque property, on the basis that the county should be getting taxes on the property if there is no in lieu taxes in place for the replacement of the tax revenue. On roll call vote, members LaRocque, Moors, and Schlenvogt voted "AYE". Members Lunday and Poitra voted "NAY". Motion carried.

Cam Mickelson, Revitalize Rolla met with the board at this time to request an amendment to the Gaming Site Authorization for the Rolla Country Club to allow paper pull tabs. Motion by LaRocque, seconded by Moors to authorize Paper pull tabs machine at the Rolla Country Club site. On roll call vote, members all commissioners voted "AYE". Motion carried unanimously.

Motion by LaRocque, seconded by Lunday to table action on Marvin Tuomala letter in regards to speed limits on township roads. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Building Committee report was given by Commissioners LaRocque and Moors. Quote for removal of concrete floor from the old jail was reviewed. Discussion on having the road crew haul out the concrete and haul in fill. Kelly Parisien, Road Supervisor stated he didn't think the road crew would have time to remove the concrete, but could haul the fill. Motion by LaRocque, seconded by Schlenvogt; re-advertise for the concrete breakup and haul out, disposing concrete and rebar, which could be hauled to the County pit. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board also reviewed bid received for renovations at the old Sheriff's Offices. Bid received from High Country Construction in the \$13,200 for labor and \$2,477.88 for materials. Motion by Lunday, seconded by LaRocque, to approve bid from High Country Construction plus the costs of flooring and other miscellaneous items from Munro Ace Hardware utilizing ARPA funds. On roll call vote, commissioners Lunday, LaRocque, Schlenvogt and Poitra voted "AYE". Commissioner Moors voted "NAY". Motion carried unanimously.

Kelly Parisien, Road Supervisor reported on road activities. There has been roads under water, which they had to close some roads, several culverts need to be replaced. Kelly is reviewing the gravel inventory and looking for pits to obtain gravel. Kelly reported that the Interview Committee had met and interviewed several candidates for the vacant road operator position, and the recommendation of the committee was to hire Erik Parisien. Motion by LaRocque, seconded by Lunday to hire Erik Parisien, with an alternate of Dean Azure. On roll call vote, all commissioners voted "AYE". Motion carried unanimously. Discussion on vehicle for Road Supervisor. Kelly is currently using the Rolette Shop pickup and his own. The board requested that Kelly bring back estimates to the next meeting for a ½ ton pickup. Also discussed was people damaging township roads and how to handle this situation. Will look at a notice to be put in the paper. No further action was taken.

Sheriff Gustafson, Dan Kraft, Jail Administrator and Ryan Hiatt, 911 Coordinator appeared before the board to give an update on some things. Discussion by the board as this was not an item on the agenda. Motion by Schlenvogt, seconded by LaRocque to amend the agenda to add the Jail Committee Report. On roll call vote, commissioners Lunday, LaRocque, Schlenvogt and Poitra voted "AYE". Commissioner Moors voted "NAY". Motion carried unanimously.

Dan Kraft presented a proposed contract with Accurate Controls for maintenance of the jail cameras, electronic doors, etc. with a cost of approximately \$15,000 for the silver package, which includes 2 visit per year and free phone support. Motion by LaRocque, seconded by Lunday to approved contract with Accurate Controls for jail equipment maintenance with a cost no to exceed \$15,000, out of the jail maintenance budget. On roll call vote, commissioners Lunday, LaRocque, Schlenvogt and Poitra voted "AYE". Commissioner Moors voted "NAY". Motion carried unanimously.

On motion by LaRocque, seconded by Schlenvogt and unanimously approved, the following reports and statement of fees were received and filed: Sheriff, \$19,876.02, Recorder \$1,929.50, Recorder Preservation Fees, \$174, and Treasurer's Total Collections, \$1,042,208.92 and Auditor's Total Payments, \$908,676.91 and the following county bills be allowed and ordered paid:

check	name	amount
700968	NDPHIT	21,684.92
54313	AFLAC	924.11
54314	CAPFIRST EQUIPMENT FINANCE	53,829.98
54315	CENEX FLEETCARD	548.72
54316	CLUTE OFFICE EQUIPMENT INC	36.06
54317	CARDMEMBER SERVICE	9.65
54318	DEPARTMENT OF TRANSPORTATION	10.00
54319	DOUG AND MARYS JACK AND JILL	151.87
54320	DUNNIGAN DIX FUNERAL HOME	620.00

54321	FISCAL ADMIN CO JAIL CLAIMS	639.07
54322	GREATWEST LIFE AND ANNUITY	100.00
54323	J F TOWING	200.00
54324	TOM MC CLOUD	1,850.00
54325	MEDICO LIFE HEALTH INSURANCE	150.00
54326	NCPC	1,500.00
54327	NDACO RESOURCES GROUP	455.00
54328	NORTH DAKOTA TELEPHONE CO	2.06
54329	OTTERTAIL POWER COMPANY	943.61
54330	PHARMCHEM INC	94.35
54331	PRESENTATION MEDICAL CENTER	367.00
54332	R AND D HENDRICKSON TRUCKING	990.00
54333	REDWOOD TOXICOLOGY	375.27
54334	ROLETTE INSURANCE AGENCY	563.00
54335	SYSCO NORTH DAKOTA	8,833.61
54336	TRI CARE HOME HEALTH	900.00
54337	UNDERGROUND VAULTS STORAGE	444.00
54338	VERIZON WIRELESS	348.60
	TOTAL	96570.88

On motion by LaRocque, seconded by Lunday and unanimously approved, the board then adjourned to May 17, 2022.

May 17, 2022

The board convened at 9:00 A.M., May 17, 2022 with members LaRocque, Moors, Lunday, and Schlenvogt present. Member Poitra presiding. Brian Grosinger, State's Attorney, Kelly Parisien, Road Supervisor, and Lyman Berceir, Housing Authority.

Motion by Schlenvogt, seconded by Larocque to approve the agenda. On roll call vote, all members voted "AYE". Motion carried unanimously.

Nathan Gustafson Sheriff, , Dan Kraft, Jail Administrator and Ryan Hiatt, 911 Coordinator appeared before the board. Dan asked the Commission to revise the Jail Policies and Procedures to allow for 3 additional Full-Time positions in Corrections, which would add an additional staff person per shift in the Jail, which has been a recommendation of DOCR. The board discussed and reviewed budget, which Dan requested to take some of the funding for Part-time salaries. Possible contracted boarding from other counties could offset the additional cost. The board requested to have Dan and Nathan come up with cost estimate for the additional staffing and also to come up with the money in their budget to allow for the additional costs. Nathan then requested to look at an additional Hazard Pay, like was granted in December, 2021 for employees. No action was taken. Ryan Hiatt discussed looking at alternate methods of sending messages to Emergency Responders for 911 call, which he is looking at program that would send messages and maps to cell phones. Ryan will be meeting agencies on possibly moving to this system.

Jim and David Evans then met with the board in regards to Gravel pit reclamation at their gravel pit northwest of Dunseith. The board reviewed quantities of royalties crushed and rates and

reclamation. After further discussion, motion by Schlenvogt, seconded by Lunday, to pay Jim Evans \$37,486.50 for reclamation cost out of the ARPA Funds. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board reviewed ARPA expenditures to date and appropriations for the upcoming years. Commissioner Schlenvogt, stated he thought the Rolette County should utilize county ARPA Funds to provide Rolette County Public Health Staff the Hazard Pay that was awarded to Rolette County staff in Dec, 2021. Motion by Schlenvogt, seconded by Lunday, to make payment to Rolette County Public Health District for Hazard Pay bonus for staff in the amount of \$1500 for Full-time employees and \$1000 for Part-time employees employed on December 7, 2022, utilizing ARPA funds. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Wendy Belgarde, Tax Director appeared before the board with Applications for Abatement received from Bob & Bea Gault, for Homestead Credit of 100% for 2021, Louella Herman for Homestead Credit for 2019-2021, Eugene Allery for Homestead Credit for 2019-2021. Motion by Schlenvogt, seconded by Moors to approve abatements as presented. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board then reviewed request for County Permit received from All Seasons Water users to water line to cross County Road Right of Way in Currie, Russell and Shell Valley townships. Mark Miller, Extension Agent appeared before the board to explain the permit would replace water line presently with new larger water line. Tom Davis addressed the board to state that the tribe has permissions on the Shell Valley Aquifer and they have a concern on this permit, and the state does not have jurisdiction for water rights in the Aquifer, and that any permission for use of the water from the Shell Valley Aquifer require tribal approval. Mark explained that the All Seasons Water Users already has approval from the State Water Commission and has approval from the TMBCI for the water line. After further discussion, motion by Lunday, seconded by Moors to table for 30 days to get more clarification and meet with the TMBCI to get their approval of the project. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board reviewed cost estimate for replacement of 4 Mini-split Air Conditioners, and also Air Handling System for 2nd Floor Courtroom and Jury Room areas in the courthouse, with estimates received from Johnson Controls and Wilkie Sheetmetal, Heating and Cooling. Motion by Schlenvogt, to award to projects low bidder to Wilkie Sheetmetal, Heating and Cooling for 2 Air Handling Units, and 4 Mini-split unit utilizing ARPA funds. Motion seconded by Lunday. On roll call vote, all commissioners voted "AYE". Motion carried unanimously. The board also reviewed estimate for replacement of Air Compressor for Courthouse heating, but did not act.

The board reviewed quotes for garage dumpster at the Carpenter Lake park. Motion by Lunday, seconded by Schlenvogt to approve dumpster from Turtle Mountain Transfer Station. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Board of Heath report was provided by Chairman Poitra, with Mobile Health unit be utilized, abstract being updated on lot transferred to Public Health.

Housing Authority report was provided by Lyman Bercier. They are working on putting in new windows, looking for grant funding to more windows and updates to the San Haven apartments in Rolla, which need complete renovations. Renovations are currently underway on 9 units in

Dunseith also.

Mountain Lake Human Service Zone report was given by Chairman Poitra. Office space at the new Commodity Warehouse will be ready soon and they have ordered new furniture, so the furniture in the old Sheriff Offices won't be needed anymore.

Kelly Parisien, Road Supervisor reported on road activities. Frost boils are showing up and getting many calls regarding roads needing attention. Kelly is working with Mike Stewart on submitting cost for road repairs for FEMA reimbursement. Working on assessing all the road damages now, along with culverts needing to be replaced. Kelly reported that the Rolla Shop water is not working. Discussion on hooking up to All Seasons Water for the shop. Kelly is working on setting a map of the county and prioritizing the needs for repairs and gravel. Kelly requested that Commissioner LaRocque not speak to the road crew and cause problems. Henry stated that he has been sending calls to Kelly or Craig as he receives complaints and concerns regarding the roads. Craig requested that calls only are forwarded to the Road Supervisor. Also discussed was contracted gravel haulers who may not haul for the rate approved by the board, as fuel costs have continued to rise. No action taken.

The board then opened bids received for concrete removal from the old jail. Bids were received from Mikkelson of Rolla, Harris Construction, and PBC. Motion by Schlenvogt, seconded by Lunday to accept Low bid of \$7460 received from Mikkelson Aggregates of Rolla. On roll call vote, all commissioners voted "AYE". Motion carried unanimously. Also discussed was capping sewer line from the Old Sheriff's residence, which Auditor McCloud will contact Mikkelson to get a cost estimate to also do this when on site.

Commissioner LaRocque then brought up approach project north of Dunseith that was not finished last year and needs to be completed and paid for by Mr. Davis or the state will remove the approach and bill the county. Kelly will contact the parties to work on a resolution for this and get payment.

Mark Miller, Extension Agent and All Seasons Water Users board member appeared before the board again in regards to the County Permit for the water line submitted from All Seasons, and wanted to come back in regards to false information provided earlier. Mark presented a Memorandum of Understanding already in place, between the Turtle Mountain Band of Chippewa, Turtle Mountain Public Utilities and All Seasons Water Users, which the tribe already signed off and given approval for water line project. Chairman Poitra stated he still wanted to meet with the tribe regarding the matter, and the matter is still tabled for the 30 days. No action was taken.

Motion by Schlenvogt, seconded by LaRocque and unanimously approved that the following bills be approved and ordered to be paid:

check	name	amount
54340	ND ASSOCIATION OF COUNTIES	940.38
54341	ACCURATE CONTROLS INC	404.94
54342	BUTLER MACHINERY COMPANY	52,647.66
54343	CITY OF ROLLA	1,045.14
54344	CITY OF ST JOHN	97.00
54345	COLE PAPERS INC	1,616.66

54346	DAKOTA FIRE EXTINGUISHERS	211.12
54347	DALES CASH SUPPLY	4,931.15
54348	DELL MARKETING LP	291.80
54349	DOUG AND MARYS JACK AND JILL	29.67
54350	DUNSEITH HARDWARE	99.87
54351	FARM HOME PUBLISHERS LTD	260.00
54352	FISCAL ADMIN CO JAIL CLAIMS	234.90
54353	GOOD SOURCE SOLUTIONS	848.00
54354	GUSTAFSON OIL COMPANY	6,360.77
54355	HAAS TIRE	166.00
54356	INFORMATION TECHNOLOGY DEPT	1,692.55
54357	INFORMATION TECHNOLOGY DEPT	3,495.04
54358	J AND M SERVICE STATION	73.59
54359	JOC INC	3,553.52
54360	KITTLESONS TRUCK REPAIR	2,025.00
54361	LANGUANGE LINE SERVICES INC	30.00
54362	LEGACY COOPERATIVE	449.03
54363	LEGACY COOPERATIVE	141.54
54364	MARCO INC.	77.84
54365	MEARS IMPLEMENT	161.77
54366	MEARS AUTO	119.25
54367	MIDCONTINENT COMMUNICATIONS	73.78
54368	MIDSTATES WIRELESS	270.00
54369	MUNRO ACE HARDWARE	133.32
54370	NARDINI FIRE EQUIPMENT	2,135.00
54371	ND COMMUNITY CORRECTIONS	54.55
54372	NORTH DAKOTA TELEPHONE CO	123.64
54373	NORTH CENTRAL ELECTRIC COOP	176.00
54374	NORTHERN PLAINS ELECTRIC COOP	703.00

54375	OFFICE DEPOT	85.34
54376	OFFICE OF ATTORNEY GENERAL	150.00
54377	OFFICE OF STATE AUDITOR	5,000.00
54378	OTTERTAIL POWER COMPANY	3,100.93
54379	PRIDE DAIRY	881.52
54380	ROLETTE INSURANCE AGENCY	10.00
54381	ROLLA DRUG INC	61.10
54382	THE SIDWELL COMPANY	55.00
54383	MITCH SLATER	105.00
54384	SWANSTON EQUIPMENT CORP	1,154.18
54385	THOMSON REUTER WEST	388.16
54386	TITAN MACHINERY	1,085.32
54387	TURTLE MTN PUBLIC	20.50
54388	TUOMALA PLUMBING AND HEATING	669.98
54389	TM STAR	736.59
54390	TM COMMUNICATIONS	2,771.55
54391	TURTLE MOUNTAIN TIMES	256.50
54392	WILBUR ELLIS	8,805.60
700971	QUADIENT FINANCE	428.23
700972	MARCO TECHNOLOGIES LLC	147.70
700973	COMMERCIAL CARD SOLUTIONS	10,186.92
700977	ND PUBLIC EMPLOYEES RETIREMENT	27,179.91
	ROAD DEPARTMENT APR PAYROLL	36,314.18
	GEN, L-ENF, ETC APR PAYROLL	172,206.33
	TOTAL	\$ 357,474.02

Motion by Lunday, seconded by Schlenvogt and unanimously approved, the board adjourned until June 7, 2022

Craig Poitra
Chairman, Board of County Commissioners
Rolette County, North Dakota

ATTEST

Valerie McCloud
Rolette County Auditor

**REGULAR MEETING, BOARD OF COUNTY COMMISSIONERS
ROLETTE COUNTY**

The board convened at 9:00 A.M., June 8, 2022 members LaRocque, Schlenvogt and Lunday present. Member Moors Absent. Member Poitra presiding. Also, present Brian Grosinger, State's Attorney, Sarah Bruce, Recorder and Nathan Gustafson, Sheriff.

Motion by LaRocque, seconded by Schlenvogt to approve the agenda. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Sheriff Gustafson provided updates for his office. Discussion on staffing at the jail, to add a 4th post for Correction Officers. No action was taken.

Keith Benning, Turtle Mountain Animal Rescue met with the board at this time in regards to Certification of Community Support for the Turtle Mountain Animal Shelter. Keith informed the board of activities and services provided to the county, which they employ 6 full-time and 3 part-time staff in the county and are still working in fund raising for construction of animal shelter. Motion by Lunday, seconded by Schlenvogt to approve Certification of Significant Community Support for the Turtle Mountain Animal Rescue. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

The board reviewed the minutes, with several correction made. Motion by Lunday, seconded by LaRocque to approve the minutes. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

Motion by Schlenvogt, seconded by LaRocque to appoint Alice Lunday to represent Rolette County on the Dakota Prairie Community Action Board. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

Val Christiansen, Legacy Cooperative met with the board at the this with an Application for Variance Permit. Henry LaRocque informed the board that the Planning Commission had held a Public Hearing in regards to the Application for Variance Permit, for inert site for disposal of demolition debris, which would be located south of Rolla in Mt Pleasant; Section 16, Outlot A of SW1/4SW1/4 owned by Legacy Cooperative. Planning Commission recommended approval. Motion by LaRocque, seconded by Lunday to approve Variance Permit for inert disposal Site. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

Motion by Lunday, seconded by LaRocque to approve Raffle Permit for International Music Camp. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

Motion by Schlenvogt, seconded by LaRocque to pay \$300 dues to Northern Plains RC&D. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

Motion by Lunday, seconded by Schlenvogt to approve bills submitted for payment. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

Motion by LaRocque, seconded by Schlenvogt to approve proposal received from Johnson Control for replacement of Air Compressor at the Courthouse for the heating system. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

The board reviewed resignation received from Kelly Parisien for Road Supervisor position. Discussion on how to proceed and re-advertise the position or appoint a Road Foreman. Motion by Lunday, seconded by Schlenvogt to re-advertise the Road Supervisor position. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

Motion by Schlenvogt, to appoint Mark Allery as Road Foreman supervising the 4 county shops and employees and coordinating projects, with \$5/hour increase in wage effective immediately to include duties of Road Supervisor with Auditor's Office continue administrative duties at this time. Seconded by LaRocque. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

At this time Auditor McCloud requested authorization to include additional temporary staff in the office to complete the Road Administrative duties. No action taken.

At this time the board organized as a Board of Equalization. Wendy Belgarde, Tax Director met with the board and reviewed assessments for 2022. Wendy reported that Commercial and Agricultural assessments followed state requirements and required no change in valuations. Residential assessments were too low and Wendy recommended a 3% increase to all residential lots and structures to be in state compliance. Motion by Schlenvogt, seconded by LaRocque to increase residential valuations by 3%. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

Motion by LaRocque, seconded by Schlenvogt to approve the assessments for all Commercial and Agricultural valuations. On roll call vote, all commissioners voted "AYE". Motion unanimously carried. The Board of Equalization then adjourned.

On motion by LaRocque, seconded by Lunday and unanimously approved, the following reports and statement of fees were received and filed: Sheriff, \$20,518.06, Recorder \$2,115, Recorder Preservation Fees, \$207, and Treasurer's Total Collections, \$874,427.75 and Auditor's Total Payments, \$870,808.22 and the following county bills be allowed and ordered paid:

check	v	name	amount
700978		QUADIENT FINANCE	896.90
700979		NDPHIT	23240.94
700980		MARCO TECHNOLOGIES LLC	1212.45
54180	V	VOID CK 54180	-340.00
54396		MUNRO MOTOR CO	29405.00
54397		MUNRO MOTOR CO	45885.00
54398		ABRAHAMSON REFRIGERATION	613.00
54399		AFLAC	823.75
54400		AZURES EXCAVATING	325.00
54401		CENEX FLEETCARD	689.74
54402		CITY OF ROLLA	258.38
54403		CITY OF ROLLA	803.62
54404		CITY OF ST JOHN	97.00

54405	CLUTE OFFICE EQUIPMENT INC	12.95
54406	COLE PAPERS INC	824.80
54408	DAKOTA FIRE EXTINGUISHERS	182.22
54409	DALES CASH SUPPLY	4134.50
54410	DEPARTMENT OF TRANSPORTATION	11.50
54411	DEPARTMENT OF TRANSPORTATION	11.50
54412	DOUG AND MARYS JACK AND JILL	13.22
54413	DOUG AND MARYS JACK AND JILL	231.93
54414	DUNSEITH HARDWARE	292.72
54415	ELECTION SYSTEMS AND SOFTWARE	3783.75
54416	FISCAL ADMIN CO JAIL CLAIMS	61.76
54417	GRAND FORKS COUNTY	3150.00
54418	GREATWEST LIFE AND ANNUITY	100.00
54419	HARLOWS BUS SALES INC	2162.97
54420	HIGH COUNTRY CONSTRUCTION	14500.00
54421	HWY 281 GAS AND THINGS	9289.96
54422	INFORMATION TECHNOLOGY DEPT	3508.29
54423	INFORMATION SYSTEMS CORP	1985.00
54424	JOC INC	6380.57
54425	KITTLESONS TRUCK REPAIR	1146.00
54426	LEEVERS SUPER VALU	5.90
54427	LEGACY COOPERATIVE	546.02
54428	TOM MCCLOUD	1850.00
54429	MEARS AUTO	86.95
54430	MEDICO LIFE HEALTH INSURANCE	150.00
54431	MERKENS LAW PLLC	105.00
54432	MIKKELSEN AGGREGATES OF ROLLA	1050.00
54433	MARK MILLER	308.41
54434	MUNRO ACE HARDWARE	5637.56
54435	ND ASSOCIATION OF COUNTIES	1414.29
54436	NDACO RESOURCES GROUP	1268.00
54437	ND STATES ATTORNEYS ASSOCIATIO	380.00
54438	NORTH DAKOTA TELEPHONE CO	125.70
54439	NORTH CENTRAL ELECTRIC COOP	114.00
54440	NORTHERN PLAINS ELECTRIC COOP	342.00
54441	NORTHERN PLAINS RESOURCE	300.00
54442	ODP BUSINESS SOLUTIONS LLC	324.61
54443	OFFICE OF ATTORNEY GENERAL	155.00
54444	OTTERTAIL POWER COMPANY	674.70
54445	KELLY PARISIEN	482.63
54446	POMPS TIRE SERVICE	163.74
54447	PRESENTATION MEDICAL CENTER	367.00
54448	ROLETTE COUNTY SCD	120.00
54449	ROLETTE COUNTY TREASURER	3987.61
54450	ROLLA IMPLEMENT	1235.62
54451	SEACHANGE PRINT INNOVATIONS	473.20
54452	SLEEP INN AND SUITES	1661.57

54453	SYSCO NORTH DAKOTA	5122.13
54454	THE COMPUTER STORE	839.98
54455	THOMSON REUTER WEST	194.08
54456	TINT BY LEON	1100.50
54457	TURTLE MTN PUBLIC	295083.25
54458	TURTLE MTN PUBLIC	20.50
54459	TRI CARE HOME HEALTH	1200.00
54460	TUOMALA PLUMBING AND HEATING	353.57
54461	TM STAR	2399.42
54462	TM COMMUNICATIONS	2776.47
54463	RICHARD TURCOTTE	1000.00
54464	UNIFORM CENTER	358.99
54465	US POSTAL SERVICE	84.00
54466	US POSTAL SERVICE	226.00
54467	VERIZON WIRELESS	326.50
	ROAD DEPT PAYROLL	38539.75
	GEN, L-ENF, ETC PAYROLL	180348.78
		\$
	TOTAL	708,997.85

On motion by LaRocque, seconded by Lunday and unanimously approved, the board then adjourned to June 21, 2022.

June 21, 2022

The board convened at 9:00 A.M., June 21, 2022 with members LaRocque, Moors, Lunday, and Schlenvogt present. Member Poitra presiding.

Motion by Schlenvogt, seconded by LaRocque to approve the agenda. On roll call vote, all members voted "AYE". Motion carried unanimously.

Sheriff Nathan Gustafson appeared before the board to discuss section line road maintenance on the east end of Lake Shutte Road, which he has received complaints of individuals squatting on much traffic on the road. Discussion on the road in question. It was determined that it was not a section line and Sheriff Gustafson should contact the TMBCI who owns the property adjacent to the road. No action was taken.

Commissioner Poitra reported on Board of Health activities. Still working on USDA grant for mobile clinic and land transfer. No action taken.

Commissioner Poitra reported on Housing Authority activities. Still working on repairs to homes, replacing windows and cabinets. Also working on grant for San Haven apartment renovations, which had been slow. Occupancy is currently at approximately 70%.

Road Report was given by Road Foremen/Supervisor Mark Allery. Starting gravel hauling and trying to find a truck driver. Also looking for cold mix for the Lake Upsilon road potholes. Auditor McCloud presented a Township Road Certification to be filed with the State. Motion

by LaRocque, seconded by Schlenvogt to approve Township Road Certification. On roll call vote, all members voted "AYE". Motion carried unanimously.

The board discussed sale of gravel to private individuals. Mark recommended that the county no sell any stockpiled crushed gravel, due to the limited quantities. Motion by Schlenvogt, seconded by Lunday, that until further notice that the county not sell stockpiled crushed gravel to private individuals. Discussion on motion. On roll call vote, members Schlenvogt, Lunday, LaRocque, and Poitra voted "AYE". Member Moors voted "NAY". Motion carried.

Dan Schaefer, All Seasons Water Users Manager then met with the board. Also present Jon Nelson and Mark Miller, All Season Water Users Board Members Dan presented as revised County Permit request to cross section line roads for installation of water line in Currie and Russell townships. The water line will not be in the County Road Right of Way. Commissioner Lunday asked why All Seasons was requesting the easement. Dan explained that there was not a request for an easement but only County Permit to cross county roads and will tie water lines together from western area to areas east like Towner County which they also serve and will eventually bring NAWA Water east when that is implemented. Discussion on the use of water from the Shell Valley Aquifer. Dan stated that any water lines will not withdraw any additional water than the state permit allows. Commissioner Lunday asked if they had Turtle Mountain Band resolution allowing for water use, and was in opposition until such resolution was in place. An agreement between All Season's Water and Turtle Mountain Public Utilities was reviewed. After further discussion, motion by Schlenvogt, seconded by Moors to approve County Permit to All Seasons Water Users for water line in Currie and Russell townships. On roll call vote, members Schlenvogt, LaRocque, and Moors voted "AYE". Member Lunday and Poitra voted "NAY". Motion carried.

Blaine Davis and Beau Davis appeared before the board at this time. Blaine met with the board to discuss approach north of Dunseith off of Highway 281 to homesite for Gabriel and Beau Davis, which the county had started last year, but was not finished as the state specs required for the project exceeded the original estimate of \$1700 approved by the Davis's. The work completed in 2021 amount to a total of \$2300, and the down payment deposited from the Davis's was rejected by the bank for stop-payment. Mr. Davis felt the county should finish the entire project for the original estimate and they should not owe anything beyond that. Mark Allery, Road Supervisor suggested the Davis's hire a contractor to finish the project to state specs at their expense and the county forgive the \$2300 presently owed by Davis's for work completed, since it would cost the county money to go and remove the approach or to continue any further work. Mr. Davis agreed to hire a private contractor to finish in the approach if the county forgave the expense for the original work completed on the approach. After much discussion, motion by Lunday, seconded by Schlenvogt, to remove the existing bill owed by Gabriel Davis in the amount of \$2320, and have the owner hire a private contractor to finish the project to state specs, with the county supply a culvert band to extend the culvert that had been cut by the county. On roll call vote, members Schlenvogt, LaRocque, Lunday and Poitra voted "AYE". Member Moors voted "NAY". Motion carried.

Motion by Schlenvogt, seconded by Lunday and unanimously approved that the following bills be approved and ordered to be paid:

check	name	amount
700981	COMMERCIAL CARD SOLUTIONS	15716.93
700983	MARCO TECHNOLOGIES LLC	708.20

700987	ND PUBLIC EMPLOYEES RETIREMENT	26801.54
54468	PETER MORIN	600.00
54469	KERRY LENTZ	262.50
54470	PATTI GOOD	256.86
54471	JO DUNLOP	249.84
54472	CAROLYN GRIFFIN	247.50
54473	GAIL BURGESS	45.00
54474	SHELBY CAMPBELL	217.50
54475	BARB GARCEAU	301.23
54476	SONIA GUDERJAHN	287.40
54477	JULIE BURKHART	240.00
54478	VALERIE EDWARDS	258.72
54479	MARIE BERG	251.70
54480	MARLYS DELORME	87.87
54481	GINGER GAILFUS	398.05
54482	NICOLE BLACKWELL	196.00
54483	IRIS PARISIEN	38.05
54484	JEANNE JOLLIE	248.02
54485	JANICE AZURE	196.00
54486	DENISE HALVORSON	284.25
54487	SHELLY COUNTS	299.25
54488	CHERYL HAAGENSON	242.25
54489	MARIAN NERPEL	278.44
54490	DIANE ARSTEIN	364.48
54491	BRENDA BOUCHER	358.10
54492	KERI BERG	195.00
54493	JOELLEN GILJE	266.91
54494	STEVEN GILJE	266.91
54495	JANEL ANDERSON	298.24
54496	SHERI PETERSON	60.20
54497	SANDY MITCHELL	105.00
54498	JOC BOE	146.76
54499	MARSHA MITCHELL	105.00
54500	MARILYN WALSH	130.68
54501	REBECCA ALBERT	203.05
54502	BUTLER MACHINERY COMPANY	6209.07
54503	DALES CASH SUPPLY	179.07
54504	DAKOTA FIRE PROTECTION INC	550.00
54505	FEDERAL SIGNAL CORP SSG	12600.00
54506	LEGACY COOPERATIVE	568.28
54507	MALO ELECTRIC	1648.90
54508	VALERIE MCCLOUD	138.06
54509	MEARS IMPLEMENT	367.80
54510	MOEN ELECTRIC	2859.17
54511	MUNRO ACE HARDWARE	633.72
54512	ND ASSOCIATION OF COUNTIES	933.19
54513	NDACO RESOURCES GROUP	720.00

54514	NORTH DAKOTA TELEPHONE CO	257.21
54515	OTTERTAIL POWER COMPANY	3308.14
54516	PHARMCHEM INC	94.35
54517	ROLETTE INSURANCE AGENCY	2038.00
54518	SANDE ELECTRIC	3202.04
54519	TOWN AND COUNTRY TESORO	75.18
54520	TUOMALA PLUMBING AND HEATING	8.25
54521	PETER MORIN	600.00

		\$
	TOTAL	88,203.86

Motion by Schlenvpgt. seconded by LaRocque and unanimously approved, the board adjourned until July 5, 2022.

Craig Poitra
Chairman, Board of County Commissioners
Rolette County, North Dakota

ATTEST

Valerie McCloud
Rolette County Auditor

**REGULAR MEETING, BOARD OF COUNTY COMMISSIONERS
ROLETTE COUNTY**

The board convened at 9:03 A.M., July 5, 2022 members LaRocque, Moors and Lunday present. Member Schlenvogt absent. Member Poitra presiding. Also present were Kelly Johnson, Dan Kraft, Jail Administrator, Nathan Gustafson, Sheriff, Mitch Slater; Deputy Sheriff and Larry Delmaire.

Motion by Moors, seconded by Lunday to approve the agenda. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Devon Bartlett, IWORX met with the board and presented a demonstration on web-based software program that would assist the road department with data collection, work order tracking; tracking inventory, material; equipment; schedules. After review, motion by Lunday to table until other Commissioners can watch, seconded by Moors. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Moors seconded by LaRocque to approve minutes from the previous month. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Kelly Johnson met with the board regarding concerns on the road department and maintenance of the roads in the Rolette area. The board agreed to inform the Road Supervisor of the concerns.

The board discussed State Water Commission agreement for Cost Share Reimbursement of Rolette County TMPUC Highway 43 Corridor Expansion Project in the amount of \$2,600,000 Motion by Lunday, seconded by Moors to table action on the agreement to have Turtle Mountain Public Utilities provide more information on the project. On roll call vote, all commissioners voted “AYE”. Motion carried unanimously.

Motion by LaRocque, seconded by Moors to approve payment of bills as presented and June Financial Report. On roll call vote, all commissioners voted “AYE”. Motion carried unanimously.

Nathan Gustafson met with the board with Dan Kraft. Nathan presented the board with a resignation of Dan Kraft, effective July 14, 2022. Nathan stated they will start looking for replacement for the position, and discussed adding staff at the LEC to have 4 Correction Officers per shift and trying to find budget items that could be cut to cover the cost. No action taken.

Chairman Poitra then discussed Primary election results and turnout and need for better signage at the polling location at the Turtle Mountain Schools Event Center for future elections. No action taken.

On motion by LaRocque, seconded by Lunday and unanimously approved, the following reports and statement of fees were received and filed: Sheriff, \$20,518.06, Recorder \$2,115, Recorder Preservation Fees, \$207, and Treasurer’s Total Collections, \$874,427.75 and Auditor’s Total Payments, \$870,808.22 and the following county bills be allowed and ordered paid:

Check	Name	Amount
700988	QUADIENT LEASING USA INC	660.00
700989	QUADIENT FINANCE	400.00
700990	NDPHIT	21601.52
700991	MARCO TECHNOLOGIES LLC	506.80
700992	MARCO TECHNOLOGIES LLC	147.70
54523	AFLAC	823.75
54524	DIANE ARSTEIN	882.00
54525	BOB BARKER COMPANY INC	204.32
54526	SARAH BRUCE	246.76
54527	CENEX FLEETCARD	1862.65
54528	DAKOTA FIRE EXTINGUISHERS	196.16
54529	DARWINS TOWING	300.00
54530	DARVS TIRE AND AUTO REPAIR	500.00
54531	DOUG AND MARYS JACK AND JILL	161.62
54532	DSM INC	310.50
54533	FISCAL ADMIN CO JAIL CLAIMS	2447.32
54534	FEDERAL WARNING SYSTEMS INC	2195.00
54535	GRAND FORKS COUNTY	1125.00
54536	GREATWEST LIFE AND ANNUITY	100.00
54537	HWY 281 GAS AND THINGS	500.54
54538	INFORMATION TECHNOLOGY DEPT	1724.30
54539	KITTLESONS TRUCK REPAIR	3619.00

54540	KERMIT KNUDSON	162.50	
54541	LANGUAGE LINE SERVICES	30.00	
54542	TOM MCCLLOUD	1850.00	
54543	MEARS AUTO	23.94	
54544	MEDICO LIFE HEALTH INSURANCE	150.00	
54545	MERCY HOSPITAL	1075.00	
54546	MIDCONTINENT COMMUNICATIONS	76.78	
54547	MIDSTATES WIRELESS	5469.00	
54548	MUNRO MOTOR CO	682.95	
54549	ND STATE FIRE AND	6948.00	
54550	NORTH DAKOTA TELEPHONE CO	2.06	
54551	NEAMEYER BODY SHOP	280.88	
54552	NEWMAN TRAFFIC SIGNS	2203.50	
54553	NORTH CENTRAL ELECTRIC COOP	114.00	
54554	NORTH DAKOTA STATE UNIVERSITY	12.00	
54555	OFFICE OF THE STATE AUDITOR	4000.00	
54556	OTTERTAIL POWER COMPANY	787.71	
54557	POMPS TIRE SERVICE	533.56	
54558	PS GARAGE DOORS	185.00	
54559	QUILL CORPORATION	187.74	
54560	SYSCO NORTH DAKOTA	15095.57	
54561	TM COMMUNICATIONS	3009.58	
54562	UNIFORM CENTER	804.97	
54563	US POSTAL SERVICE	130.00	7/5/2022
54564	VERIZON	326.56	7/5/2022
54565	WESTSIDE SERVICE CSTORE	12.75	7/5/2022
	Road Department Payroll	33535.01	
	Gen, L-Enf, Etc Payroll	175583.09	
	TOTAL	\$293,787.09	

Motion by Moors, seconded by Lunday and unanimously approved the board then adjourned to July 19, 2022.

July 19, 2022

The board convened at 9:03 A.M., July 19, 2022 with members LaRocque, Moors, Lunday, and Schlenvogt present. Member Poitra presiding. Also present Doranna Poitra.

Motion by Schlenvogt, seconded by LaRocque to approve the agenda. On roll call vote, all members voted "AYE". Motion carried unanimously.

Nathan Gustafson, Sheriff appeared before the board at this time to discuss Jail Administrator vacancy. Nathan informed the board that he has appointed Jaime Metcalfe, Interim Jail Administrator, who will be assisted several other staff members and requested pay increases as follows: Jaime Metcalfe and Kim Nadeau, \$1500/month and Nathan Gustafson and Mitch Slater \$710/month until a permanent replacement in appointed. Motion by Moors to approve the pay increases as requested, seconded by Lunday. Discussion on request and duties. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Schlenvogt that pay increase be effective today and prorated for the month for the jail administration duties, seconded by LaRocque. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Schlenvogt, seconded by LaRocque to approve payment in the amount of \$384,750 to Zion's Bank for Jail debt payment. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by LaRocque to approve, seconded by Schlenvogt to approve agreement with OTIS Elevator for Service and Repair to replace new hydraulic oil in the amount of \$8750.00. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Schlenvogt, seconded by Moors to reappoint Russell Cain and Roman Marcellais to three year terms on the School Reorganization Board. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Lunday, seconded by Moors to reappoint Craig Poitra to Board of Health for five year term. On roll call vote, all members voted "AYE". Motion carried unanimously.

State's Attorney Grosinger joined the meeting at this time.

Rhonda Allery, Mountain Lakes Human Service Zone Director and Alisha Einert met with the board at this time to discuss building updates for the Social Service Building. Requested were fire alarm system, Heating and Cooling system replacement, security alarm system. Discussion on the request. It was requested that Commission Poitra bring estimates back to the board for review.

Lyman Bercier, Rolette County Housing Authority reported on activities. Renovations are being completed on units. Lyman requested the board approve pre-application for CDBG funds through North Central Planning Council for improvements in the San Haven Units in Rolla, which are not eligible for HUD funds for improvements. Motion by Schlenvogt, seconded by Lunday to allow Mr. Bercier to submit application for funding with Rolette County as sponsor for CDBG funds in the amount of \$240,000. On roll call vote, all members voted "AYE". Motion carried unanimously. Also discussed was other funding for Housing Authority projects.

Kenny Azure, Turtle Mountain Public Utilities met with the board to discuss water improvements and project referred to as Highway 43 Corridor Expansion project, which they have been approved for \$2,600,000 cost share with 75% from the State Water Resources. Kenny explained 5 year rolling plan of water improvements on the reservation and surrounding areas bringing water up on 43 by Carpenter Lake, and to create loop system and improve water quality. Motion by Schlenvogt, seconded by LaRocque to approve ND Water Commission Cost Share Agreement for the project. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Lunday, seconded by Schlenvogt to approve donation of sick leave from Tara McDougall and Wendy Belgarde to Jodie Jeanotte. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Lunday, seconded by Schlenvogt and unanimously approved, that bills as presented to be approved and ordered to be paid:

Check Name	Amount
54566 PETER MORIN	600.00
54567 ND ASSOCIATION OF COUNTIES	905.46
700993 COMMERCIAL CARD SOLUTIONS	13249.56
700995 OFFICE OF STATE TAX COMMISSION	5591.44
54568 JIM EVANS	37486.50
700996 MARCO TECHNOLOGIES LLC	154.59
54569 AMERICAN LEGION POST 235	50.00
54570 JAKE BOUCHER	800.00
54571 TUCKER BOUCHER	800.00
54572 LANDON BRANDT	2825.00
54573 STETSON BRANDT	1975.00
54574 JAMES BROSSART	393.72
54575 BUTLER MACHINERY COMPANY	6821.28
54576 CITY OF ROLLA	1069.47
54577 CITY OF ST JOHN	97.00
54578 COLE PAPERS INC	464.53
54579 DALES CASH SUPPLY	16468.48
54580 AMBER DAVIS	52.50
54581 D AND M ELECTRIC MOTOR	289.00
54582 DOUG AND MARYS JACK AND JILL	103.62
54583 DUNSEITH HARDWARE	95.09
54584 ELMER JESME CONFERENCE	75.00
54585 SCOTT FROUNFELTER	2900.00
54586 DIXIE GLADUE	424.98
54587 ALLISON GOTTBREHT	2550.00
54588 HAPPY FEEDERS LLC	915.52
54589 BYRON HILL	800.00
54590 INFORMATION TECHNOLOGY DEPT	194203.72
54591 INFORMATION TECHNOLOGY DEPT	1717.55
54592 LONNIE LEE JAEGER	43003.13
54593 JOC INC	6180.80
54594 LAUTTS RENTAL CENTER	650.00
54595 LEEVERS SUPER VALU	106.24
54596 LEGACY COOPERATIVE	1039.74
54597 LEGACY COOPERATIVE	2348.76
54598 GABE LEONARD	3150.00
54599 HOWARD LONGIE	383.40
54600 MINOT AUTOMOTIVE CENTER	658.52
54601 TATE MAGILKE	2425.00
54602 BLAKE MATTSON	550.00
54603 CLIFF MATTSON	1450.00
54604 MEARS IMPLEMENT	186.90
54605 MEARS AUTO	498.68
54606 MIDCONTINENT COMMUNICATIONS	86.78
54607 MUNRO ACE HARDWARE	403.98
54608 MUNRO ACE HARDWARE	849.46

54609	NORTH DAKOTA DEPARTMENT	1913.85
54610	ND STATE RADIO COMMUNICATIONS	360.00
54611	NORTH DAKOTA TELEPHONE CO	256.06
54612	NORTHERN PLAINS ELECTRIC COOP	304.00
54613	NORTH DAKOTA STOCKMENS	2215.36
54614	ODP BUSINESS SOLUTIONS LLC	194.95
54615	OFFICE OF ATTORNEY GENERAL	150.00
54616	OTTERTAIL POWER COMPANY	3057.33
54617	PHARMCHEM INC	31.45
54618	POMPS TIRE SERVICE	2044.88
54619	DELVIN PRAUS	1575.00
54620	EDDIE PRAUS	1575.00
54621	KEVIN PRAUS	1575.00
54622	ROLETTE COUNTY PUBLIC HEALTH	19000.00
54623	R AND D HENDRICKSON TRUCKING	990.00
54624	ROLETTE INSURANCE AGENCY	8098.00
54625	ROLLA IMPLEMENT	71.46
54626	ROLLA DRUG INC	26.94
54627	EDDIE SCHWARTZENTRUBER	1000.00
54628	KYLE SHIVELY	2100.00
54629	MITCH SLATER	430.92
54630	THOMSON REUTER WEST	194.08
54631	TINT BY LEON	1100.50
54632	TURTLE MTN PUBLIC	20.50
54633	TURTLE MOUNTAIN TIMES	342.00
54634	TRI CARE HOME HEALTH	1175.00
54635	TUOMALA PLUMBING AND HEATING	1880.50
54636	TM STAR	1571.74
54637	UNIFORM CENTER	1163.96
54638	WILKIES SHEET METAL	16740.00
54639	ZIONS BANK	384750.00
54549	VOID CK 54549	-6948.00
54641	PETER MORIN	600.00
701000	ND PUBLIC EMPLOYEES RETIREMENT	26563.50
54640	MINNESOTA CHILD SUPPORT	508.00
54642	JANEL ANDERSON	95.79
54643	BEVERLY BELGARDE	61.86
54644	JOC BOE	73.56
54645	VALERIE EDWARDS	71.22
54646	GINGER GAILFUS	52.50
54647	SHERI PETERSON	85.26
	TOTAL	\$ 834,922.57

Commissioner Poitra gave report on Board of Health activities including open house last week.

Motion by Lunday, seconded by Schlenvogt to approve Interview Committee for Road

Supervisor position of Sarah Bruce, Val McCloud, Mike Stewart, Henry LaRocque, and Eldon Moors and to report back at the next meeting with results. On roll call vote, all members voted "AYE". Motion carried unanimously.

The board then reviewed 2023 Preliminary Budgets,

Motion by LaRocque, seconded by Lunday and unanimously approved, the board adjourned at 12:04 until July 21, 2022

July 21, 2022

The board convened at 8:04 A.M., July 21, 2022 in special session with members LaRocque, Moors, Lunday, and Schlenvogt present. Member Poitra presiding. Also present Doug Lemieux.

The board met to review 2023 Preliminary Budget requests. Chairman Poitra left the meeting at 8:39 AM. Chairman Poitra rejoined the meeting at 10:45 AM. The board requested the Auditor to send Budget Recommendations for Departments and Entities out and schedule department budget meetings for July 26, 2022 at 9 AM.

The board also discussed gravel from the Anderson Pit in Pierce County which B & J Excavating would sell gravel available for \$7.50/yard. Motion by LaRocque to contract with B & J Excavating to crush 30,000 yards of Class 13 gravel at \$7.50/yard in the Anderson Pit. in Pierce County. Seconded by Moors. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by LaRocque, seconded by Schlenvogt and unanimously approved, the board adjourned at 11:30 until July 26, 2022

July 26, 2022

The board convened at 9:00 A.M., July 26, 2022 in special session to discuss 2023 Budget with members LaRocque, Moors, Lunday, and Schlenvogt present. Member Poitra presiding. Also present Cam Mickelson, Billy Mathiason, Kent Abrahamson, Kandace Desjarlais, Sarah Bruce, Mike Stewart, Nathan Gustafson and Brian Grosinger.

Motion by LaRocque, seconded by Schlenvogt to approve the meeting notice agenda. Mike Stewart, Emergency Manager met with the board regarding the Emergency Manager budget to request a salary increase, as he is the supervisor for the 911 Coordinator, but that position make more than his. No action taken.

Val McCloud, Auditor presented a request for additional compensation for Road Administration duties carried out by her office, which were to be taken over by the Road Supervisor. Discussion on the request. No action taken.

Kandace Desjarlais, Treasurer, Sarah Bruce, Recorder and Nathan Gustafson, Sheriff did not request any additional adjustments to their department budgets.

Brian Grosinger, State's Attorney requested line item for phone be increased from \$700 to \$1700, and also improvements to his office door. No action taken.

The board continued to review 2023 Budgets. Discussion on Longevity Pay and Year of Service payments and whether they may be decreased. Motion by Schlenvogt, seconded by Moors to change Years of Service payment for 2023 budget to \$25/year instead of \$75/year. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Lunday, seconded by Schlenvogt and unanimously approved, the board adjourned at 10:20 until August 2, 2022

Craig Poitra
Chairman, Board of County Commissioners
Rolette County, North Dakota

ATTEST

Valerie McCloud
Rolette County Auditor

**REGULAR MEETING, BOARD OF COUNTY COMMISSIONERS
ROLETTE COUNTY**

The board convened at 9:03 A.M., August 2, 2022 members LaRocque, Moors, Schlenvogt and Lunday present. Member Poitra presiding. Also, present Diane Arstein, Veteran Service Officer.

Motion by Schlenvogt, seconded by Moors to approve the agenda as amended. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Diane Arstein, Veteran Service Officer met with the board at this time with quarterly update on activities in her office. Offices hours were discussed, which Diane works 2 days per week, usually Monday and Wednesday but is flexible for appointments as needed for veterans. Diane sees veterans by appointment, and will see walk-ins if available. 2023 Budget was also discussed. No action taken.

Motion by Moors, seconded by Schlenvogt to approve minutes from the previous month as amended. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Schlenvogt, replace old propane boiler, which is leaking with High Efficiency Propane Boiler through Johnson Control and coordinate with Electrician for install, seconded by Lunday. Insurance claim for Equipment Breakdown has been filed, and the extra funding will be from ARPA. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Lunday, seconded by LaRocque to approve abatements for Homestead Credit for William Trottier for 2021 tax year on parcel #29387 and 29388 for and John Sharpfish for 2019, 2020 and 2021 tax year for parcel #27134. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Henry LaRocque gave a Road Department report for Mark Allery, acting Road Supervisor. Discussion on repairs to the Lake Upsilon road, which has many potholes. The board will have Lake Upsilon Recreation District attend a future meeting to discuss improvements.

Motion by Schlenvogt, seconded by LaRocque to approve payment of \$44,169.86 for Construction Engineering on Project SC-4006(068). On roll call vote, all commissioners voted “AYE”. Motion unanimously carried.

Motion by LaRocque, seconded by Schlenvogt, to approve bills and order to be paid as presented. On roll call vote, all commissioners voted “AYE”. Motion unanimously carried.

Motion by Schlenvogt, seconded by Lunday to approve the July Financial Report. On roll call vote, all commissioners voted “AYE”. Motion unanimously carried.

The board then discussed the 2023 Preliminary budget. Discussion on the Years of Service payment policy for county employees. Motion by Schlenvogt, seconded by Lunday to adjust Years of Service payment for county employees from \$75/year to \$25/year for December, 2022 payment due to budget constraints.

On roll call vote, all commissioners voted “AYE”. Motion unanimously carried.

The board then discussed Longevity Pay policy for County employees and elected officials and their staff. Brian Grosinger, State’s Attorney met with the board that reductions in salary for elected officials is not permitted during a current term in office, and he had concerns for reducing salaries for any reason, although it may be possible to reduce after the end of a current term. Commissioner Lunday requested a definition of employee and elected official. Discussion on salary adjustments and longevity pay. Motion by Schlenvogt, seconded by Moors to table any action on Longevity Pay. On roll call vote, all commissioners voted “AYE”. Motion unanimously carried.

The board then continued to discuss 2023 Preliminary Budget. Discussion on requested adjustments to the State’s Attorney, Emergency Manager and Auditor budgets. The board tabled further action until August 8th.

The board then discussed results of the Road Supervisor Interview committee. Commission LaRocque informed the board that three applicants applied and were interviewed, with Dale Honsey scoring the highest, with Mark Allery rank 2nd. Motion by Moors, seconded by Schlenvogt to offer the Road Supervisor position to Dale Honsey with an annual salary of \$60,000, with Mark Allery as an alternate if he does not accept the position. On roll call vote, all commissioners voted “AYE”. Motion unanimously carried.

On motion by LaRocque, seconded by Schlenvogt and unanimously approved, the following reports and statement of fees were received and filed: Sheriff, \$643729.84, Recorder \$1,552.50, Recorder Preservation Fees, \$171, Recorder State Fees, \$70; and Treasurer’s Total Collections, \$2,366,089.10 and Auditor’s Total Payments, \$1,191,482.49 and the following county bills be allowed and ordered paid:

Check	Name	Amount
701001	NDPHIT	20508.49
701002	MARCO TECHNOLOGIES LLC	244.99
54648	AFLAC	823.75
54649	BOB BARKER COMPANY INC	571.50
54650	CARROT TOP INDUSTRIES INC	386.36
54651	CENEX FLEETCARD	899.81
54652	CITY OF ROLLA	259.02

54653	C AND M ERECTORS INC	2500.00
54654	CARDMEMBER SERVICE	500.35
54655	DAKOTA FIRE EXTINGUISHERS	122.46
54656	DARWINS TOWING	450.00
54657	KANDACE DESJARLAIS	27.30
54658	DS SOLUTIONS	275.00
54659	ELECTION SYSTEMS AND SOFTWARE	5527.89
54660	SARAH FENNER	1194.00
54661	FISCAL ADMIN CO JAIL CLAIMS	112.15
54662	GREATWEST LIFE AND ANNUITY	100.00
54663	GUSTAFSON OIL COMPANY	10265.15
54664	HARRIS OIL AND PROPANE	1500.00
54665	HWY 281 GAS AND THINGS	5463.06
54666	J AND F TOWING	400.00
54667	KITTLESONS TRUCK REPAIR	4312.00
54668	LAKE UPSILON REC DISTRICT	500.00
54669	LANGUAGE LINE SERVICES	30.00
54670	BLAKE MATTSON	700.00
54671	VALERIE MCCLLOUD	13.30
54672	TOM MCCLLOUD	1850.00
54673	MEDICO LIFE HEALTH INSURANCE	150.00
54674	NARDINI FIRE EQUIPMENT	556.00
54675	NDAAO	140.00
54676	ND ONE CALL	2.60
54677	NORTH DAKOTA TELEPHONE CO	2.06
54678	NORTH CENTRAL ELECTRIC COOP	68.00
54679	ND SHERIFFS AND	500.00
54680	ODP BUSINESS SOLUTIONS LLC	225.64
54681	OTIS ELEVATOR COMPANY	8750.00
54682	OTTERTAIL POWER COMPANY	864.42
54683	POMPS TIRE SERVICE	544.84
54684	POWERPLAN	1159.74
54685	PRESENTATION MEDICAL CENTER	116.00
54686	SANOFI PASTEUR INC	1036.65
54687	SYSCO NORTH DAKOTA	9614.46
54688	TURTLE MTN PUBLIC	20.50
54689	TUOMALA PLUMBING AND HEATING	18.96
54690	TM STAR	1252.47
54691	TM COMMUNICATIONS	2814.50
54692	UNIFORM CENTER	964.97
54693	VERIZON WIRELESS	326.56

TOTAL PAYMENTS

\$ 88,664.95

Motion by Lunday, seconded by LaRocque and unanimously approved the board then adjourned to August 8, 2022.

August 8, 2022

The board convened at 9:00 A.M., August 8, 2022 in special session with members LaRocque, Moors, Lunday, and Schlenvogt present. Member Poitra presiding. Also present Nathan Gustafson, Sheriff, Mark Allery, Road Supervisor, Kandace Desjarlais, Treasurer and Mitch Slater, Chief Deputy Sheriff.

Motion by Moors, approve the meeting notice, seconded by LaRocque. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

Mark Allery, appeared before the board. Mark Allery was given an offer for the Road Supervisor position, but Mark submitted a proposal to the board to continue with Road Operators duties and supervision of staff and coordination of road department functions, with the current \$5/hour compensation and with the Auditor's Office to continue to do the Road Administration duties with the additional compensation requested. The board discussed the request. Motion by Schlenvogt, to hire Mark Allery as Road Foreman, which will include supervising road employees and coordinating projects, instead of Road Supervisor, with the compensation of \$5/hour and have him continue his duties as Road Operator effectively immediately. On roll call vote, members Schlenvogt, LaRocque, Lunday and Poitra voted "AYE". Member Moors voted "NAY". Motion carried. The board then discussed the Road Administration duties again, and the possibility of hiring a separate position to do these duties or have the Auditor's office continue this function. Auditor McCloud requested the additional compensation if the Auditor's Office was to continue the functions, or the Auditor's Office would no longer perform the functions after August 31st. Motion by Lunday, seconded by Schlenvogt, to advertise for a Full-time Road Administration support position to be advertised for two weeks, closing August 26th with a salary to be determined later, which will be supervised by the Road Foreman. On roll call vote, members Schlenvogt, Moors, Lunday and Poitra voted "AYE". Member LaRocque voted "NAY". Motion carried.

Sheriff Gustafson – met with the board to request consideration for Wesley Kom and Ferdinand Charette who will lose vacation hours, because they haven't been able to take it off because of so many uncertified staff so they have had to work. After much discussion, motion by Lunday, seconded by Schlenvogt to approve payment of ½ hourly wage for Wesley Kom at 60 hours for a total of \$578.40, and Ferdinand Charette at 85 hours, for a total of \$865.30 to be paid from the Annual Leave line item, because they were not allowed to use their leave as requested. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board then reviewed the 2023 Preliminary Budget. The board discussed possible General Fund budget cuts to make up the approximately \$260,000 shortfall in that fund. Motion by Moors, seconded by LaRocque to have the General Fund departments provide a 7% reduction in their respective budgets to reduce the deficit. On roll call vote, all commissioners voted "AYE". Motion carried unanimously. The board approved reviewing the 2023 budget with 10% reduction in salary for County Commissioners.

Motion by Schlenvogt, to eliminate Longevity Pay for all elected officials, at the end of their respective current term, seconded by LaRocque. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Schlenvogt, to change the current Longevity Pay Policy back to previous policy, due to budget constraints, which was as follows, after completed years of service –

Yrs of Service	Per Mo Inc
0-3	\$0
4-5	\$20
6-10	\$60
11-15	\$120
16-20	\$200
21+	\$300

Seconded by Lunday. On roll call vote, all commissioners voted “AYE”. Motion carried unanimously.

At 10:47 AM, the board then adjourned to August 10, 2022.

August 10, 2022

The board convened at 9:00 A.M., August 10, 2022 with members LaRocque, Moors, Schlenvogt and Lunday present. Member Poitra presiding.

The board met in special session to review 2023 Budget. Auditor McCloud informed the board of options for renewal of Health Insurance through NDPHIT, with the option of renewal of the current policy at an increase of 4.86%. After review the board elected to keep the same coverage with NDPHIT for health insurance and factor in an increase in Health Insurance of 4.86% for the 2023 budgets. The board then continued to review budgets, receiving only 2 department budgets returned with reduction in office budget. The Board discussed options of reducing General Fund department budgets by 8% to balance the budget, but after reviewing further without adjusting salaries and benefits further, the reduction would not be enough to make an impact. Also discussed was reduction in salaries for County Commissioners, which would affect those positions that are in mid-term, unless agreed upon by that Commissioner. Motion by Lunday, seconded by Schlenvogt to transfer approximately \$252,495 from the American Rescue Plan fund to balance the General Fund budget, after adding 10% reduction of \$8,385 County Commissioners salaries back in and adding in the Health Insurance increase of approximately \$7,850. On roll call vote, all commissioners voted “AYE”. Motion carried unanimously.

Motion by Schlenvogt, seconded by LaRocque, to approve 2023 Budgets and Mill levies as on file. On roll call vote, all commissioners voted “AYE”. Motion carried unanimously. The Budget Hearing for the 2023 Preliminary Budget to be held on September 20th at 11 AM.

Motion by Lunday, seconded by Schlenvogt and unanimously approved the board then adjourned to August 16, 2022.

August 16, 2022

The board convened at 9:03 A.M., August 16, 2022 with members LaRocque, Moors, and Schlenvogt present. Member Poitra presiding. Member Lunday absent.

Jeff Bauske, ND Highway Patrol met with the board regarding possible rental of office space from the County. Jeff looked at the office previously utilized by Highway Patrol at the old Sheriff’s Office are, and the remodeled office would be adequate for them. Jeff presented a contract used for similar office space in Pierce County for reference and they would be willing to

enter into a contract and pay rent the space which is 81sf, and would not need janitorial services for the space. Motion by Moors, seconded by LaRocque to approve proceeding with rental of space and work with ND State Procurement office in a 1-year lease agreement. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by LaRocque seconded by Schlenvogt to approve the agenda. On roll call vote, all members voted "AYE". Motion carried unanimously

Nathan Gustafson, Sheriff met with the board and presented a service agreement with Accurate Controls for maintenance of cameras at the LEC. There is a slight increase of \$480 from agreement approved earlier this year, so Nathan was looking for board approved to proceed. Discussion on the plan options. Motion by Schlenvogt, seconded by Lunday to amend the contract for Accurate Controls Service Agreement, for Silver plan in the amount of \$30,090.02/year. On roll call vote, all members voted "AYE". Motion carried unanimously

Commissioner Lunday joined the meeting at 9:18 AM. The Sheriff discussed several other issues within his department.

The board then reviewed proposal from TECTA America for maintenance on the Courthouse roof, with a cost of \$13,940. Motion by Schlenvogt, seconded by Moors to approve proposal from TECTA America in the amount of \$13,940 for roof maintenance from ARPA fund. On roll call vote, all members voted "AYE". Motion carried unanimously

Motion by Moors, seconded by LaRocque to advertise and call for bids for 35,000 gallons of Pre-buy propane for the 2022-23 heating season. On roll call vote, all members voted "AYE". Motion carried unanimously

Motion by Lunday, seconded by Moors to appoint Allen Schlenvogt, to a three-year term to the School Reorganization Board. On roll call vote, all members voted "AYE". Motion carried unanimously

Motion by LaRocque, seconded by Moors to approve donation of sick leave to Derric Gladue in the amount of 40 hours from Dixie Gladue, 30 hours from Sarah Fenner and 40 hours from Wesley Kom. On roll call vote, all members voted "AYE". Motion carried unanimously.

The board then reviewed General Election polling locations and hours. Motion by LaRocque, seconded by Moors to confirm polling locations of Rolla City Hall, St. John Senior Citizen Center, Dunseith City Hall, Turtle Mountain Schools Event Center, and Rolette Memorial Hall with the polls to open at 8 AM and close at 7 PM. Discussion on the polling location for the Turtle Mountain Reservation. On roll call vote, members Moors, LaRocque and Schlenvogt voted "AYE". Members Lunday and Poitra voted "NAY". The board discussed signage for the election and will review options a the next. Meeting.

Motion by LaRocque, seconded by Lunday and unanimously approved, that bills as presented to be approved and ordered to be paid:

Check	Void	Name	Amount
701003		ZIONS BANK	384750.00
54639	V	VOID CK 54639	-384750.00

701004		ND GAME AND FISH	54.00
701005		OFFICE OF STATE TAX COMMISSION	12128.49
54615	V	VOID CK 54615	-150.00
54694		PETER MORIN	600.00
54695		LAURIE DAVIS	182.00
701006		COMMERCIAL CARD SOLUTIONS	9120.91
701007		QUADIENT FINANCE	400.00
54696		ND ASSOCIATION OF COUNTIES	1498.66
701008		QUADIENT FINANCE	48.59
701009		MARCO TECHNOLOGIES LLC	224.69
54697		KELLY ALBERTSON	300.00
54698		ND CHAPTER OF APCO	1980.00
54699		KAREN L ARMSTRONG	731.07
54700		CHRIS BAILEY	63.00
54701		BEE LINE SERVICE	55.00
54702		BUTLER MACHINERY COMPANY	7668.39
54703		CARROT TOP INDUSTRIES INC	403.92
54704		CITY OF ROLLA	820.44
54705		CITY OF ST JOHN	97.00
54706		COLONIAL SUPPLEMENTAL INS	1994.89
54706	V	VOID 54706	-1994.89
54707		DALES CASH SUPPLY	3.79
54708		DALES CASH SUPPLY	7441.19
54709		DOUG AND MARYS JACK AND JILL	231.82
54710		DUNSEITH HARDWARE	217.45
54711		FEDERAL SIGNAL CORPORATION	1770.00
54712		GALLS LLC	199.87
54713		GUSTAFSON OIL COMPANY	4771.85
54714		HWY 281 GAS AND THINGS	5076.78
54715		INFORMATION TECHNOLOGY DEPT	4153.69
54716		INFORMATION TECHNOLOGY DEPT	1699.05
54717		JOC INC	4737.00
54718		LEEVEERS SUPER VALU	42.42
54719		LEGACY COOPERATIVE	819.30
54720		LANGUAGE LINE SERVICES	66.37
54721		MEARS IMPLEMENT	61.80
54722		MIDCONTINENT COMMUNICATIONS	76.78
54723		MUNRO ACE HARDWARE	111.57
54724		MUNRO ACE HARDWARE	81.91
54725		MUNRO MOTOR CO	568.59
54726		ND ASSOCIATION OF COUNTIES	40.00
54727		NDSU EXTENSION	13448.24
54728		NORTH DAKOTA TELEPHONE CO	256.06
54729		NORTHERN PLAINS ELECTRIC COOP	358.00
54730		ODP BUSINESS SOLUTIONS LLC	267.20
54731		OTTERTAIL POWER COMPANY	3378.49
54732		ROLLA IMPLEMENT	33.98

54733	ROLLA DRUG INC	79.66
54734	THE SIDWELL COMPANY	82.50
54735	THOMSON REUTER WEST	194.08
54736	TITAN MACHINERY	1623.89
54737	TOWN AND COUNTRY TESORO	85.42
54738	TRI CARE HOME HEALTH	1075.00
54739	TUOMALA PLUMBING AND HEATING	1816.20
54740	VERIZON	1076.01
54741	WOLD ENGINEERING PC	44169.86
54742	COLE PAPERS INC	1994.89
701010	ND POST BOARD	45.00
54743	PETER MORIN	600.00
701011	EFTPS	51549.69
701012	ND CHILD SUPPORT ENFORCEMENT	836.00
701013	NATIONWIDE RETIREMENT	1182.00
701014	ND PUBLIC EMPLOYEES RETIREMENT	27163.44
54744	FIRST COLLECTIONS INC	741.35
54745	MINNESOTA CHILD SUPPORT	508.00
	ROAD DEPT JULY PAYROLL	37279.39
	GEN, L-ENF, ETC JULY PAYROLL	181056.47
	TOTAL PAYMENTS	439298.21

The board discussed salary increase for Emergency Manager. Motion by Schlenvogt, seconded by Lunday to authorize pay increase of \$333.33/month effective September 1st for Mike Stewart, Emergency Manager. On roll call vote, all members voted “AYE”. Motion carried unanimously.

Commissioner Poitra reported on Board of Health activities for the last month, which they are still working on grant for garage for mobile unit.

Commissioner Poitra gave a report on Housing Authority for the previous month. Still continuing to work on homes, trying to bring contracts up to date, and getting bids to do the windows. Working on grant for San Haven improvements, which is not a HUD housing unit.

Commissioner Poitra gave a report on Mountain Lakes Human Service Zone activities. Rhonda is looking for estimates to replace furnace, changing out exterior sign, experiencing staff turnover, looking for possible contract for pest control at the building. The board reviewed estimate received from Rugby Electric to installation of a Fire Alarm system for the building, in the amount of \$46,320. Motion by Lunday, seconded by LaRocque to table action on the Fire Alarm system and ask that Rhonda get another estimate. On roll call vote, all members voted “AYE”. Motion carried unanimously.

Commissioner LaRocque gave a road report from Mark Allery, who would like to try Tungston Carbide Cutting Edges in the amount of \$2320/set on several machines, as the wear life of these cutting edges in approximately 3000 hours. Motion by LaRocque, seconded by Schlenvogt to approve purchase of two sets of Tungston Carbide cutting edges. On roll call vote, members

Lunday, Schlenvogt, LaRocque and Poitra voted “AYE”. Member Moors voted “NAY”.
Motion carried.

Motion by Lunday, seconded by Schlenvogt and unanimously approved, the board adjourned at
10:18 until September 6, 2022

Craig Poitra
Chairman, Board of County Commissioners
Rolette County, North Dakota

ATTEST

Valerie McCloud
Rolette County Auditor

REGULAR MEETING, BOARD OF COUNTY COMMISSIONERS ROLETTE COUNTY

The board convened at 9:00 A.M., September 6, 2022 members LaRocque, Moors, and Schlenvogt present. Member Poitra presiding. Member Lunday absent.

Motion by LaRocque, seconded by Schlenvogt to approve the agenda. On roll call vote, all commissioners voted “AYE”. Motion carried unanimously.

Ryan Hiatt, 911 Coordinator appeared before the board at this time to discuss lamresponding system for paging. Also, present Darren Welander, Rolla Ambulance and Darwin Bucholz, Rolla Fire Department. Ryan explained that the system would be paging system that would send messages to cell phones to all fire departments and ambulance that are interesting in participating, which is Mylo, Dunseith, Rolla, and Belcourt Rural Fire Departments and Rolette and Rolla Ambulance, St. John Fire and First Responders, Rolette Fire and Ambulance, Rolette County Sheriff’s Department and Rolette County Dispatch. The entities are interested in securing a 5 year contract with lamresponding, as a group to get a cheaper annual rate. Motion by Schlenvogt, seconded by LaRocque to table action and have the 911 Coordinator get signed MOU’s with the interested agencies for the next meeting. On roll call vote, all commissioners voted “AYE”. Motion carried unanimously.

The board reviewed bids received for Propane Pre-buy at this time. Motion by Schlenvogt to accept the two bids for Propane Pre-buy received from Harris Oil and Gustafson Oil, seconded by LaRocque. On roll call vote, all commissioners voted “AYE”. Motion carried unanimously.

Motion by Schlenvogt, to accept low bid of \$1.39/gallon for 35,000 gallons of Propane pre-buy, received from Gustafson Oil, seconded by LaRocque. On roll call vote, all commissioners voted “AYE”. Motion carried unanimously.

Motion by LaRocque, seconded by Moors to approve the minutes of the previous month as corrected. On roll call vote, all commissioners voted “AYE”. Motion carried unanimously.

Motion by Schlenvogt, submit application for Court Facilities Grant funds, for new door for State’s Attorney and contact the Clerk of Court and States Attorney for other needs. Seconded

by LaRocque. On roll call vote, all commissioners voted “AYE”. Motion carried unanimously.

Motion by Schlenvogt, seconded by Moors to send letter of support to Upper Great Plains Transportation for Safe Streets and Road All Discretionary Grant program. On roll call vote, all commissioners voted “AYE”. Motion carried unanimously.

The board reviewed Fire Alarm System Proposal again from Rugby Electric in the amount of \$46,320. The board will look at other options before proceeding.

Motion by Schlenvogt, seconded by Moors, to approve donation of sick leave to Derric Gladue from Tara McDougall of 21.25 hours and Dennis Halvorson of 40 hours. On roll call vote, all commissioners voted “AYE”. Motion carried unanimously.

Wendy Belgarde met with the board for an application for abatement of taxes for Kelly Hurley parcel #30234 for 2022 taxes to remove structure due to fire. Motion by LaRocque, seconded by Schlenvogt, to approve the abatement of taxes to remove residential structure due to fire for 2022 tax year. On roll call vote, all commissioners voted “AYE”. Motion carried unanimously.

Motion by Schlenvogt, to table request to donate 25 hours of vacation from Dennis Halvorson to Derric Gladue, until the next meeting, seconded by LaRocque. On roll call vote, all commissioners voted “AYE”. Motion carried unanimously.

Motion by Schlenvogt, seconded by LaRocque to renew NDSU Extension Service Lease agreement in the amount of \$1800/year. On roll call vote, all commissioners voted “AYE”. Motion carried unanimously.

The board then discussed applications received for the Road Administrative Assistant position and now to proceed. Discussion on the Job Description which the board had not approved and whether the position should be re-advertised. Motion by Schlenvogt, seconded by LaRocque to create a committee to review the job description for the Road Administrative Assistant, and serve as screening and interview committee also to consist of Henry LaRocque, Auditor McCloud, Mark Allery, Road Foreman, Commission Lunday or Poitra, and Treasurer Kandace Desjarlais, Recorder Sarah Bruce or Sheriff Gustafson.

Henry LaRocque reported on Building Committee, that office space renovations in the Old Sheriff's Offices are complete and exterior work to remove concrete is underway, which will then need gravel and black dirt to finish site, and also get estimates for sidewalk on the east side of the courthouse.

On motion by LaRocque, seconded by Schlenvogt and unanimously approved, the following reports and statement of fees were received and filed: Sheriff, \$35,537.44, Recorder \$3,278, Recorder Preservation Fees, \$312, Recorder State Fees; \$210 and Treasurer's Total Collections, \$355,491.97 and Auditor's Total Payments, \$505,787.49 and the following county bills be allowed and ordered paid and July Financial Report:

CHECK	NAME	AMOUNT
701015	NDPHIT	20508.49

701016	MARCO TECHNOLOGIES LLC	215.90
54746	PETER MORIN	600.00
54747	AFLAC	710.28
54748	WENDY BELGARDE	490.36
54749	CENEX FLEETCARD	414.67
54750	CITY OF ROLLA	257.53
54751	CITY OF ROLLA	885.88
54752	DEPARTMENT OF TRANSPORTATION	2597.46
54753	DOUG AND MARYS JACK AND JILL	127.11
54754	ELECTRONIC COMMUNICATIONS INC	1995.00
54755	EMPOWER ANNUITY INS CO OF AMER	100.00
54756	FISCAL ADMIN CO JAIL CLAIMS	259.46
54757	GOOD SOURCE SOLUTIONS	848.00
54758	GUSTAFSON OIL COMPANY	48650.00
54759	HWY 281 GAS AND THINGS	381.29
54760	J AND F TOWING	550.00
54761	TOM MCCLLOUD	1850.00
54762	MEDICO LIFE HEALTH INSURANCE	150.00
54763	ND ASSOCIATION OF COUNTIES	367.95
54764	ND ASSOCIATION OF COUNTY	120.00
54765	NORTH DAKOTA TELEPHONE CO	2.06
54766	NORTH CENTRAL ELECTRIC COOP	93.00
54767	ODP BUSINESS SOLUTIONS LLC	170.20
54768	OFFICE OF THE STATE AUDITOR	8000.00
54769	OTTERTAIL POWER COMPANY	847.70
54770	POMPS TIRE SERVICE	1510.43
54771	SYSCO NORTH DAKOTA	8341.08
54772	TKA REPAIR LLC	2937.45
54773	TRI CARE HOME HEALTH	1275.00
54774	TM STAR	96.00
54775	TM COMMUNICATIONS	3057.25
54776	TYLER TECHNOLOGIES	449.00
54777	US POSTAL SERVICE	140.00
54778	VERIZON WIRELESS	326.58
54779	VERIZON	134.65
54780	WARNE CHEMICAL	223.70
54781	WARD COUNTY	80.00
54782	WILBUR ELLIS	20658.29
54783	WILKIE SHEET METAL	17640.00
54784	WOLD ENGINEERING PC	2448.12
	Road Dept August Payroll	39502.78
	Gen, L-Enf August Payroll	179056.62
	TOTAL PAYMENTS	\$ 369,069.29

Motion by Moors, seconded by Schlenvogt, and unanimously approved the board then adjourned to September 12, 2022.

September 12, 2022

The board convened at 9:00 A.M., September 12, 2022 in special session with members Moors, Lunday, and Schlenvogt present. Member LaRocque presiding. Poitra Absent. Also present Road Department Employees Gary Davis, Mark Davis, Derric Gladue, Dennis Halvorson, Erik Parisien, Patrick Walette, James Laducer, Mark Allery, Road Forman, Tara McDougall, Deputy Auditor.

Discussion about Road Administrator duties. Mark Allery inquired about pay for Road Administrator. Schlenvogt presented information County Consolidated Office Form of County Government 11.08-11 Powers and Duties of the County Auditor.

Commissioner Schlenvogt made a motion that the Auditors Office continue handling the Road Department Timesheets. Lunday Second. Commissioner Poitra joined the meeting via zoom and took over the meeting from Commissioner LaRocque. All voted AYE.

Commissioner Schlenvogt made a motion that the Auditors Office continue paying the bills for the Road Department. Lunday Second. All voted AYE.

Discussion about the Road Administrator Job Description. Board decided to discuss the Road Administrator Job Description, emergency hire option, and rate of pay for Road Administrator during the next regular meeting. Board also discussed who will be on the hiring committee. Committee members will be clarified during the next regular meeting. Tara McDougall asked to be recognized by the chairman. Tara stated that she has been performing the Road Administrator duties for over 14 years and does not believe the Road Administrator position is a full-time position as she has been completing the work along with her regular Deputy Auditor duties.

Motion by Schlenvogt, seconded by Moors, and unanimously approved the board then adjourned to September 20, 2022.

September 20, 2022

The board convened at 9:00 A.M., September 20 2022 with members LaRocque, Moors, and Schlenvogt present. Member Poitra presiding. Also present, Mark Allery, Derric Gladue, Eldon Haas, Mark Davis, Erik Parisien, James Laducer, Dennis Halvorson and Nathan Gustafson, Sheriff.

Motion by Schlenvogt, seconded by Moors to approve the agenda. On roll call vote, all members voted "AYE". Motion carried unanimously

Gerry Krech and Steve McAtee, Lake Upsilon Recreation District met with the board at this time in regards to Lake Upsilon Road maintenance and improvements. Also present were Seth Demontigny and Kent Indvik, Wold Engineering. Gerry inquired what the board was requesting from the Rec District. Discussion on condition of the Lake Upsilon Road and recommended improvements from Wold Engineering, which would be to cut out several bad areas on the road and fill with aggregate and then the road crew would be able to blade as needed, but Gerry stated the entire road needs to be redone. The existing road surface was

discussed which is Gravel base, base stabilizer, and a double chip seal. The board informed the group that paving the road was out of the question, because of cost, and gravel road surface could require blading on a daily basis. The board will look at patches with Cold Mix on the bad spots and see how the road is after that, possible funding options were discussed, but no action taken by the board.

Leanna Emmer, Upper Great Plains Transportation Institute Local Technical Assistance Program met with the board. Also present were Mark Davis, Eldon Haas, and Mark Allery. Leanna informed the board that Mark Davis and Eldon Haas, has received 1st place for 2022 Innovation Champions Contest for the Hydraulic Side Disc which they built. The program shares ideas to benefit road departments. Dunseith Shop came up with a design, although not hydraulic, but St. John Shop invented the disc, which reclaims gravel and cuts and chops the vegetation on the roadside. The disc was made from salvage material with a cost of \$1100, and make maintenance faster and more efficient. NDLTAP pays for one person from Rolette County to attend the regional Local Roads Conference in Rapid City, SD in October, at which time Mark Davis and Eldon Haas will receive an award, and compete for the Regional Award. Motion by LaRocque, seconded by Schlenvogt to approve expenditures to send Mark Allery, Mark Davis and Oscar Haas to the conference in Rapid City on October 18-20, 2022. On roll call vote, commissioners LaRocque, Schlenvogt, Lunday and Poitra voted "AYE". Commissioner Moors voted "NAY". Motion carried.

Ryan Hiatt, 911 Coordinator appeared before the board at this time to discuss Iamresponding system for paging. Ryan reported that he had received MOU's with Mylo, Dunseith, Rolla, Rolette and Belcourt Rural Fire Departments and Rolla Ambulance, St. John Fire and First Responders, Rolette County Sheriff's Department and Rolette County Dispatch to enter into 5-year contract with Iamresponding, as a group to get a cheaper annual rate. Motion by Schlenvogt, seconded by Moors to enter into the MOU's with the agencies for the Iamresponding and amend MOU's to require payment by September 25th from the entities for their share, and sign the 5-year Subscription Agreement with Iamresponding for the 9 agencies. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Schlenvogt, seconded by Lunday to allow extension of 25 hours of vacation leave until December 31st. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by LaRocque, seconded by Lunday to move the next meeting to October 11th. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Lunday, seconded by Schlenvogt to appoint Henry and Patricia LaRocque as ND State Fair Delegates for 2022. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board then discussed Road Administration functions and action from the last meeting to continue having the Auditor's Office pay bills and payroll functions and status of Advertising for a Full-time position. Letter from the Road employees requesting to have the Auditor's Office continue in this capacity was reviewed. After review and discussion, motion by Moors, to increase the County Auditor's line item to \$30,000 for Road Administration duties for the Road Department, seconded by LaRocque. The board discussed the motion. On roll call vote, members LaRocque and Moors voted "AYE". Members Schlenvogt, Lunday and Poitra voted "NAY". Motion failed

At this time the board held a Public Hearing for the 2023 Preliminary Budget. Nathan Gustafson, Sheriff commented on the Sheriff and Jail budgets and requested more detailed line items within his budget. Doug Lemieux appeared before the board stating that the board should compensate Elected Officials who go above and beyond with scope of the elected position, as precedence has been set with previous positions, also requested the Commission reduce their salaries by \$1000/month, which is compensation they have received to be Road Supervisor, as they are no longer doing that job and move that compensation to the Road Administration budget, and look at decreasing the overall budget instead of using ARPA funds to balance the budget, as this will impact future budgets negatively. Kandace Desjarlais, Treasurer appeared before the board requesting to review mill levy comparison for this year to last year and the reason for the decrease in mills. After further review of the budget, Commissioner Schlenvogt introduced the following and moved for its adoption:

PURPOSE OF APPROPRIATIONS	2023
County Board	104,100
County Auditor	158,927
County Treasurer	133,596
Recorder	137,537
State's Attorney	191,680
Tax Director	74,534
Emergency Manager	75,868
County Sheriff	497,146
Jail Maintenance	1,124,790
Maint of Buildings	30,000
Utilities	30,000
Janitor	22,200
Election	5,000
Annual Leave (Payoff)	35,000
Publishing	8,000
Social Security	188,000
Worker's Compensation	20,000
Unemployment	5,000
Liability, Bldg, Auto Insurance	90,000
County Dues	21,000
Technology Leases	20,000
Maintenance Agreements	53,000
Copier/Postage Machine	5,500
Technology Equipment Purchases	0
Audit Fee	20,000
Radio Communications	10,000
Coroner	6,000

Mental Health	4,000
County Park	12,500
Soc Services Indirect Costs	10,000
Misc. General	25,000
Veteran's Service Officer	25,400
Emergency Fund	200,000
County Agent Levy	56,300
Capital Trust Account/Capital Projects Levy	550,700
Consolidated Road Fund	210,000
Unorganized District Road Levy	447,200
Farm to Market Road Fund	210,000
Farm to Market Maintenance Road Fund	70,000
Senior Citizen Levy	50,000
Historical Society Levy	7,000
Ambulance Fund Levy	160,000
Weed Board Fund Levy	104,800
Rolette County Water Resource Board	35,000
Rolette County Soil Conservation Levy	56,585
Municipal Airport Levy	42,700
Public Health District	113,270
Highway Tax Fund	2,385,716
St. John Contract Police	93,431
911 Fund	139,059
Law Enforcement (Gaming Funds)	5,000
Government Grants	40,000
American Rescue Plan Fund	500,000
Hazardous Chemical	6,000
NSF Fund	900
Extension Service Sp. Trust	12,000
Supt Special Trust	4,000
Miscellaneous Fund	7,000
Promotion Fund	
TOTAL REQUEST AND FINAL APPROPRIATION FOR YEAR ENDING DECEMBER 31, 2021	8,651,939
Interim Funding, Transfers & Delinquency	\$2,727,253
Estimated Revenue, Transfers & Cash Balances	\$8,784,597
TOTAL COUNTY WIDE TAX LEVY	\$2,594,595

BE IT FURTHER RESOLVED, that in accordance with the budget for January 1, 2023 and ending December 31, 2023 for Rolette County adopted this day and filed with the County Auditor, there is levied as taxes for the calendar year 2022, the following:

County General	\$	1,353,628
Capital		225,604
Unorganized District Road		296,308
Consolidated Road Fund		225,604
County Agent		40,360
Veteran's Service Officer		15,000
Weed Board		67,900
Senior Citizen		28,290
Ambulance		113,064
Historical Society		5,657
Municipal Airport		32,000
Water Resource Board		33,230
Soil Conservation		51,000
Health District		106,950

The following annual salaries were approved for 2023, with no increase in wages:

Employee Name	Annual
Ryan Hiatt	\$44,246.00
Mike Stewart	\$46,864.00
Valerie McCloud	\$54,494.00
Tara McDougall	\$44,930.00
Eldon Moors, Sr.	\$16,768.00
Henry LaRocque	\$16,768.00
Craig Poitra	\$16,768.00
Allen Schlenvogt	\$16,768.00
Alice Lunday	\$16,768.00
Mark Allery	\$48,288.00
Mark Davis	\$49,008.00
James Laducer	\$49,008.00
Dennis Halvorson	\$47,778.00
Gary "Sam" Davis	\$47,538.00
Derric Gladue	\$47,538.00
Pat Walette	\$47,538.00
Erik Parisien	\$47,538.00
Jail Administrator	\$48,960.00
Cody Brunelle	\$39,963.00
Keaton Martin	\$39,963.00
Dixie Gladue	\$42,901.00
Jaime Metcalfe	\$42,410.64
Wesley Kom	\$40,203.00
Amber Davis	\$42,047.64
Ferdinand Charette	\$41,432.00

Ronald Marsh	\$39,963.00
LeeAnn Wilkie	\$39,963.00
John Slater	\$39,963.00
John Slater	\$39,963.00
Ebonnie Schoreder	\$39,963.00
Sherry Poitra	\$31,824.00
Connie Booth	\$13,530.00
Sarah Bruce	\$50,201.00
Jackie Martin	\$43,490.00
Nathan Gustafson	\$58,797.00
Kim Nadeau	\$53,056.00
Mitchell Slater	\$52,062.00
Christopher Bailey	\$50,128.00
James Brossart	\$48,734.00
Ethan McGillis	\$48,734.00
Howard Longie	\$47,460.00
Zachary Smith	\$46,920.00
Bryce Masset	\$46,920.00
Sarah Fenner	\$46,920.00
Crystal Schmell	\$44,152.00
Brian Grosinger	\$97,594.00
Wendy Belgarde	\$49,416.00
Kandace Desjarlais	\$50,133.00
Jodi Jeanotte	\$44,099.00
Mark Miller	\$5,400.00
Diane Arstein	\$17,698.00

The resolution was seconded by Lunday. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Schlenvogt, to approve purchase of election banner for use at the polling location, seconded by LaRocque. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The reviewed quote from Turtle Mountain Communications for Fire Alarm system in the amount of \$12,500 for Social Service Building. Motion by Schlenvogt, seconded by Lunday to approve quote from Turtle Mountain Communications, using ARPA funds, to install Fire Alarm System in in the Social Service Building. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Henry LaRocque reported on Road Department activities, there was just over 30,000 yards crushed at the Anderson pit, and State's Attorney is reviewing letter regarding speed limits on township roads.

Jail Committee report was provided by Nathan Gustafson, that interviews for Jail Administrator will get started next week, Jail Inspection will take place in November, and Stonegarden grant for the has been awarded in the amount of \$130,000 for the upcoming year, along with a Traffic

Safety grant in the amount of \$6000. Motion by LaRocque, seconded by Schlenvogt to approve the St. John Policing contract for the upcoming year. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Schlenvogt, seconded by Moors, to accept bid received from Steve Leonard for concrete sidewalk on the east end of the courthouse, in the amount of \$1800. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Schlenvogt, seconded by Lunday to approve estimate from Fargo Glass and Paint in the amount of \$34,852 to replace 14 windows on the East end of the Courthouse, utilizing ARPA Funds. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board the discussed the Road Administration duties, after discussion, motion by LaRocque, seconded by Schlenvogt, to assign the Road Administration duties to the County Auditor with salary adjustments, beginning immediately, Auditor McCloud salary of \$800/month, Deputy Auditor McDougall, \$750/month and budget \$950/month for Part-time clerk in the office, with the 2022 and 2023 budgets to be amended to reflect the increase. On roll call vote, commissioners Larocque, Schlenvogt, Moors and Lunday voted "AYE". Commissioner Poitra voted "NAY".

Motion by Schlenvogt, seconded by LaRocque to approve the following bills and order to be paid. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

CHECK	NAME	AMOUNT
701017	COMMERCIAL CARD SOLUTIONS	10,210.65
701018	QUADIENT FINANCE	2,189.75
701019	MARCO TECHNOLOGIES LLC	2,057.64
701021	OFFICE OF STATE TREASURER	2,040.41
701025	ND PUBLIC EMPLOYEES RETIREMENT	26,028.16
54785	PETER MORIN	600.00
54786	ACCURATE CONTROLS INC	30,090.20
54787	AMERICAN RESOURCE CONSULTANTS	373.16
54788	BUTLER MACHINERY COMPANY	1,086.56
54789	CITY OF ST JOHN	103.90
54790	CITY OF ROLETTE	150.00
54791	COLE PAPERS INC	2,131.35
54792	COMMUNITY AMBULANCE OF ROLLA	200.00
54793	DAKOTA FIRE EXTINGUISHERS	245.92
54794	DALES CASH SUPPLY	8,997.05
54795	DARWINS TOWING	300.00
54796	DAKOTA BUSINESS SOLUTIONS	38.99
54797	DEPARTMENT OF TRANSPORTATION	162,821.21

54798	DUNSEITH HARDWARE	55.73
54799	ELECTION SYSTEMS AND SOFTWARE	14.09
54800	FISCAL ADMIN CO JAIL CLAIMS	224.96
54801	GALLS LLC	493.86
54802	GUARDIAN FLEET SAFETY	20,778.79
54803	GUSTAFSON OIL COMPANY	4,071.34
54804	HAAS TIRE	240.00
54805	INFORMATION TECHNOLOGY DEPT	4,143.39
54806	INFORMATION TECHNOLOGY DEPT	1,704.45
54807	J AND F TOWING	400.00
54808	JOC INC	4,770.19
54809	JOHNNY B WELDING	750.00
54810	LEGACY COOPERATIVE	2,415.42
54811	LANGUAGE LINE SERVICES	30.00
54812	MARCO INC.	940.00
54813	ANDREW S MARQUART	333.00
54814	MEARS IMPLEMENT	97.22
54815	MEARS AUTO	149.95
54816	MIDCONTINENT COMMUNICATIONS	76.78
54817	MARK MILLER	192.98
54818	MIDSTATES WIRELESS	405.00
54819	MUNRO ACE HARDWARE	821.71
54820	ND POST BOARD	45.00
54821	NORTH DAKOTA TELEPHONE CO	256.06
54822	ND WEED CONTROL ASSOCIATION	275.00
54823	NEAMEYER BODY SHOP	1,317.08
54824	NEWMAN TRAFFIC SIGNS	72.49
54825	NORTHERN PLAINS ELECTRIC COOP	315.00
54826	ODP BUSINESS SOLUTIONS LLC	194.88

54827	OTTERTAIL POWER COMPANY	4,449.27
54828	ROLETTE COUNTY TREASURER	1,433.35
54829	ROLLA IMPLEMENT	108.88
54830	ND STOCKMENS ASSOCIATION	515,826.34
54831	THOMSON REUTER WEST	194.08
54832	TURTLE MTN PUBLIC	24.50
54833	TURTLE MOUNTAIN TIMES	137.75
54834	TRITECH SOFTWARE SYSTEMS	1,950.00
54835	TUOMALA PLUMBING AND HEATING	356.73
54836	TM STAR	72.00
54837	TYLER TECHNOLOGIES	233.37
54838	VERIZON WIRELESS	326.48
54839	VERIZON	42.46
54840	VERIZON	189.50
54841	WOLD ENGINEERING PC	1,890.00
54843	EMERGENCY SERVICES	14,800.00
	TOTAL	\$ 837,284.03

On motion by LaRocque and unanimously approved, the board adjourned at 12:05, until October 11, 2022

Craig Poitra
Chairman, Board of County Commissioners
Rolette County, North Dakota

ATTEST

Valerie McCloud
Rolette County Auditor

**REGULAR MEETING, BOARD OF COUNTY COMMISSIONERS
ROLETTE COUNTY**

The board convened at 9:00 A.M., October 11, 2022 members LaRocque, Lunday and Schlenvogt present. Member Moors absent. Member Poitra presiding.

Motion by LaRocque, seconded by Schlenvogt to approve the agenda. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Kenny Azure, Turtle Mountain Public Utilities and Dan Heitzman, Houston Engineering met

with the board regarding County Permit for water lines to be installed east of Lake Upsilon. Kenny explained the project, which was reviewed by the board. Motion by Schlenvogt, seconded by LaRocque to approve the County Permit for water lines in Baxter Township, in county road right to way along Highway 43 and north. On roll call vote, all commissioners voted "AYE". Motion unanimously carried. Kenny requested to continue with memorandum of agreement between the County and TMPUC for the next phase of projects with state cost share. Discussion on the county admin cost and recommendation to increase from 1% to 2%. Will work with State's Attorney on the revision to the agreement. Future projects were also discussed.

Tore Knudson, Gravel Products, appeared before the board to request to develop a section line between section 36 Gilbert and 31 Hillside, for access to Gillis gravel pit east of Dunseith. The section line would allow for a safer option for truck traffic to Highway 3, instead of going through Dunseith City. Discussion on the proposal and what the process is to open section line. Will discuss again next month.

Becky and Larry Leonard and Benny Jeanotte, Rolette County Historical Society met with the board to request funding for projects in the amount of \$150,000 of ARPA funds. Discussion on other funding and projects they are working on. Motion by Schlenvogt, seconded by LaRocque to take the request under advisement and table until November 1st meeting. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Marvin Nelson, District 9 Representative met with the board to discuss additional County Aid funds received last biennium, and other options for impact aid for Rolette County. Marvin was hopeful that Rolette County could possibly get the HB 1449 funding reinstated. No further action was taken.

At this time the board held an Appeal Hearing for the termination of Patrick Walette. Discussion on the county policies in relation to termination, and procedures taken. The board then heard statements from Patrick Walette who was wrongfully terminated in his opinion. The board then heard from Mark Allery, Road Foremen who also presented documentation of verbal warnings and pictures of roads, and statement from the date Mr. Walette was terminated. The board asked questions of both parties and then then discussed. Motion by LaRocque to affirm the termination of Patrick Walette. Seconded by Schlenvogt. On roll call vote, members LaRocque and Schlenvogt voted "AYE". Members Lunday and Poitra voted "NAY". The motion died, due to a tie vote. Commissioner Moors being absent and unavailable, the action was tabled until Commissioner Moors can review the documentation and will place on the agenda at a future meeting when all members are present.

The board discussed state emails and whether Commissioners should get state email addresses. Motion by Lunday, seconded by Schlenvogt to add state email address the County Commissioners. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Lunday, seconded by Schlenvogt to approve August minutes with correction. On roll call vote, commissioners Schlenvogt, Lunday and Poitra voted "AYE". Commissioner LaRocque voted "NAY". Motion carried.

Motion by Lunday, seconded by Schlenvogt, to remove sentence from September minutes clarifying correction and add Fargo Glass amount approved. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board reviewed Lease Agreement with ND Highway Patrol for office space. Motion Schlenvogt, seconded by LaRocque to approve lease agreement for office space. On roll call vote, all commissioners voted “AYE”. Motion carried unanimously.

Motion by Lunday, Schlenvogt, send letter in response to BIA trust request to transfer SE1/4NE1/4, Section 10-162-70 into trust status for Allan Malaterre. On roll call vote, all commissioners voted “AYE”. Motion carried unanimously.

Karen Armstrong, Extension Agent appeared before the board with her resignation from her Position after 31 years, with her resignation effective November 4th. The board congratulated Karen for her service to Rolette County. Discussion on filling the vacancy. Motion by Schlenvogt, seconded by LaRocque to start contact with NDSU on process to fill the position. On roll call vote, all commissioners voted “AYE”. Motion carried unanimously.

Motion by Schlenvogt, seconded by Lunday to approve donation of 21.25 hours of sick leave from Wendy Belgarde to Derric Gladue. On roll call vote, all commissioners voted “AYE”. Motion carried unanimously.

Motion by LaRocque, seconded by Schlenvogt to approve payment of \$1,932.05 for NDDOT Bridge inspections. On roll call vote, all commissioners voted “AYE”. Motion carried unanimously.

The board then reviewed Appraisals of properties acquired through Tax Foreclosure for 2019 tax Year. Motion by Schlenvogt, set appraisals at amount due as of November 15 to include foreclosure fees and to include accrued interest and penalty thereafter, and to send eviction letters for those properties including structures. Motion seconded by Lunday. On roll call vote, all commissioners voted “AYE”. Motion carried unanimously.

Road report was given by Mark Allery. Motion by LaRocque, seconded by Schlenvogt to approve crushing approximately 15,000 yards of Class 13 gravel at the Haas Pit by Mikkelson Aggregate. On roll call vote, all commissioners voted “AYE”. Motion carried unanimously.

Mike Peterson appeared on behalf of Petry Family Trust, to request to rebuild section line road on 104th St, approximately 1/16 mile. Mark Allery said the road crew could complete this project with minimal cost because the fill would come from the adjacent land. No action was taken.

On motion by Schlenvogt, seconded by LaRocque and unanimously approved, the following reports and statement of fees were received and filed: Sheriff, \$54,396.75, Recorder \$3,071, Recorder Preservation Fees, \$267, Recorder State Fees; \$315 and Treasurer’s Total Collections, \$1,020,915.54 and Auditor’s Total Payments, \$,1231,451.88 and the following county bills be allowed and ordered paid and September Financial Report:

CHECK	NAME	AMOUNT	DATE
701027	QUADIENT LEASING USA INC	\$670.83	10/11/2022
701028	QUADIENT FINANCE	\$1,816.25	10/11/2022
701029	NDPHIT	\$20,464.69	10/11/2022
701030	MARCO TECHNOLOGIES LLC	\$215.90	10/11/2022
701031	ND POST BOARD	\$45.00	10/11/2022

54844	AFLAC	\$668.81	10/11/2022
54845	BEE LINE SERVICE	\$1,482.12	10/11/2022
54846	CAPFIRST EQUIPMENT FINANCE	\$57,470.36	10/11/2022
54847	CENEX FLEETCARD	\$325.53	10/11/2022
54848	CITY OF ROLLA	\$1,162.81	10/11/2022
54849	CITY OF ST JOHN	\$97.00	10/11/2022
54850	CARDMEMBER SERVICE	\$9.10	10/11/2022
54851	COMPUTER SOLUTIONS INC	\$131.25	10/11/2022
54852	DALES CASH SUPPLY	\$4,014.64	10/11/2022
54853	DOUG AND MARYS JACK AND JILL	\$387.99	10/11/2022
54854	DSM INC	\$310.50	10/11/2022
54855	DUNSEITH HARDWARE	\$280.00	10/11/2022
54856	EMPOWER ANNUITY INS CO OF AMER	\$100.00	10/11/2022
54857	GOOSENECK IMPLEMENT	\$1,258.67	10/11/2022
54858	HAAS TIRE	\$1,741.00	10/11/2022
54859	HWY 281 GAS AND THINGS	\$709.47	10/11/2022
54860	INFORMATION TECHNOLOGY DEPT	\$4,135.99	10/11/2022
54861	INFORMATION TECHNOLOGY DEPT	\$1,730.85	10/11/2022
54862	JOC INC	\$3,795.98	10/11/2022
54863	LEGACY COOPERATIVE	\$1,266.76	10/11/2022
54864	ALICE LUNDAY	\$327.50	10/11/2022
54865	MINOT AUTOMOTIVE CENTER	\$10,264.86	10/11/2022
54866	MARCO INC.	\$1,231.45	10/11/2022
54867	TOM MCCLOUD	\$1,850.00	10/11/2022
54868	MEARS AUTO	\$89.63	10/11/2022
54869	MEDICO LIFE HEALTH INSURANCE	\$150.00	10/11/2022
54870	MIDSTATES WIRELESS	\$1,398.50	10/11/2022
54871	MIKKELSEN AGGREGATES OF ROLLA	\$8,597.50	10/11/2022
54872	MUNRO ACE HARDWARE	\$566.05	10/11/2022
54873	NARTEC	\$372.15	10/11/2022
54874	NORTH DAKOTA TELEPHONE CO	\$2.06	10/11/2022
54875	NORTH DAKOTA TELEPHONE CO	\$256.06	10/11/2022
54876	NEAMEYER BODY SHOP	\$52.99	10/11/2022
54877	NORTH CENTRAL ELECTRIC COOP	\$93.00	10/11/2022
54878	NORTHERN PLAINS ELECTRIC COOP	\$254.00	10/11/2022
54879	ODP BUSINESS SOLUTIONS LLC	\$133.97	10/11/2022
54880	OFFICE OF ATTORNEY GENERAL	\$95.00	10/11/2022
54881	OTTERTAIL POWER COMPANY	\$979.78	10/11/2022
54882	QUILL CORPORATION	\$56.98	10/11/2022
54883	RM STOUTD INC	\$847.54	10/11/2022
54884	ROLETTE COUNTY TREASURER	\$7,837.52	10/11/2022
54885	ROLLA IMPLEMENT	\$653.46	10/11/2022
54886	SYSCO NORTH DAKOTA	\$13,623.19	10/11/2022
54887	TECTA AMERICA DAKOTAS LLC	\$13,940.00	10/11/2022
54888	THOMSON REUTER WEST	\$194.08	10/11/2022
54889	TURTLE MTN PUBLIC	\$40.50	10/11/2022
54890	TURTLE MTN PUBLIC	\$579,975.47	10/11/2022

54891	TUOMALA PLUMBING AND HEATING	\$467.52	10/11/2022
54892	TM STAR	\$503.38	10/11/2022
54893	TM COMMUNICATIONS	\$2,692.98	10/11/2022
54894	TWEED COUNTRY AG	\$191.87	10/11/2022
	ROAD DEPT SEPT PAYROLL	\$34,349.16	
	GEN, L-ENF, ETC SEPT PAYROLL	\$173,690.35	
	TOTAL	\$960,070.00	

Motion by Lunday, seconded by Schlenvogt, and unanimously approved the board then adjourned to October 18, 2022.

October 18, 2022

The board convened at 9:00 A.M., October 18, 2022 with members Moors, Lunday, LaRocque and Schlenvogt present. Member Poitra presiding.

Motion by Schlenvogt, seconded by LaRocque to approve the agenda. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board then held a City Hearing in regards to Tax Foreclosure Appraisals. No one appeared. Motion by Schlenvogt, to approve appraisals amounts, including additional interest and penalty if the sale occurs after November 15, 2022. Seconded by LaRocque. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Nathan Gustafson, Sheriff appeared before the board in regards to jurisdictions issues on Turtle Mountain Housing Authority property in St. John City limits. No action was taken at this time.

Motion by Schlenvogt, seconded by Moors to approve Liquor License to Rolette County Club. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

On motion by Schlenvogt, seconded by Lunday and unanimously approved, the following county bills be allowed and ordered paid:

CHECK	NAME	AMOUNT	DATE
54895	BUTLER MACHINERY COMPANY	\$17,452.15	10/18/2022
54896	DAKOTA FIRE EXTINGUISHERS	\$126.57	10/18/2022
54897	DARVS TIRE AND AUTO REPAIR	\$300.00	10/18/2022
54898	DAVIS TRUCK AND CAR WASH	\$845.00	10/18/2022
54899	DEPARTMENT OF TRANSPORTATION	\$1,932.05	10/18/2022
54900	WAYNE GAGNON	\$957.45	10/18/2022
54901	HAAS TIRE	\$338.00	10/18/2022
54902	JODIE JEANOTTE	\$311.25	10/18/2022
54903	LEGACY COOPERATIVE	\$4,277.86	10/18/2022
54904	LEGACY COOPERATIVE	\$425.26	10/18/2022
54905	MEARS IMPLEMENT	\$41.83	10/18/2022
54906	ND ASSOCIATION OF COUNTIES	\$1,487.57	10/18/2022
54907	NDSU EXTENSION	\$9,838.94	10/18/2022
54908	ND STATE RADIO COMMUNICATIONS	\$360.00	10/18/2022

54909	OTTERTAIL POWER COMPANY	\$3,941.96	10/18/2022
54910	POMPS TIRE SERVICE	\$264.00	10/18/2022
54911	ROLETTE COUNTY TREASURER	\$5,975.73	10/18/2022
54912	ROLLA DRUG INC	\$39.10	10/18/2022
54913	STUTSMAN COUNTY	\$285.00	10/18/2022
54914	TURTLE MTN PUBLIC	\$442,204.91	10/18/2022
54915	US RECORDS MIDWEST LLC	\$396.34	10/18/2022
54916	MINNESOTA CHILD SUPPORT	\$508.00	10/27/2022
701032	MARCO TECHNOLOGIES LLC	\$136.99	10/18/2022
701036	ND PUBLIC EMPLOYEES RETIREMENT	\$26,561.03	10/27/2022
701038	COMMERCIAL CARD SOLUTIONS	\$9,275.49	10/24/2022
	TOTAL	\$528,282.48	

Commissioner Schlenvogt reported on the Jail Committee, several applicants are being interviewed for the Jail Administrator position.

Commissioner Poitra reported on Board of Health meeting yesterday, where updates were given on the Window project; how to proceed CDBG grant project, Roof Project, which may start yet this fall, and Garage for mobile unit, which will probably start spring and discussion on changing the type of building.

No ML Human Service Zone or Housing Authority report given.

On motion by Schlenvogt, and unanimously approved, the board adjourned until November 1, 2022

Craig Poitra
Chairman, Board of County Commissioners
Rolette County, North Dakota

ATTEST

Valerie McCloud
Rolette County Auditor

REGULAR MEETING, BOARD OF COUNTY COMMISSIONERS ROLETTE COUNTY

The board convened at 9:02 A.M., November 1, 2022 members LaRocque, Lunday, Moors and Schlenvogt present. Member Poitra presiding. Also present Doug Lemieux, Pat Walette, Mark Allery, Mark Davis, Gary Davis, Erik Parisien, Derric Gladue, James Laducer, and Nathan Gustafson.

Motion by Schlenvogt, seconded by LaRocque to table Doug Lemieux agenda item until next meeting. On roll call vote, commissioners Schlenvogt, Lunday, LaRocque and Poitra voted AYE. Commissioner Moors voted NAY. Motion carried.

Motion by Lunday, seconded by Schlenvogt to approve the agenda as amended. On roll call vote, members Schlenvogt, Lunday, LaRocque and Poitra voted AYE. Commissioner Moors voted NAY. Motion carried.

Motion by Schlenvogt, seconded by Lunday, to approve minutes with corrections. On roll call vote, all members voted "AYE". Motion carried unanimously.

The board reviewed letter from Turtle Mtn Alliance Indian Church regarding abandoned Sunrise View Cemetery. Motion by LaRocque, seconded by Schlenvogt to table action on Sunrise View Cemetery as it relates to NDCC on abandoned cemeteries. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Schlenvogt, seconded by LaRocque to approve progress payment for NDDOT project SC-CVD 4006(068) in the amount of \$6,150.13, which was for re-surfacing on County Road 6 from St. John south to State Highway 30. On roll call vote, all members voted "AYE". Motion carried unanimously.

The discussed termination and appeal hearing action by County Commission in regards to Patrick Walette. Motion by Schlenvogt, seconded by LaRocque to enter executive session for Attorney consultation according to NDCC 44-04-19-1. On roll call vote, all members voted "AYE". Motion carried unanimously.

The board entered executive session at 9:27 AM.

Executive Session

The board resumed regular session at 10:05 AM with all board members present. Chairman Poitra presiding. Also present, Pat Walette, Doug Lemieux, Nathan Gustafson Sheriff and Brian Grosinger, State's Attorney.

The board discussed the Personnel Issue of Patrick Walette. Motion by LaRocque, to offer severance package to Patrick Walette and have State's Attorney offer severance package offer to Patrick Walette. Seconded by Moors. On roll call vote, members Schlenvogt, LaRocque and Poitra voted AYE. Members Moors and Lunday voted "NAY". Motion carried.

Motion by Schlenvogt, seconded by Moors to approved t, to approve Addendum agreement with Turtle Mountain Public Utilities with an increase from 1% to 2% administrative fee. On roll call vote, all members voted "AYE". Motion carried unanimously.

The board discussed Section line development in Hillside Township requested by Gravel Products for hauling gravel from the Gillis Gravel Pit. The board will have Gravel Products get letter from the adjacent landowners in section line improvement. No further action taken.

Brian Grosinger, State's Attorney appeared before the board regarding Severance package offer for Patrick Walette. Mr. Walette refused the county offer, but countered with request for severance package of pay from termination date of September 22, 2022 until December 31, 2022. Discussion on request. Motion by LaRocque, seconded by Moors to enter executive session again for Attorney Consultation on the matter. On roll call vote, members LaRocque and Moors voted "AYE". Members Schlenvogt, Lunday and Poitra voted "NAY". Motion failed.

Motion by Lunday, to accept counter offer from Patrick Walette for Severance pay, of regular salary and benefits from September 22nd until December 31st, 2022, with State's Attorney to draft formal severance offer for Mr. Walette to sign. Seconded by Moors. On roll call vote, members Schlenvogt, Lunday, Poitra, and Moors voted "AYE". Member LaRocque voted

“NAY”. Motion carried. State’s Attorney Grosinger with finalize details with Mr. Walette.

Mark Allery gave a report on road activities. Need to order Road salt for the winter season. Motion by Schlenvogt, seconded by LaRocque to approve purchase of 2.5 semi loads of Road Salt. On roll call vote, all members voted “AYE”. Motion carried unanimously. They are having problems with breakdowns on the mowers and trying to get parts to fix them, so are behind on the mowing.

The board discussed the title and duties of Road Foreman/Road Supervisors. The board will review job description further at the next meeting.

Motion by Schlenvogt, seconded by LaRocque to advertise for the vacant Road Operator position. On roll call vote, all members voted “AYE”. Motion carried unanimously.

Mark Allery reported that Mark, Davis, Eldon Haas and himself had attended the Regional Road Conference in Rapid City and Mark Davis and Eldon Haas won the state and regional award for Innovations Champions Award, for the Hydraulic Side Disc which they built, and now will move on to the national award next year.

Also discussed was winter road maintenance and publishing county policy. Mark will meet with Tribal roads department in regards to road agreement.

Craig Poitra reported on Housing Authority activities, taking units offline until funds are available to rehab them. Regular meetings with HUD are being held, and also being Audited currently. Sylvia Houle also resigned her position on the board.

Craig Poitra gave a report on Mountain Lakes Human Service Zone from the last meeting. Many vacant positions, has caused the zone to offer sign-on bonus of \$10,000 for case managers, although cases are shared with other zones. Mostly new staff here and are interviewing for Eligibility positions also. Discussion on the parking lot and snow removal. Commissioner LaRocque will get quotes for purchase of a skidsteer for the county.

On motion by Schlenvogt, seconded by LaRocque and unanimously approved, the following reports and statement of fees were received and filed: Sheriff, \$40,210.80, Recorder \$2,272.50, Recorder Preservation Fees, \$234, Recorder State Fees; \$70 and Treasurer’s Total Collections, \$908,615.16 and Auditor’s Total Payments, \$1,530,052.52 and the following county bills be allowed and ordered paid and September Financial Report:

CHECK	NAME	AMOUNT	DATE
701039	NDPHIT	\$18,930.57	11/1/2022
701040	MARCO TECHNOLOGIES LLC	\$215.90	11/1/2022
54917	AFLAC	\$668.81	11/1/2022
54918	AUTO VALUE PARTS STORES	\$24.99	11/1/2022
54919	CITY OF ROLLA	\$258.46	11/1/2022
54920	CARDMEMBER SERVICE	\$863.81	11/1/2022
54921	COLE PAPERS INC	\$2,002.48	11/1/2022
54922	DARWINS TOWING	\$350.00	11/1/2022
54923	JOHN DELORME	\$175.00	11/1/2022
54924	D AND M ELECTRIC MOTOR	\$730.06	11/1/2022

54925	DEPARTMENT OF TRANSPORTATION	\$6,150.13	11/1/2022
54926	DOUG AND MARYS JACK AND JILL	\$126.31	11/1/2022
54927	EMPOWER ANNUITY INS CO OF AMER	\$100.00	11/1/2022
54928	FISCAL ADMIN CO JAIL CLAIMS	\$849.19	11/1/2022
54929	GALLS LLC	\$87.13	11/1/2022
54930	RYAN HIATT	\$121.25	11/1/2022
54931	DESIREE HUMBLE	\$380.50	11/1/2022
54932	J AND F TOWING	\$200.00	11/1/2022
54933	J AND M SERVICE STATION	\$66.64	11/1/2022
54934	TRAJAN LAROCQUE	\$17.50	11/1/2022
54935	LEEVERS SUPER VALU	\$83.02	11/1/2022
54936	LANGUAGE LINE SERVICES	\$30.00	11/1/2022
54937	TOM MCCLLOUD	\$1,850.00	11/1/2022
54938	MEDICO LIFE HEALTH INSURANCE	\$150.00	11/1/2022
54939	MIDCONTINENT COMMUNICATIONS	\$76.78	11/1/2022
54940	ANN MILLERBERND	\$258.76	11/1/2022
54941	MUNRO MOTOR CO	\$161.70	11/1/2022
54942	ND ASSOCIATION OF COUNTIES	\$290.20	11/1/2022
54943	ND ONE CALL	\$16.90	11/1/2022
54944	NORTH DAKOTA TELEPHONE CO	\$2.06	11/1/2022
54945	NEAMEYER BODY SHOP	\$52.99	11/1/2022
54946	NORTH CENTRAL ELECTRIC COOP	\$94.00	11/1/2022
54947	ODP BUSINESS SOLUTIONS LLC	\$226.64	11/1/2022
54948	OTTERTAIL POWER COMPANY	\$772.94	11/1/2022
54949	PRESENTATION MEDICAL CENTER	\$5,149.00	11/1/2022
54950	RADISSON HOTEL BISMARCK	\$432.00	11/1/2022
54951	RAMKOTA HOTEL BISMARCK	\$345.60	11/1/2022
54952	SEACHANGE PRINT INNOVATIONS	\$195.00	11/1/2022
54953	JAYTON SLATER	\$215.00	11/1/2022
54954	SYSCO NORTH DAKOTA	\$7,685.00	11/1/2022
54955	TURTLE MOUNTAIN SOLID	\$480.00	11/1/2022
54956	TRI CARE HOME HEALTH	\$1,050.00	11/1/2022
54957	TM COMMUNICATIONS	\$2,164.35	11/1/2022
54958	UNIFORM CENTER	\$245.00	11/1/2022
54959	VERIZON	\$326.50	11/1/2022
54960	VERIZON	\$42.42	11/1/2022
54961	VERIZON	\$189.50	11/1/2022
54962	B AND J EXCAVATING	\$265,290.00	11/1/2022
	Road Dept October Payroll	\$33,341.05	
	Gen, L-Enf, Etc October Payroll	\$180,879.15	
	TOTAL PAYMENTS	\$534,414.29	

Motion by Lunday, seconded by LaRocque, and unanimously approved the board then adjourned to November 15, 2022.

November 15, 2022

The board convened at 9:00 A.M., November 15, 2022 with members Moors, LaRocque and Schlenvogt present. Member Lunday absent. Member Poitra presiding. Also present Cameron Mickelson.

Motion by Schlenvogt, seconded by LaRocque to approve the agenda. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Mitch Slater, Chief Deputy Sheriff appeared before the board with a quote for replacement of computers, 7 Rugged Laptops and 1 desktop from NRG with a total cost of \$32,655.30, utilizing ARPA Funds. Motion by Moors, seconded by Schlenvogt to approve quote from NRG for computers for the Sheriff's office and Emergency Manager in the amount of \$32,655.30. On roll call vote, all members voted "AYE". Motion carried unanimously.

Nathan Gustafson, Sheriff met with the board at this time to discuss issues within his department. Nathan said he has inquiries from Rolla and Dunseith Cities regarding assisting with police coverage, as they have vacant positions and are having a hard time hiring staff. Nathan inquired if the Commissioner would be interested in contracting with the cities and what would the contract cost be for the respective cities. Discussion on the possibility of contracts with cities for policing. No action was taken.

Paul Frydenlund, St. John School Superintendent met with the board in regards to County Recreational Building. There is a Rec Building committee of 2 St. John City, 2 St. John School, 2 Rolette County, 1 at large member. The committee met and requested that the county help with removing clay/dirt from inside the building and haul in sand, approximately 100 yards. Also, the county representatives are Mark Miller and Eldon Moors, so the county can decide if they want to keep Eldon Moors on the committee after his term as County Commissioner is done in December. Paul let the board know that the building is used almost daily throughout the year by many entities. Motion by LaRocque, seconded by Moors to have road crew remove clay and haul sand in as time allows. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board reviewed quotes received for skidsteer purchase. Motion by LaRocque, to table action on the skidsteer purchase. Seconded by Schlenvogt. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Schlenvogt, seconded by LaRocque, to approve NDDOT Federal Aid program sheet of projects for the upcoming year. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by LaRocque, seconded by Schlenvogt, to approve county deeds in repurchase for Lynette & Donovan Gourneau – E 195' of SE1/4SW1/4NE1/4NE1/4, Section 30-162-70, Gerald Belgarde – Lots 5-7-9-11, Block 26, OTS, City of Dunseith, Brittany Azure – Lots 8-10 & N 12' Lot 12, Block 15, OTS, City of Dunseith, Michelle L Gillis – Lots 2-4-6, Block 12, 2nd Addition, City of Dunseith and Janet Lenoir Heirs – Outlot A in the N1/2SE1/4NE1/4NW1/4SW1/4, Section 16-162-70. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by LaRocque, seconded by Schlenvogt to approve County Deeds as following for Real Estate, Linus Belgarde for N1/2SE1/4SW14/NW1/4NE1/4, N1/2S1/2SE1/4SW1/4NW1/4NE1/4, W1/2W1/2W1/2NW1/4SW1/4SE1/4NW1/4NE1/4,

W1/2W1/2NW1/4SW1/4SW1/4SE1/4NW1/4NE1/4 Being approximately 1.99 Acre Lot in NE1/4, Section 29, Township 162, Range 70; Chad and Shelby Davis, for Lots 14, 15, 16, 17, & 18, Block 5, Kilshaw's 1st Addition to Oak Springs, Township 163, Range 71; Holly Cain for Lots 12,13,14,15,16, and 17, Block 8, Kilshaw's 1st Addition to Oak Springs, Township 163, Range 71 and Government Lot 6, Section 8, Township 163, Range 71; Brian Sturgeon, for E 100' Lots 15-17-19-21-23, Block 8, OTS, City of Dunseith; Kelly and Steven Anderson for Lot 10 & 12, Block 31, OTS, City of Dunseith; City of Dunseith for Lots 19, 21 & 23, Block 33, OTS, City of Dunseith; Carol Jean Belgarde, for Lots 4-6, Block 6, 2nd Addition, City of Dunseith; and Jamie Wessells for E 40' Lot 1, Block 4, OTS, City of St. John. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by LaRocque Schlenvogt to amend agenda for to add approval of bills. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board review Application for Conditional Use Permit received from Fisher Sand and Gravel for expansion of Gravel pit SW1/4, Section 35-162-73. The Planning Commission held a public hearing on the application, and recommended approval. Motion by Schlenvogt, seconded by LaRocque to approve Conditional Use Permit to expand gravel pit in the SW1/4 of Section 35, in Gilbert Township. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Quote for purchase of new mower was reviewed. After further discussion, motion by LaRocque, seconded by Schlenvogt to table action to get more quotes on other mowers. On roll call vote, all commissioners voted "AYE". Motion carried unanimously. The board then reviewed Job Description for the Road Foreman/Supervisor, along with Chain of Command for Road Department and Road Policy. Mark Allery, joined the meeting at this time. Also discussed was supervisor training for Mr. Allery, which he can utilize NDLTAP for training. Motion to Schlenvogt, seconded by LaRocque to amend Road Supervisor Job Description as discussed to remove Road Department Administration duties, currently being handled by the Auditor's Office. On roll call vote, commissioners LaRocque, Schlenvogt, and Poitra voted "AYE". Commissioner Moors voted "NAY". Motion carried.

The board then discussed the Chain of Command flowchart for the Road Department, motion by LaRocque, seconded by Schlenvogt, to approve Road Department Chain of Command. On roll call vote, commissioners LaRocque, Schlenvogt, and Poitra voted "AYE". Commissioner Moors voted "NAY". Motion carried.

The board discussed Road Policy for opening roads during the winter for snow removal and which roads are opened first and also storm closing procedures for county offices. The road crew will work on opening County Road 43 first with the plow truck.

On motion by LaRocque, seconded by Schlenvogt and unanimously approved, the following county bills be allowed and ordered paid:

CHECK	NAME	AMOUNT	DATE
318175	WALLETTE, PATRICK	\$10,012.52	11/3/2022
701041	EFTPS	\$3,951.71	11/3/2022
701042	QUADIENT FINANCE	\$399.87	11/15/2022
701043	COMMERCIAL CARD SOLUTIONS	\$11,564.56	11/22/2022
701047	ND PUBLIC EMPLOYEES RETIREMENT	\$25,614.86	11/28/2022

54963	DARREL ABRAHAMSON	\$100.00	11/15/2022
54964	BUTLER MACHINERY COMPANY	\$4,088.92	11/15/2022
54965	CENEX FLEETCARD	\$594.33	11/15/2022
54966	CHARMTEX INC	\$63.40	11/15/2022
54967	CITY OF ROLLA	\$831.57	11/15/2022
54968	CITY OF ST JOHN	\$97.00	11/15/2022
54969	COLE PAPERS INC	\$1,933.31	11/15/2022
54970	DALES CASH SUPPLY	\$147.00	11/15/2022
54971	DS SOLUTIONS	\$275.00	11/15/2022
54972	DUNSEITH HARDWARE	\$118.03	11/15/2022
54973	ELECTION SYSTEMS AND SOFTWARE	\$2,816.00	11/15/2022
54974	EVANS TRUCKING AND AGGREGATE	\$96,422.00	11/15/2022
54975	EXPRESSWAY SUITES	\$176.40	11/15/2022
54976	KERRY LENTZ	\$262.50	11/15/2022
54977	PATTI GOOD	\$257.50	11/15/2022
54978	JO DUNLOP	\$250.00	11/15/2022
54979	CAROLYN GRIFFIN	\$247.50	11/15/2022
54980	BARB HALLAWAY	\$247.50	11/15/2022
54981	BARB GARCEAU	\$303.75	11/15/2022
54982	SONIA GUDERJAHN	\$290.00	11/15/2022
54983	JULIE BURKHART	\$240.00	11/15/2022
54984	VALERIE EDWARDS	\$268.75	11/15/2022
54985	MARIE BERG	\$312.50	11/15/2022
54986	GINGER GAILFUS	\$263.75	11/15/2022
54987	MARLYS DELORME	\$278.75	11/15/2022
54988	CHRISTINA CAHILL	\$303.13	11/15/2022
54989	NICOLE BLACKWELL	\$189.00	11/15/2022
54990	LISA POITRA LADUCER	\$256.25	11/15/2022
54991	PATTI WILKIE	\$232.50	11/15/2022
54992	JODIE JEANOTTE	\$287.50	11/15/2022
54993	JEANNE JOLLIE	\$189.00	11/15/2022
54994	JANICE AZURE	\$271.25	11/15/2022
54995	TWILA PETERSON	\$272.50	11/15/2022
54996	SHELLY COUNTS	\$308.75	11/15/2022
54997	CHERYL HAAGENSON	\$272.50	11/15/2022
54998	MARIAN NERPEL	\$287.50	11/15/2022
54999	DIANE ARSTEIN	\$278.75	11/15/2022
55000	BRENDA BOUCHER	\$352.50	11/15/2022
55001	LORI KNUDSON	\$271.25	11/15/2022
55002	JENNIFER WRIGHT	\$240.00	11/15/2022
55003	STEVEN GILJE	\$268.75	11/15/2022
55004	JANEL ANDERSON	\$300.00	11/15/2022
55005	SHERI PETERSON	\$138.75	11/15/2022
55006	GAIL BURGESS	\$157.50	11/15/2022
55007	JOC BOE	\$202.50	11/15/2022
55008	MARSHA MITCHELL	\$157.50	11/15/2022
55009	MARILYN WALSH	\$150.00	11/15/2022

55010	BECKY HARDY	\$120.00	11/15/2022
55011	GOOSENECK IMPLEMENT	\$1,997.62	11/15/2022
55012	GUSTAFSON OIL COMPANY	\$6,275.64	11/15/2022
55013	HAAS TIRE	\$155.00	11/15/2022
55014	LARRY HAAS	\$28,448.00	11/15/2022
55015	INFORMATION TECHNOLOGY DEPT	\$107,789.95	11/15/2022
55016	INFORMATION TECHNOLOGY DEPT	\$1,725.85	11/15/2022
55017	JOC INC	\$3,959.17	11/15/2022
55018	LAKE REGION LAW ENFORCEMENT	\$85.00	11/15/2022
55019	TRAJAN LAROCQUE	\$363.75	11/15/2022
55020	LEEVERS SUPER VALU	\$54.20	11/15/2022
55021	LEGACY COOPERATIVE	\$1,679.68	11/15/2022
55022	LEGACY COOPERATIVE	\$608.58	11/15/2022
55023	LANGUAGE LINE SERVICES	\$30.00	11/15/2022
55024	MINOT AUTOMOTIVE CENTER	\$140.00	11/15/2022
55025	MALATERRE CONSTRUCTION	\$4,275.00	11/15/2022
55026	MEARS IMPLEMENT	\$80.38	11/15/2022
55027	MEARS AUTO	\$18.42	11/15/2022
55028	MIKKELSEN AGGREGATES LLC	\$49,784.00	11/15/2022
55029	MUNRO ACE HARDWARE	\$67.39	11/15/2022
55030	MUNRO ACE HARDWARE	\$132.24	11/15/2022
55031	MUNRO MOTOR CO	\$81.25	11/15/2022
55032	ND NEWSPAPER ASSOCIATION	\$177.84	11/15/2022
55033	STATE BOARD OF LAW EXAMINERS	\$372.56	11/15/2022
55034	NORTH DAKOTA TELEPHONE CO	\$258.12	11/15/2022
55035	NEAMEYER BODY SHOP	\$52.99	11/15/2022
55036	NORTHWEST IRON FIREMAN INC	\$1,276.86	11/15/2022
55037	NORTHERN PLAINS ELECTRIC COOP	\$432.00	11/15/2022
55038	MICHELLE LAFLOE	\$1,558.13	11/15/2022
55039	JAN BIRKLAND	\$2,351.25	11/15/2022
55040	DOROTHY HENRY	\$1,360.00	11/15/2022
55041	LOREN HENRY	\$320.00	11/15/2022
55042	RICHARD AZURE	\$605.00	11/15/2022
55043	MARILYN POITRA	\$2,648.00	11/15/2022
55044	POMPS TIRE SERVICE	\$691.20	11/15/2022
55045	PRESENTATION MEDICAL CENTER	\$35.00	11/15/2022
55046	QUILL CORPORATION	\$232.46	11/15/2022
55047	ROLETTE AMBULANCE SERVICE	\$2,585.32	11/15/2022
55048	ROLLA IMPLEMENT	\$1,435.20	11/15/2022
55049	RUGBY WELDING AND MACHINE	\$286.06	11/15/2022
55050	RUNNING SUPPLY INC	\$1,042.70	11/15/2022
55051	STEVE LEONARD CONSTRUCTION	\$2,800.00	11/15/2022
55052	THOMSON REUTER WEST	\$207.67	11/15/2022
55053	TURTLE MOUNTAIN TIMES	\$85.50	11/15/2022
55054	TRI CARE HOME HEALTH	\$950.00	11/15/2022
55055	TUOMALA PLUMBING AND HEATING	\$235.64	11/15/2022
55056	TUOMALA PLUMBING AND HEATING	\$606.32	11/15/2022

55057	TM COMMUNICATIONS	\$522.93	11/15/2022
55058	VERIZON	\$189.50	11/15/2022

TOTAL \$399,005.73

On motion by Schlenvogt, and unanimously approved, the board adjourned until December 6, 2022

Henry LaRocque
Chairman, Board of County Commissioners
Rolette County, North Dakota

ATTEST

Valerie McCloud
Rolette County Auditor

**REGULAR MEETING, BOARD OF COUNTY COMMISSIONERS
ROLETTE COUNTY**

The board convened at 9:00 A.M., December 6, 2022 members LaRocque, Abrahamson, Mickelson and Schlenvogt present. Member Poitra presiding. Also, present Lyman Bercier, Nathan Gustafson, Sheriff, and Ryan Myers.

Motion by Schlenvogt, seconded by LaRocque to approve agenda. On roll call vote, all members voted "AYE". Motion carried unanimously.

At this time Auditor McCloud called for nominations for Chairman for the ensuing year. Schlenvogt nominated Poitra. Abrahamson nominated LaRocque. On roll call vote, member Abrahamson, Mickelson and LaRocque cast a vote for LaRocque, members Schlenvogt, Poitra cast a vote for Poitra. Motion carried with LaRocque for Chairman

Chairman LaRocque then called for nominations for Vice-Chairman. Schlenvogt nominated Poitra. There being no further nominations for Vice-Chairman, members all members cast a vote for Poitra. Motion carried unanimously.

The board then reviewed the minutes from the previous month, with several corrections noted. Motion by Schlenvogt, seconded by Poitra to approve the minutes as corrected. On roll call vote, all members voted "AYE". Motion carried unanimously.

The board then reviewed committee appointments. Motion by Schlenvogt, seconded by Poitra to appoint Schlenvogt and Abrahamson to the Jail/Sheriff Committee. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Mickelson, seconded by Abrahamson to appoint Bob Leonard, Sr. and Steve McAtee

to the Park Board for a 1-year term. On roll call vote, all members voted “AYE”. Motion carried unanimously.

Motion by Schlenvogt, seconded by Abrahamson to appoint Cameron Mickelson to the Planning and Zoning Commission. On roll call vote, all members voted “AYE”. Motion carried unanimously.

Motion by Poitra, seconded by Schlenvogt to appoint Cameron Mickelson to the Dakota Prairie Community Action Board. On roll call vote, all members voted “AYE”. Motion carried unanimously.

Wendy Belgarde, Tax Director met with the board at this time with applications for abatement of taxes. Motion by Poitra, seconded by Abrahamson to approve abatements for 2021 tax year for Margaret Kroll on parcel #30173 for Homestead Credit, Shirley Trottier on parcel 26412 for approval of Homestead Credit and for 2022 tax for Rolette County Public Health District for exempt status on parcel #29027 and 29025. On roll call vote, all members voted “AYE”. Motion carried unanimously.

Motion by Schlenvogt, seconded by Mickelson to appoint Kent Abrahamson to the Rolette County Recreation Building Committee. On roll call vote, all members voted “AYE”. Motion carried unanimously.

The board discussed commission appointment for the Housing Authority and Board of Health. Motion by Schlenvogt, seconded by Poitra to re-appoint Poitra to both the Housing Authority and Board of Health. On roll call vote, members Poitra and Schlenvogt vote “AYE”, members Abrahamson, Mickelson and LaRocque voted “NAY”. Motion failed. The board will address at the next meeting.

Motion by Abrahamson, seconded by Schlenvogt to re-appoint Poitra to the Mountain Lakes Human Service Zone board. On roll call vote, all members voted “AYE”. Motion carried unanimously.

Motion by Abrahamson, seconded by Schlenvogt to approve applications for liquor license received from Border Lounge and Rolla Municipal Golf Club for 2023. On roll call vote, all members voted “AYE”. Motion carried unanimously.

Motion by Schlenvogt, seconded by Abrahamson to approve corrective county deed to Gerald Belgarde for Lots 5,7,9 and 11, Block 26, OTS, City of Dunseith. On roll call vote, all members voted “AYE”. Motion carried unanimously.

The board discussed NDCC 57-39.2-26.3, which provided County Aid to Rolette County until June 30, 2023. As this funding is critical to Rolette County, the board discussed contact with legislators to get support for continued funding. Motion by Schlenvogt, seconded by Abrahamson to establish a Legislative Committee of Kent Abrahamson, Cameron Mickelson and Auditor McCloud to reach out to District 9 Legislators and Representative Jon Nelson for support in the upcoming legislative session regarding this funding. On roll call vote, all members voted “AYE”. Motion carried unanimously.

Sarah Bruce, Recorder met with the board in regards to changes to the Longevity Pay, which was changed in August by the County Commission, which reduced the Longevity pay for employees

and eliminated Longevity Pay for elected Officials. Sarah requested the board reinstate the Longevity Policy as previous for 2023. Abrahamson stated he did not agree with the action, as the policy was in place to reward and retain employees, which Mickelson agreed with. Poitra and Schlenvogt stated that actions taken were because of budget constraints. The board will discuss at the next meeting.

Mark Allery, Road Supervisor met with the board at this time to discuss several road issues. Discussion on part-time staff to assist the road department through the winter to operate the plow trucks. Motion by Poitra, seconded by Abrahamson to hire 3 Part-time employees for the winter to assist as needed, with pay at \$25/hour with a minimum of 4 hours paid for operating the plow truck, and to advertise the positions. On roll call vote, all members voted "AYE". Motion carried unanimously. Mark also informed the board that he had hired Brady Langan for the full-time Road Operator at the Rolla Shop. Discussion on the hiring process. Mr. LaRocque informed the board that an interview committee had interviewed and ranked applicants and Brady Langan was the top ranked applicant. No further action was taken. The board discussed snow removal on private driveways, and if the county does this and when. Will discuss further at the next meeting.

Lyman Bercier, Housing Authority Executive Director, met with the board to inform the board of Housing Authority activities and Commission responsibility to appoint board members. Also discussed was CDBG Grant awarded to Housing Authority with Rolette County as sponsor in the amount of \$515,000. Housing Authority will bring required documents in regards to this grant back to the Commission for approval.

Craig Poitra updated the board on activities of the Mountain Lakes Human Service Zone, which has seen much turnover and has been offering retention bonuses to retain and hire employees.

Motion by Schlenvogt, to submit Court Facilities Grant Application for replacement of jury chairs and re-upholstery of chairs and seating in the Courtroom, Hallways and Jury Room. Seconded by Mickelson. On roll call vote, members Schlenvogt, Mickelson, Abrahamson and LaRocque voted "AYE". Member Poitra voted "NAY". Motion carried.

Motion by Poitra, seconded by Abrahamson to apply for Local Assistance Consistency from the US Department of Treasury for two payments of \$50,000 each. On roll call vote, all members voted "AYE". Motion carried unanimously.

Nathan Gustafson, Sheriff then updated the board on Jail Inspection which is scheduled for next week and Jail Administrator interviews which should be finished up in the next week or two. Nathan also inquired about ARPA funding for additional deputies and if the funding would be allocated beyond 2023. No action was taken.

The board reviewed bills submitted for payment. Discussion on Commissioner LaRocque's mileage submitted for the previous year mileage from December, 2021 to December, 2022, which was mainly for road supervisor functions and assisting the Road Supervisor/Foreman in road supervision. Commissioner LaRocque removed his mileage request for further review.

On motion by Poitra, seconded by Schlenvogt and unanimously approved, the following reports and statement of fees were received and filed: Sheriff, \$32,693.64, Recorder \$3,123, Recorder Preservation Fees, \$339, Recorder State Fees; \$35 and Treasurer's Total Collections, \$747,891.81 and Auditor's Total Payments, \$995,484.43, and the following county bills be allowed and ordered paid, along with the November Financial Report:

CHECK	VOID	NAME	AMOUNT
55061		ND LOCAL TECHNICAL	75.00
55063		AFLAC	668.81
55064		MARK ALLERY	373.75
55065		CENEX FLEETCARD	1,202.41
55066		COUNTY OF GRAND FORKS	1,125.00
55067		CITY OF ROLLA	255.99
55068		CLUTE OFFICE EQUIPMENT INC	57.95
55069		COLE PAPERS INC	1,009.24
55070		COMMUNITY AMBULANCE OF ROLLA	200.00
55071		DALES CASH SUPPLY	4,652.55
55072		DAVIS TRUCK AND CAR WASH	725.02
55073		DEPT OF CORRECTIONS	150.00
55074		JOHN DELORME	115.50
55075		DOUG AND MARYS JACK AND JILL	129.84
55076		EMPOWER ANNUITY INS CO OF AMERICA	100.00
55077		FISCAL ADMIN CO JAIL CLAIMS	97.57
55078		GARY HAMAN	324.82
55079		H AND H TRUCKING	6,877.50
55080		DALE HONSEY	673.00
55081		DESIREE HUMBLE	98.00
55082		HWY 281 GAS AND THINGS	3,185.22
55083		J AND F TOWING	500.00
55084		LANGUAGE LINE SERVICES	30.00
55085		VALERIE MCCLOUD	166.88
55086		TOM MCCLOUD	1,850.00
55087		MEDICO LIFE HEALTH INSURANCE	150.00
55088		MIDCONTINENT COMMUNICATIONS	86.78
55089		MIDSTATES WIRELESS	3,743.63
55090		MARK MILLER	613.13
55091		MUNRO MOTOR CO	669.42
55092		ND911 ASSOCIATION	50.00
55093		NDEMA	80.00
55094		STATE BOARD OF LAW EXAMINERS	380.00
55095		NORTH DAKOTA TELEPHONE CO	2.06
55096		NORTH CENTRAL ELECTRIC COOP	110.00
55097		ODP BUSINESS SOLUTIONS LLC	234.26
55098		OFFICE OF ATTORNEY GENERAL	305.00
55099		OTIS ELEVATOR COMPANY	125.00
55100		OTTERTAIL POWER COMPANY	870.44
55101		OTTERTAIL POWER COMPANY	3,078.08
55102		POMPS TIRE SERVICE	396.00
55103		PRIDE DAIRY	649.54
55104		ROLETTE COUNTY TREASURER	6,113.78

55105		SOFTCHOICE CORPORATION	2,332.00
55106		JAYTON CLATER	98.00
55107		SOLTIS SPORTSWEAR	950.00
55108		SYSCO NORTH DAKOTA	14,485.02
55109		THOMSON REUTER WEST	207.67
55110		TURTLE MTN PUBLIC	452,419.09
55111		TURTLE MTN PUBLIC	65.50
55112		TOWNER COUNTY RECORD HERALD	40.00
55113		TRI CARE HOME HEALTH	1,125.00
55114		TM STAR	2,707.08
55115		TM COMMUNICATIONS	2,708.77
55116		TYLER TECHNOLOGIES	3,856.82
55117		UNIFORM CENTER	84.50
55118		VERIZON WIRELESS	326.58
55119		VERIZON	42.42
55120		VERIZON	189.50
55121		BRIAN WALTER	1,394.50
55122		ASHLEY WELANDER	1,800.00
55123		WESTSIDE SERVICE CSTORE	262.41
55124		WILBUR ELLIS	13,236.94
55125		WOLD ENGINEERING	1,070.00
701050		NDPHIT	19,708.58
701051		MARCO TECHNOLOGIES	352.89
		ROAD DEPT NOV PAYROLL	35,421.49
		GEN, L-ENF, ETC NOV PAYROLL	171,541.63
		TOTAL	\$ 768,727.56

Motion by Poitra, seconded by Abrahamson, and unanimously approved the board then adjourned at 12:19 PM to December 20, 2022.

December 20, 2022

The board convened at 9:00 A.M., December 20, 2022 with members Abrahamson, Mickelson, Poitra and Schlenvogt present. Member LaRocque presiding. Also, present Mark Allery, Road Supervisor and Lyman Bercier, Housing Authority.

Mitch Slater, Chief Deputy Sheriff met with the board regarding Stonegarden grant which allows for equipment purchase in the amount of \$37,000. Quotes were reviewed for ATV. Motion by Schlenvogt, to approve through the Stonegarden grant, the purchase of 2023 Polaris Ranger Crew XP 1000, with lights and equipment, through Joe's Sports Center, Inc in the amount of \$34,155 and equipment from Guardian Fleet in the amount of \$2,075.40. Motion seconded by Abrahamson. On roll call vote, all members voted "AYE". Motion carried unanimously.

Nathan Gustafson, Sheriff appeared before the board at this time. Nathan requested to go into executive session regarding a Deputy position. There being no authority provided to allow executive session, Nathan inquired if he should fill a vacant deputy position paid through the

ARPA funding, which has only been allocated through 2023, as it may be hard to fill for a limited time. Nathan wondered if he could alternately use the funds allocated for a deputy for purchase of several vehicles, as two vehicles are not operational at this time. Discussion on cost of vehicle replacement, and salvage value of current vehicles with equipment. Will research vehicle estimate, and payoff of Durango and Charger.

Nathan also inquired if staff that have to report to work during a inclement weather shutdown due to a storm, could receive hazard pay, for example corrections staff, Road Crew, Deputies. Discussion on the request. Will review any requirements for pay and discuss at the next meeting.

Wendy Belgarde, Tax Director met with the board regarding several applications for abatement. Motion by Abrahamson, seconded by Schlenvogt to approve abatements for Bob and Gail Belisle on parcel #29003, Bill Trottier on parcel #29387 & 29388, Dan and Belinda Vining on parcel #29896; and Tom Rutledge on parcel #01200 for Homestead Credit for the 2022 tax year, and also Randy Gingerich for Farm Exemption on parcel #12117-050 for 2022 tax. On roll call vote, all members voted "AYE". Motion carried unanimously. Motion by Abrahamson, seconded by Schlenvogt, to approve abatement also for Gerald Belgarde for 2022 Tax for Homestead Credit on parcel #26329, 26330, 26331, and 26332. On roll call vote, all members voted "AYE". Motion carried unanimously.

The board reviewed appointments at this time. Motion by Schlenvogt, to appoint Craig Lunday for a term expiring 12/31/2027 and Emil LaRocque to unexpired term expiring 12/31/2024 to the Housing Authority Board. Seconded by Poitra. On roll call vote, all members voted "AYE". Motion carried unanimously.

The board then discussed commissioner appointment to Housing Authority. Motion by Schlenvogt, seconded by Poitra to reappoint Craig Poitra to the Housing Authority with a term ending 12/31/2026. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Schlenvogt to reappoint Matt Dunlop to the Water Resource Board for a five-year term, seconded by Poitra. On roll call vote, all members voted "AYE". Motion carried unanimously.

Cameron Mickelson, Kent Abrahamson and Auditor McCloud updated the commission on the discussion of the Legislative Committee meeting regarding NDCC 57-39.2-26.3 and County Aid provided to Rolette County. The Committee would like a directive from the County Commission on the request for 2023 legislative action. Motion by Mickelson, seconded by Abrahamson to request the legislators to remove the sunset clause of June 30, 2023; for NDCC 57-39.2-26.3, County Aid from 2021 Legislature HB 1449. On roll call vote, all members voted "AYE". Motion carried unanimously.

Kent Abrahamson brought up the request from the previous meeting for reinstatement of Longevity Pay for employees and elected officials, as he felt that it was not moral to take money away from employees that they were already receiving, but instead the board should find other avenues to cut the budget if needed. Poitra stated elected officials were not going to receive the pay any longer, but other employees would, but it was just reduced. Mickelson stated employees are still taking a pay cut, by reducing pay. Abrahamson relayed an idea he had to add revenue for the county, to come up with a plan to clean private driveways, with a release of liability filed by the owner, and a down payment paid to cover the cost of blading the driveway

periodically, which would provide revenue to the county. After further discussion, motion by Abrahamson, seconded by Mickelson to reinstate the Longevity Pay Policy for all employees and elected officials to the policy and pay prior to changes approved by the County Commission in August, 2022, as Rolette County already has very low wages. On roll call vote, members Abrahamson, Mickelson and LaRocque voted “AYE”. Member Schlenvogt and Poitra voted “NAY”. Motion carried.

Motion by Poitra, seconded by Mickelson to approve NRG agreement for technology services for the upcoming year. On roll call vote, all members voted “AYE”. Motion carried unanimously.

Mark Allery, Road Supervisor met with the board at this time. Mark presented a quote from TKA Repair for repairs for 2015 Chevrolet Silverado at the Rolette Shop. Motion by Abrahamson, seconded by Mickelson, to approve TKA Estimate for repairs on the 2015 Chevy Pickup. On roll call vote, all members voted “AYE”. Motion carried unanimously. Mark also reported that 2015 Motor Grader in St. John had the Cutting Edges worn off and damaged the Moldboard, by the operator. Mark is researching repairs for the moldboard. The spare blade will be utilized until the motor grader is repaired. Discussion on equipment inspections and log books by the employees. Mark will work on making sure inspections and log books are being completed daily.

Abrahamson brought up supervision and oversight for the road department. With Mark Allery continuing road operator duties, he does not have time to physically be at each shop and oversee employees. Abrahamson indicated the need to have a Commission road committee again or have each Commissioner take a district to be in charge of. Discussion on whether a committee of two commissioner to assist Road Supervisor, each commission taking a district or hiring an additional road employee to allow Allery more time for Road Supervision. Motion by Abrahamson, seconded by Mickelson to have Commissioners each take a shop to assist Road Supervisor, with Schlenvogt taking Rolette Shop, Abrahamson – Dunseith Shop, Mickelson – Rolla Shop and Poitra – St. John Shop, which they will assist and report back to Road Supervisor Allery. On roll call vote, members Abrahamson, Mickelson, Schlenvogt and LaRocque voted “AYE”. Member Poitra voted “NAY”. Motion carried.

Motion by Poitra, seconded by Abrahamson to approve applications for 2023 Liquor License for Peace Garden Events, LLC and Kelvin Clinic. On roll call vote, all members voted “AYE”. Motion carried unanimously.

On motion by Schlenvogt, and unanimously approved, the following county bills be allowed and ordered paid:

CHECK	VOID	NAME	AMOUNT
55112	x	ASHLEY WELANDER	(1,800.00)
55127		ASHLEY WELANDER	975.00
55129		DIANE ARSTEIN	392.50
55130		CHRIS BAILEY	202.50
55131		BDS ELECTRIC	524.47
55132		BUTLER MACHINERY COMPANY	12,320.48
55133		CITY OF ROLLA	860.50
55134		CITY OF ST JOHN	97.00

55135		DUNSEITH HARDWARE	391.28
55136		ELECTION SYSTEMS AND SOFTWARE	3,826.09
55137		FISCAL ADMIN CO JAIL CLAIMS	220.97
55138		CURT HALVORSON	400.00
55139		HWY 281 GAS AND THINGS	8,256.08
55140		INFORMATION TECHNOLOGY DEPT	4,194.39
55141		INFORMATION TECHNOLOGY DEPT	1,725.85
55142		J AND M SERVICE STATION	149.44
55143		JOHNSON CONTROLS	50,442.00
55144		JOHNSONS PLUMBING INC	3,098.58
55145		KERMIT KNUDSON	180.00
55146		GERRY KRECH	51.38
55147		LEEVEERS SUPER VALU	135.83
55148		LEGACY COOPERATIVE	576.53
55149		MEARS IMPLEMENT	84.35
55150		MUNRO ACE HARDWARE	214.17
55151		ND ASSOCIATION OF COUNTIES	555.00
55152		ND COMMUNITY CORRECTIONS ASSOC	200.00
55153		NORTH DAKOTA TELEPHONE CO	256.06
55154		NORTHERN PLAINS ELECTRIC COOP	913.00
55155		ODP BUSINESS SOLUTIONS LLC	262.55
55156		CRAIG POITRA	15.80
55157		POMPS TIRE SERVICE	687.98
55158		TURTLE MOUNTAIN TIMES	298.00
55159		TM STAR	833.77
55160		VANGUARD APPRAISALS INC	4,725.00
55161		WOLD ENGINEERING	1,819.82
701053		COMMERCIAL CARD SOLUTIONS	10,765.50
701057		ND PUBLIC EMPLOYEES RETIREMENT	27,201.10
701058		QUADIENT FINANCE	1,700.00
701059		MARCO TECHNOLOGIES LLC	1,293.99
		TOTAL	\$ 139,046.96

Motion by Poitra, seconded by Abrahamson, and unanimously approved the board then adjourned at 11:40 AM to December 28, 2022.

December 28, 2022

The board convened at 9:00 A.M., December 28, 2022 with members Abrahamson, Mickelson, and Schlenvogt present. Member Poitra attended by Zoom. Member LaRocque presiding. Also present Ryan Hiatt, 911 Coordinator, Wendy Belgarde, Tax Director and Kandace Desjarlais, Treasurer.

The board reviewed 2022 budget over-expenditures and requests for amendments for over-

expended line items, with department heads Ryan Hiatt, Wendy Belgarde, Kandace Desjarlais, and Sarah Bruce. After review of 2022 budgets, motion by Schlenvogt, seconded by Abrahamson to approve the following amendments to the 2022 budget:

GENERAL FUND:

Total Expenditures – amended to 3,355,533.53- underestimated expenditures

DISTRICT ROAD:

Total Expenditures – amended to 487,848.38 - underestimated expenditures

HIGHWAY TAX:

Total Expenditures – amended to 1,381,676.14 - underestimated expenditures

CONSOLIDATED ROAD:

Total Expenditures- amended to 273,656.94 - underestimated expenditures

CAPITAL PROJECTS:

Total Expenditures- amended to 552,000.00 - underestimated expenditures

911 EMERGENCY SERVICES:

Total Expenditures- amended to 149,800.77 - underestimated expenditures

GOVERNMENT GRANTS:

Total Expenditures – amended to 175,527.29 - underestimated expenditures

MISCELLANEOUS:

Total Expenditures – amended to 2,681,289.01- underestimated expenditures

On roll call vote, members Schlenvogt, Mickelson, Abrahamson and LaRocque voted “AYE”. Member Poitra voted “NAY”. Motion carried.

Motion by Abrahamson, seconded by Mickelson to approve fund to fund transfers as on file. On roll call vote, members Schlenvogt, Mickelson, Abrahamson and LaRocque voted “AYE”. Member Poitra voted “NAY”. Motion carried.

On motion by Schlenvogt, and unanimously approved, the board adjourned at 10:38 AM until January 3, 2023

Henry LaRocque
Chairman, Board of County Commissioners
Rolette County, North Dakota

ATTEST

Valerie McCloud
Rolette County Auditor